

PURCHASE ORDER
DBM - GPPB-TSO
 Entity Name

Supplier: SD PUBLICATIONS, INC.

Address : G. Araneta Ave., Corner Maria Clara St., Quezon City

TIN : 000-088-246-000

P.O. No. : PO-CDD-2024-007

Date : 01 March 2024

Mode of Procurement : **Section 53.9 (Negotiated Procurement - Small Value Procurement) of the Revised IRR of RA 9184**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Government Procurement Policy Board – Technical Support Office Building New Building at UP Diliman, Commonwealth Avenue, Quezon City

Delivery Term : N/ADate of Delivery : N/APayment Term : Land Bank's LDDAP-ADA/Bank Transfer facility

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Procurement of Catering Services for Procurement Forum and Ceremonial Signing with State Universities and Private Sector Organizations			
	Lot	Procurement of Meals (Snacks) FY 2024 Procurement Forum a. Packed AM Snacks (No Pork) for 300 participants for three (3) days b. Must include two (2) set ups of free-flowing brewed coffee with coffee cups and stirrer c. Must use eco-friendly packaging and/or utensils d. Must provide two (2) set ups of buffet table with cover for snack distribution e. Catering service must have a Sanitary and Health Permit/ Clearance f. Must have at least two (2) servers in uniform for snack distribution and to ensure that coffee is available during the event duration.	1	PhP96,888.00	PhP96,888.00
	Lot	Procurement of Meals for Ceremonial Signing with State Universities and Colleges and Private Sector Organizations PM Snacks for thirty-four (34) participants and six (6) Secretariats, inclusive of the following: a. Provision of free -flowing brewed coffee with coffee cups and stirrer b. Catering service must have a Sanitary and Health Permit/ Clearance c. Must use eco-friendly packaging and/or utensils Delivery Requirement Supplier shall deliver the meals on the following dates: Procurement Forum: March 6-8, 2024 Ceremonial Signing March 21, 2024 at GPPB Building, Commonwealth Avenue, Diliman, Quezon City Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within thirty (30) days after submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged againsts the creditor's account. *****nothing follows*****	1		
(Total Amount in Words) Ninety-Six Thousand Eight Hundred Eighty-Eight Pesos					PHP 96,888.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Contract may be terminated, in whole or in part, at anytime for the convenience of the Government upon thirty (30) days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

03/01/2024

Maria Dionesia A. Rivera-Guillermo

Signature over Printed Name of Authorized Official

Officer-in-Charge, Deputy Executive Director IV

Designation

Fund Cluster : 01

Funds Available : PhP 96,888.00 / 2024.03.01

Signature over Printed Name of Accountant IV

09:15:45

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ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____