

PURCHASE ORDER DBM - GPPB-TSO Entity Name						Appendix 61
Supplier : LAMBERT TRADING Address : Diaz Building, Quezon St. Marcos District, Talavera, Nueva Ecija TIN : 220-834-592-000					P.O. No. : PO-AD-2025-029 Date : 30 June 2025 Mode of Procurement : Section 34 Small Value Procurement of IRR of RA 12009	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein: Place of Delivery : Government Procurement Policy Board – Technical Support Office Building at Commonwealth Avenue, UP Diliman Campus, Quezon City, Philippines 1121						Delivery Term : <u>Please see conditions below</u>
Date of Delivery : Supplier shall delivery the items within seven (7) working days upon receipt of Purchase Order at GPPB-TSO Building, Commonwealth Avenue, UP Diliman, Quezon City					Payment Term : Payment shall be in accordance with the schedule of delivery through Land Bank's LDDAP-ADA/Bank Transfer Facility, within fifteen (15) days after receipt of billing and issuance of certificate of acceptance by the end-user. In case of accounts maintained in other bank, bank transfer fees shall be chargeable against the creditor's account.	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount	
	lot	Other Supplies and Materials not available in PS DBM			P108,371.75	
		<u>Office Supplies</u>				
	rolls	1 Sticker Paper Label 20mm (w) x 30.48 (long)	2			
	pieces	2 Presentation Remote Clicker – Laser Pointer, Red light, Compatible with AAA Battery Type, Wireless, available USB Port	2			
	pieces	3 Customized Stamp "Certified True Copy", Minimum of 25mm x 60mm (please see design in Annex "B")	2			
	pieces	4 Customized Stamp "Received", Minimum of 30mm x 60mm (please see design in Annex "B")	2			
	pieces	5 Customized Stamp "Receiving Copy", Minimum of 10mm x 40mm (please see design in Annex "B")	2			
	boxes	6 Folder, Pressboard, Size: 240mm x 370mm (-5mm) 100 pieces per box	2			
	packs	7 Envelope, Documentary, Long	5			
	packs	8 Folder, Tagboard, A4	2			
	packs	9 Folder, Tagboard, Legal	2			
	pieces	10 Marker, Permanent, Black, Bullet Type at least 1.5mm, water resistant, dries instantly, marks on most surfaces, no xylene	12			
	pieces	11 Marker, Permanent, Blue, Bullet Type at least 1.5mm, water resistant, dries instantly, marks on most surfaces, no xylene	12			
	pieces	12 Marker, Whiteboard, Red, Bullet Type at least 1.5mm, water resistant, dries instantly, easily erasable, no xylene, marks on glass or plastic	12			
	pads	13 Notepad 2x3 (Sticky notes)	40			
	pads	14 Notepad 3x3 (Sticky notes)	45			
	pads	15 Notepad 3x4 (Sticky notes)	45			
	reams	16 Multipurpose Paper, Legal, 70GSM	25			
	reams	17 Multipurpose Paper, A4, 70GSM	80			
	reams	18 Multipurpose Paper, A3, 70GSM	5			
	pieces	19 Heavy Duty Puncher, with two hole guide	7			
	pieces	20 Stamp pad, 67 x 106mm, Model #1	2			
	pieces	21 Stapler, No. 405 fits 26/6 staple wires, one-time binding capacity of 2-16 sheets multi-purpose paper (70gsm), spring type metal pusher	20			

