



NOTICE TO PROCEED

MR. MARK L. SAGAYDORO
Sales Manager
Veratech, Inc.
Unit A 148 Milagros St.
Brgy. Ermitaño, San Juan City

Dear **Mr. Sagaydoro:**

The attached Contract having given approved; notice is hereby given to **Veratech, Inc.** that performance on the "**Supply and Delivery of Various Laptops**" in an amount of **Four Million Seven Hundred Fifteen Thousand Pesos (PhP4,715,000.00)** shall commence effective on the date of receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the item to be delivered within **sixty (60) calendar days** under the terms and conditions provided in Purchase Order No. PO-IMD-2025-050.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

Digitally signed by
Sofia C. Yanto-Abad

ATTY. SOFIA C. YANTO-ABAD
Officer-in-Charge, GPPB-TSO

Received By:

MARK L. SAGAYDORO
(Signature above printed name)

January 08, 2026 - 4:22PM
(Date and Time of receipt)

*Kindly email to sender to acknowledge receipt

