

NPM No. 078-2017

29 December 2017

MS. AGENES L. GABRIEL

Administrative Officer V, Bids and Awards Committee (BAC) Secretary
MARIANO MARCOS STATE UNIVERSITY (MMSU)
Batac, City


Re: Grant of Honoraria -

Dear Ms. Gabriel:

This refers to your electronic mail (email) inquiring whether the Chief of the Procurement Services of the MMSU holding a *plantilla* position of Administrative Officer V can claim honoraria as BAC Secretariat Head.

Section 15 of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 provides that the Procuring Entity (PE) may grant payment of honoraria to the Bids and Awards Committee (BAC) members in an amount not to exceed twenty five percent (25%) of their basic monthly salary subject to availability of funds. The provision likewise provides that the PE may also grant payment of honoraria to the BAC Secretariat and the Technical Working Group (TWG) members, subject to the relevant rules of the Department of Budget and Management (DBM).


In this regard, we wish to inform you that the DBM has issued the *Guidelines on the Grant of Honoraria to Government Personnel Involved in Government Procurement* through DBM Budget Circular (BC) No. 2004-5A¹. As provided under Section 5.6 thereof, BAC Secretariat members are entitled to receive their respective honoraria provided that they “are performing the attendant functions in addition to their regular duties in other non-procurement units of the agency.” The DBM Circular also provides that BAC Secretariat members whose positions are in the Procurement Unit of the agency are not entitled to receive honoraria; instead, they may receive payment for the overtime services rendered pursuant to such BAC Secretariat work.

Hence, the Chief of the Procurement Services of the MMSU is not entitled to receive honoraria as such position is within the Procurement Unit of the agency. Nevertheless, he or she may claim for the payment of overtime, to be funded from the sources identified under Section 6 of the DBM Circular, for services rendered in relation to BAC Secretariat work. 

¹ Issued on 7 October 2005.

We hope that this opinion issued by the GPPB-TSO provided sufficient guidance on the matter. Note that this opinion is being issued on the basis of facts and particular situations presented, and may not be applicable given a different set of facts and circumstances. Should there be other concerns, please do not hesitate to contact us.

(sgd.)

DENNIS S. SANTIAGO
Executive Director V 

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