



Republic of the Philippines
GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE



NPM No. 142-2017

29 December 2017

MR. JOHN J. HORTILLOSA

Officer-in-Charge, Administrative Section

SOCIAL SECURITY SYSTEM – VISAYAS WEST 1 DIVISION

SSS Iloilo Branch Administrative Section, 3rd Floor,

TTW Bldg., Mapa Street Iloilo City

Re: Table of Rating Factors for Lease of Venue -

Dear Mr. Hortillosa:

This refers to your electronic mail seeking clarification on whether Table “C” of Appendix “B” in the Consolidated Guidelines for the Alternative Methods of Procurement or Annex “H” of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 is required as a supporting document for procurement undertaken through Negotiated Procurement (Lease of Real Property and Venue) under Section 53.10 of the 2016 Revised IRR of RA 9184.

At the outset, we wish to clarify that the technical specifications for the Lease of Privately-Owned Real Property and Venue shall be prepared in consideration of the rating factors under Appendix “B” of Annex “H,” which includes Table “C” or the Table of Rating Factors for Lease of Venue.

The venue being offered by the Lessor with the Lowest Calculated Quotation is rated in accordance with the technical specifications prepared pursuant to Appendix “B” of Annex “H.” Please also note that the weight of each rating factor may be changed as long as total weight per classification is equivalent to 100. In addition, the Procuring Entity must determine the passing rate before inviting bids from Lessors. A bid is determined to be responsive if it is equal to or higher than the passing rate.


Based on the foregoing, the Table of Rating Factors for Lease of Venue is necessary for the Bids and Awards Committee and/or its Technical Working Group to determine whether the venue offered by the Lessor is Single or Lowest Calculated and Responsive, and then, whether to recommend to the Head of the Procuring Entity the award of contract to the said Lessor. Hence, the technical specifications in the Request for Quotation or Proposal must indicate the necessary factors considered and required by the Procuring Entity, with the bidder stating its compliance therefor in its Quotation or Proposal. Nonetheless, Table “C” is not a required supporting document for the procurement undertaken through Section 53.10 of the 2016 revised IRR.

We hope that this opinion issued by the GPPB-TSO provided sufficient guidance on the matter. Note that this opinion is being issued on the basis of facts and particular situations

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presented, and may not be applicable given a different set of facts and circumstances. Should there be other concerns, please do not hesitate to contact us.

Very truly yours.
(sgd.)


DENNIS S. SANTIAGO
Executive Director V


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