

**PURCHASE ORDER**  
**DBM - GPPB-TSO**

Entity Name

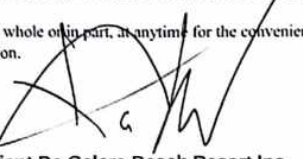


Supplier : <b>ORIENT DE GALERA BEACH RESORT, INC.</b> Address : <b>Whitebeach, Barangay San Isidro, Puert Galera, Oriental Mindoro</b> TIN : <b>010-611-965-00000</b>	P.O. No. : <b>PO-PMD-2024-001</b> Date : <b>10 May 2024</b> Mode of Procurement : <b>Section 53.10 (Negotiated Procurement - Lease of Real Property and Venue) of the Revised IRR of RA 9184</b>
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>N/A</b>	Delivery Term : <b>N/A</b>
Date of Delivery : <b>N/A</b>	Payment Term : <b>A single advance payment not to exceed fifty percent (50%) of the contract amount may be made by the GPPB-TSO when required. The remaining balance shall be paid upon arrival at the venue, provided that supporting documents such as billing statement and official receipt are immediately issued.</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	LOT	<p>Lease of Venue including Accommodation and Meals for the conduct of Calendar Year 2024 Annual Planning, Performance Evaluation and Accomplishment Review of the Legal and Research Division - B, Information and Management Division and Performance Monitoring Division - A</p> <p>Technical Requirements :</p> <p><b>I. Availability</b></p> <p>a. Date: May 15-17, 2024 (3 days and 2 nights) Wednesday to Friday</p> <p>b. No. of pax: 17</p> <p><b>II. Location and Site Condition</b></p> <p>a. Puerto Galera, Oriental Mindoro, Philippines</p> <p><b>III. Neighborhood Data</b></p> <p>a. Proper waste management system such as regular garbage collection</p> <p>b. Proximity to Police and Fire Stations</p> <p>c. Proximity to Restaurant, Banks, Postal, and Telecommunications service providers</p> <p><b>IV. Venue</b></p> <p>a. <b>Structural condition</b> The foundation is made of concrete and structural steel materials or combination of both.</p> <p>b. <b>Functionality</b></p> <p>1. <b>Indoor:</b></p> <p>a. Available one (1) mini-conference room from 8:00 am to 11:00 am on the 2nd or 3rd day of the conduct of APPER that can accommodate the number of participants</p> <p>b. No Obstructing Pillars</p> <p>c. <b>Provisions of the following:</b></p> <p>i. Audible/Operational Sound System;</p> <p>ii. Tables and Chairs;</p> <p>iii. Free and steady Wi-Fi connection;</p> <p>iv. Inclusive of electricity charges for use of laptops, projector, and other equipment; and</p> <p>v. Use of at least 2 microphones;</p> <p>d. With good lighting and well-ventilated and airconditioned function or conference room.</p> <p>2. <b>Outdoor:</b></p> <p>a. Spacious outdoor area that can accommodate the number of participants;</p> <p>b. Complimentary use of other recreational amenities such as swimming pools, and other water activities, etc. (subject to availability;</p> <p>c. Availability of covered space to serve as banquet area for meals.</p> <p>3. <b>Room Arrangement</b></p> <p>a. The service provider shall provide accommodation with the following minimum requirements:</p> <p>(i) Villas, or Twin Sharing room accommodations for three (3) days and two (2) nights, good for 17 Pax (8 females and 9 males).</p> <p>(ii) Air-conditioned rooms or villas</p> <p>(iii) Check In: 15 May 2024 Check out: 17 May 2024</p> <p>(iv) Enough closet and bedding per room,</p> <p>(v) With television (optional) per room</p> <p>(vi) Clean toilet and bath in each room/villa</p> <p>(vii) Towel and basic toiletries</p>	1	Php 101,800.00	Php 101,800.00

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p><b>V. Facilities</b></p> <p>a. Compliant with basic protective safety measures againsts COVID-19, and guidelines on social distancing.</p> <p>b. Continuous water supply &amp; accessible comfort rooms (separate male and female)</p> <p>c. Compliance with the standards provided by the Building Code of the Philippines</p> <p>d. Accessible emergency exit and alarm, standby fire extinguisher and automatic sprinkler</p> <p>e. Available Telephone and/or Internet Connection within the premises of the building</p> <p><b>VI. Catering Services</b></p> <p>a. Does not use plastic, disposable cups and spoons and forks, instead plated serving or reusable take-out boxes and the like.</p> <p>b. Location must be inside the premises of the venue.</p> <p>c. The service provider shall provide the following meal requirements for a minimum of seventeen (17) pax:</p> <p>Day 1: Lunch and Dinner composed of the following: Lunch Buffet Dinner Buffet</p> <p>Day 2: Breakfast (Plated) Lunch Buffet Dinner Buffet</p> <p>Day 3: Breakfast (Plated)</p> <p>a. Salad b. Main Course ( At least 2 variants of meat/ 1 variant of vegetable and 1 variant of fish) c. Drinks (at least one (1) round of Iced Tea/Juice for every meal)</p> <p><b>VII. Other Requirements</b></p> <p>a. Provision of Janitorial and maintenance services</p> <p>b. Ambiance conducive for team planning, communication, motivation, and collaboration;</p> <p>c. Adequate security service (24/7)</p> <p>d. Compliance with Tourism Act as industry standard.</p> <p>e. Options for multiple-use toiletries</p> <p>f. With back-up electricity source, in case of blackout or brownout, for all rooms, venue or facilities</p> <p>*****nothing follows*****</p>			
(Total Amount in Words) One Hundred One Thousand Eight Hundred Pesos Only					<b>Php 101,800.00</b>
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>Contract may be terminated, in whole or in part, at anytime for the convenience of the Government upon thirty (30) days' written notice, if determined the existence of conditions make the project implementation.</p> <p>Conforme: </p> <p><b>Arnold A. Camusao/Orient De Galera Beach Resort Inc.</b></p> <p>Signature over Printed Name of Supplier May 13, 2024 Date</p> <p>Very truly yours,  <b>MARIA DIONESIA A. RIVERA-GUILLERMO</b> Signature over Printed Name of Authorized Official Deputy Executive Director IV Designation</p>					
<p>Fund Cluster : <u>01</u></p> <p>Funds Available : <u>Php 101,800.00</u></p> <p> <b>Harry A. Kuraza</b> Signature over Printed Name of Accountant IV</p>			<p>ORS/BURS No. : _____</p> <p>Date of the ORS/BURS: _____</p> <p>Amount : _____</p>		