



Republic of the Philippines
**GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE**

SUPPLEMENTAL/BID BULLETIN (SBB) NO. 1

This **SBB No. 1** dated **15 October 2024** for the project, “**Procurement of Janitorial Service for GPPB-TSO**” with project identification number of **BAC-GDS-2025-001-EPA** is issued pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of the Bidding Documents.

Please note of the following clarifications on the requirements specified in the Bidding Documents issued for the above-mentioned project:

REQUIREMENTS	AMENDMENT/CLARIFICATION
Bid Form Item VI - Contingency	Item VI – Contingency – P202,413.34 Attached is the revised Bid Form
Others For the purpose of computation and uniformity of our financial bid, may we know what factor days are we going to use in our financial proposal?	313 days

Please be guided accordingly.

Issued this 15th day of October 2024.

By the Authority of the Bids and Awards Committee:

ATTY. MA. JOZZENNE CLAIRE M. BELTRAN-CARANDANG
Chairperson, Bids and Awards Committee, GPPB-TSO

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Bid Form for the Procurement of Goods
[shall be submitted with the Bid]

BID FORM

Date : _____

Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedule (which shall include breakdown of total due to the Janitors and total due to the Government) attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited those which are itemized herein.

Particulars	Rate per Janitorial Personnel
I. Total Due to the Janitorial Personnel (Please provide <u>breakdown in the Price Schedule</u>)	
II. Total Due to the Government (Please <u>provide breakdown in the Price Schedule</u>)	
III. Total Compensation ([Item 1 + Item 2]*17 Janitors)	
IV. Agency Fee on the issued Department Order No. 18-A of the Department of Labor and Employment	
V. 12% VAT	
VI. Contingency	P202,413.34
TOTAL BID AMOUNT	

Note: Salaries/wages, other benefits, and administrative and operating overhead shall be in accordance with the prevailing laws, rules and regulations.

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address	Amount	Purpose of agent	Currency	Commission or gratuity
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

(if none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____