

PURCHASE ORDER
DBM - GPPB-TSO
Entity Name

Appendix 61

Supplier : **SIGNS AND PRINTS CONCEPTS, INC.**
Address : 889 E. Pantaleon Street,
Barangka Itaas, Mandaluyong City
Contact Number: +63 9274955932 / (02) 79664372
TIN : 010-404-857-000

P.O. No. : PO-AD-2025-038

Date : 02 December 2025

Mode of Procurement : **Section 34 Small Value Procurement of the IRR of RA 12009**

Valued Provider:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :

Government Procurement Policy Board – Technical Support Office (GPPB-TSO)
Building, Commonwealth Avenue, UP Diliman Campus, Quezon City

Date of Delivery: please refer to the delivery terms.

Delivery Period :

Delivery and installation within thirty (30) days upon receipt of Purchase Order

Payment Term : Payment shall be made in accordance with the schedule of delivery through Land Bank's LDDAP-ADA/Bank Transfer Facility, within fifteen (15) days after receipt of billing and issuance of certificate of acceptance by the end-user. In case of accounts maintained in other bank, bank transfer fees shall be chargeable against the creditor's account

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	Supply, Delivery, and Installation of Office Signages	1	P 749,602.50	P 749,602.50
	pcs	Elevator 1 and 2 Signage Dimension: 8 in x 8 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive	14		
	pcs	Restroom (Male, Female, PWD) Dimension: 10 in x 7 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive	18		
	pc	"DAYCARE" Signage Dimension: 10 in x 7 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive	1		
	pc	"EXECUTIVE LOUNGE" Signage Dimension: 10 in x 7 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive	1		
	pc	"CAFETERIA" Signage Dimension: 10 in x 7 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive	1		
	pcs	Evacuation Plan	21		

	Dimension: 18 in x 24 in Thickness: 1.2 mm Material: Stainless Steel Sheet Lamination: Glow in the Dark Vinyl Sticker Sticking agent: Adhesive/ Signage Bolt	
pcs	"FIRE EXIT" Signage	2
	Dimension: 7 in x 16 in Thickness: 3 mm Material: Clear Acrylic Lamination: Glow in the Dark Vinyl Sticker Finish: Topcoat Sticking agent: Foam-type Adhesive	
pcs	Fire Cabinet Sign	12
	Dimension: 8.5 in x 12 in Thickness: 3 mm Material: Clear Acrylic Lamination: Glow in the Dark Vinyl Sticker Finish: Topcoat Sticking agent: Foam-type Adhesive	
pcs	"CLINIC" Signage	1
	Dimension: 10 in x 7 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive	
pcs	Meeting Room 1, 2, 3, and 4 Signage	4
	Dimension: 10 in x 7 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive	
pcs	"OFF LIMITS" Signage	7
	Dimension: 10 in x 7 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive	
pcs	"BOARD ROOM" Signage	2
	Dimension: 10 in x 7 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive	
pcs	Training Room 1, 2, 3, 4, and 5 Signage	5
	Dimension: 10 in x 7 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive	
pcs	Toilet and Shower (Male, Female)	2
	Dimension: 10 in x 7 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive	
pcs	VIP Room 1, 2, 3, and 4 Signage	4
	Dimension: 10 in x 7 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive	
pcs	"AUDITORIUM" Signage	1


	Dimension: 10 in x 7 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive		
pcs	Male and Female Dormitory Signage	2	
	Dimension: 10 in x 7 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive		
pcs	Male and Female Locker Room Signage	2	
	Dimension: 10 in x 7 in Thickness: 1.2 mm Material: Stainless Steel Sheet Print: Paint Finish: Topcoat Sticking agent: Adhesive		
pcs	NAME	3	
	Size: 10 in x 7 in Specs: 1.2 mm stainless steel; engraved painted finished; with acrylic insert (names); 3M VHB adhesive tape for mounting. <i>Notes: Names are subject to End-User submission</i>		
	Warranty Period		
	One (1) year from acceptance		
	*****nothing follows*****		

(Amount in words) **Seven Hundred Forty-Nine Thousand Six Hundred Two Pesos and Fifty Centavos** **PHP 749,602.50**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Contract may be terminated, in whole or in part, at anytime for the convenience of the Government upon thirty (30) days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:


Signature over Printed Name of Supplier
R. Cruz
Date
12.12.25

Very truly yours,

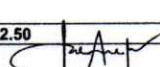


Digitally signed by
Sofia C. Yanto-Abad

SOFIA C. YANTO-ABAD

Signature over Printed Name of Authorized Official
Officer-in Charge / Head of the Procuring Entity
Designation

Fund Cluster : 01
Funds Available : PHP 749,602.50


JAE ANNE M. MONTERUBIO
Signature over Printed Name of Accountant III

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____