

Republic of the Philippines
**GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE**

NOTICE TO PROCEED

20 February 2025

MS. GERALDINE S. TAN
Chief Operating Officer
GMST, Inc.
No. 6 Torres Bugallon St.,
Brgy. Marikina Heights (Concepcion)
Marikina City, Second District
Metro Manila, Philippines 1810
sungeraldine@gmst.com.ph

Dear Ms. Tan:

The attached Contract having been approved; notice is hereby given to **GMST Inc.** that performance on the “**Upgrading of Web Hosting Services**” in an amount of **Two Million Twenty-Three Thousand Eight Hundred Eighty-Eight Pesos (PhP2,023,888.00)** shall commence effective on the date of receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the service under the terms and conditions provided in Contract Agreement No. **GPPBTSO-GDS-2025-003** and in accordance with Section VI. Schedule of Requirements as provided herein:

Description	Quantity	Delivered, Weeks/Months
Upgrading of Web Hosting Services	1 lot	The required services shall be provided within seven (7) working days upon receipt of the Notice to Proceed. Any incurred delay in the service delivery shall be subject to the existing applicable and implementing rules, laws, and regulations

Please acknowledge receipt of this notice by signing on the space provided below.

Sincerely yours,



ATTY. MARIA DIONESIA A. RIVERA-GUILLERMO
Officer-in-Charge

Received By:

Geraldine Tan

(Signature above printed name)

2025/02/20
(Date and Time of receipt)
**Kindly email to sender to acknowledge receipt*