Supplier: <b>LAMBERT TRADING</b>		<b>PURCHASE ORDER</b> <b>DBM - GPPB-TSO</b> Entity Name		Appendix 61	
Address: Diaz Building, Quezon St. Marcos District, Talavera, Nueva Ecija		P.O. No.: <b>PO-AD-2025-029</b>		Date: <b>30 June 2025</b>	
TIN: 220-834-592-000		Mode of Procurement: <b>Section 34 Small Value</b>		Procurement of IRR of RA 12009	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:		Delivery Term: <b>Please see conditions below</b>			
Place of Delivery: Government Procurement Policy Board – Technical Support Office Building at Commonwealth Avenue, UP Diliman Campus, Quezon City, Philippines 1121		Payment Term:			
Date of Delivery:		Payment shall be in accordance with the schedule of delivery through Land Bank's LDDAP-ADA/Bank Transfer Facility, within fifteen (15) days after receipt of billing and issuance of certificate of acceptance by the end-user. In case of accounts maintained in other bank, bank transfer fees shall be chargeable against the creditor's account.			
Supplier shall delivery the items within seven (7) working days upon receipt of Purchase Order at GPPB-TSO Building, Commonwealth Avenue, UP Diliman, Quezon City					
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pads	22 "Sign Here" tape flag, 1" x 1.7, at least 50 sheet per pad	25		
	packs	23 AAA Battery	15		
	packs	24 AA Battery	15		
	packs	25 9V Battery	25		
		<b>Cleaning Supplies</b>			
	rolls	1 Jumbo Roll Toilet Paper for wall mounted Dispenser, 2 ply, 200m	80		
	bottles	2 Air Humidifier Essential Oil, at least 80ml (preferably lavender, lemon, or citrus)	20		
	bottles	3 Reed Diffuser, Fragrance Oil, 100ml (preferably lavender, lemon, or citrus)	20		
	packs	4 Tissue Paper, Interfold	30		
	packs	5 Trashbag XXL	30		
	pieces	6 Soft Broom, minimum of 510mm Wooden Handle length	5		
	pieces	7 Mop Handle - Height: 4 feet; cotton head, durable mop head with wooden handle; Screw type	7		
	pieces	8 Mop Head - Heavy Duty Rayon, twisted, minimum of 410mm length	7		
	packs	9 Detergent Powder, Kilo	50		
	kilos	10 Rags, all cotton, approx. 7" diameter, Minimum of thirty-two (32) pieces to a kilogram, assorted colors	7		
	bottles	11 Liquid Hand Soap, at least 250ml	75		
	bottles	12 Bleach, liter	20		
		<b>Delivery Period</b>			
		Supplier shall delivery the items within seven (7) working days upon receipt of Purchase Order at GPPB-TSO Building, Commonwealth Avenue, UP Diliman, Quezon City			
		<b>Payment Terms</b>			
		Payment shall be in accordance with the schedule of delivery through Land Bank's LDDAP-ADA/Bank Transfer Facility, within fifteen (15) days after receipt of billing and issuance of certificate of acceptance by the end-user. In case of accounts maintained in other bank, bank transfer fees shall be chargeable against the creditor's account.			
*****nothing follows*****					
(Total Amount in Words) One Hundred Eight Thousand Three Hundred Seventy-One Pesos and 75/100				PHP	108,371.75



**PURCHASE ORDER**  
**DBM - GPPB-TSO**  
Entity Name

Appendix 61

Supplier: **LAMBERT TRADING**

Address: Diaz Building, Quezon St. Marcos District, Talavera, Nueva Ecija  
TIN: 220-834-592-000

P.O. No.: **PO-AD-2025-029**

Date: **30 June 2025**

Mode of Procurement: **Section 34 Small Value**  
**Procurement of IRR of RA 12009**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:  
Place of Delivery: Government Procurement Policy Board – Technical Support Office Building  
at Commonwealth Avenue, UP Diliman Campus, Quezon City, Philippines 1121

Delivery Term: **Please see conditions below**

Date of Delivery:

Supplier shall deliver the items within seven (7) working days upon receipt of Purchase Order  
at GPPB-TSO Building, Commonwealth Avenue, UP Diliman, Quezon City

Payment Term:

Payment shall be in accordance with the schedule of  
delivery through Land Bank's LDDAP-ADA/Bank Transfer  
Facility, within fifteen (15) days after receipt of billing and  
issuance of certificate of acceptance by the end-user. In  
case of accounts maintained in other bank, bank transfer  
fees shall be chargeable against the creditor's account.

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
------------------------	------	-------------	----------	-----------	--------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the  
undelivered item/s.

Contract may be terminated, in whole or in part, at anytime for the convenience of the Government upon thirty (30) days' written notice, if determined the existence of  
conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in  
law, and national government policies.

Conforme:

**LORAINA MALUBAG**

Signature over Printed Name of Supplier

**06-30-25**  
Date

Very truly yours,

**JULIE D. ABRIGO**

Signature over Printed Name of Authorized Official  
Chief Administrative Officer, Administrative Division  
Designation

Fund Cluster: **01**

Funds Available: **Php108,371.75**

For **HARRY A. CURAZA**

Signature over Printed Name of Accountant IV

ORS/BURS No.:

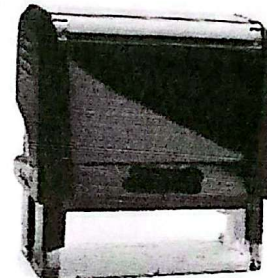
Date of the ORS/BURS:

Amount:

Republic of the Philippines  
GOVERNMENT PROCUREMENT POLICY BOARD  
TECHNICAL SUPPORT OFFICE

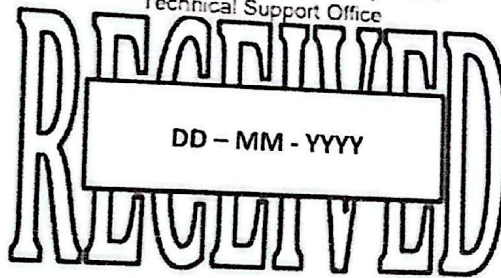
ANNEX "B"

1. Certified True Copy

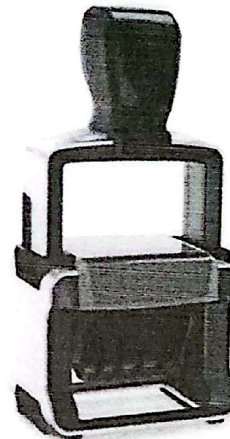


2. Received

Department of Budget and Management  
Government Procurement Policy Board -  
Technical Support Office



BY: \_\_\_\_\_



3. Receiving Copy

