



Republic of the Philippines  
**GOVERNMENT PROCUREMENT POLICY BOARD**  
**TECHNICAL SUPPORT OFFICE**

**SUPPLEMENTAL/BID BULLETIN (SBB) NO. 1**

This SBB No. 1 dated 24 January 2024 for the “**Procurement Forum – Meals with Audio Visual System**” with **Project ID No. PB2024-001** and **Procurement of Meals for GPPB and GPPB-TSO Official Meetings, Trainings and Activities**” with **Project ID No. PB2024-002** is issued pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of the Bidding Documents.

PARTICULARS/CONCERNS	AMENDMENT/CLARIFICATION/RESPONSE				
<p><b>Section I. Invitation to Bid</b></p> <p>7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before 30 January 2024 at 9:00 AM. Late bids shall not be accepted.</p> <p>9. Bid opening shall be on 30 January 2024 at 9:00 AM at the given address below. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.</p>	<p>Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before <del>30</del><b>31</b> January 2024 at 9:00 AM. Late bids shall not be accepted.</p> <p>Bid opening shall be on <del>30</del><b>31</b> January 2024 at 9:00 AM at the given address below. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.</p>				
<p><b>Section VI. Schedule of Requirements and VII. Technical Specifications</b></p> <p><b>Lot 1</b>  Procurement Forum – Meals with Audio Visual System (Project ID No. PB2024-001)</p> <p>AM Snacks (Halal) for 150 participants per day for three (3) day</p> <p><b>Section VII. Technical Specifications</b></p> <p><b>Lot 2</b>  Procurement of Meals for GPPB and GPPB-TSO Official Meetings, Training and Activities (Project ID No. PB2024-002)</p> <p>II. Technical Requirements</p> <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="text-align: center;"><b>Particular</b></td> </tr> <tr> <td><b>Lunch</b></td> </tr> </table>	<b>Particular</b>	<b>Lunch</b>	<table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="text-align: center;"><b>Particular</b></td> </tr> <tr> <td><b>Lunch</b></td> </tr> </table>	<b>Particular</b>	<b>Lunch</b>
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<ul style="list-style-type: none"> <li>a. Soup/Salad;</li> <li>b. Main Course (Halal) – at least 2 variants of beef/chicken/fish and 1 vegetable</li> <li>c. Rice</li> <li>d. Dessert</li> <li>e. Drinks</li> </ul>	<ul style="list-style-type: none"> <li>a. Soup/Salad;</li> <li>b. Main Course (Halal) – at least 2 variants of beef/chicken/fish and 1 vegetable</li> <li>c. Rice</li> <li>d. Dessert</li> <li>e. Drinks</li> </ul>
<p><b>Dinner with free-flowing drinks</b></p> <ul style="list-style-type: none"> <li>a. Soup/Salad;</li> <li>b. Main Course (Halal) – at least 2 variants of beef/chicken/fish and 1 vegetable</li> <li>c. Rice</li> <li>d. Dessert</li> <li>e. Drinks</li> </ul>	<p><b>Dinner with free-flowing drinks</b></p> <ul style="list-style-type: none"> <li>a. Soup/Salad;</li> <li>b. Main Course (Halal) – at least 2 variants of beef/chicken/fish and 1 vegetable</li> <li>c. Rice</li> <li>d. Dessert</li> <li>e. Drinks</li> </ul>
	<p>The Halal requirement for meals pertains to “no pork” or no pork dishes.</p>
<p><b>Section VI. Schedule of Requirements</b></p> <p><b>Lot 2</b> Procurement of Meals for GPPB and GPPB-TSO Official Meetings, Training and Activities (Project ID No. PB2024-002)</p> <p>Delivery of the Goods shall be based on the actual date of event or activity to be provided by the end-user <b>which shall commence upon receipt of Notice to Proceed and until 31 December 2024.</b></p>	<p><del>Delivery of the Goods</del> <b>ACTUAL QUANTITY TO BE DELIVERED PER MEETING OR ACTIVITY SHALL BE</b> based on the actual date of event or activity to be <b>PROVIDED BY THE END-USER</b> which shall commence upon receipt of Notice to Proceed and until 31 December 2024 <b>FIVE (5) CALENDAR DAYS BEFORE THE ACTUAL DATE OF THE MEETING OR ACTIVITY.</b></p>
<p><b>Section V. Special Conditions of Contract GCC Clause 1</b></p> <p>The service provider (SP) shall comply with the following conditions:</p> <ul style="list-style-type: none"> <li>• Delivery of the Goods shall be based on the actual date of event or activity to be provided by the end-user.</li> <li>• Set-up (packed or managed buffet) shall be informed by the end-user three (3) calendar days prior to the actual delivery.</li> </ul>	<p>The service provider (SP) shall comply with the following conditions:</p> <ul style="list-style-type: none"> <li>• Delivery of the Goods shall be based on the actual date of event or activity to be provided by the end-user.</li> <li>• Set-up (packed or managed buffet) shall be informed by the end-user three (3) calendar days prior to the actual delivery. <b>SERVING TABLE, WITH PREFERABLY AT LEAST 2 SERVERS TO DISTRIBUTE MEALS (LOT 1 ONLY) OR MANAGED THE BUFFET (LOT 1 AND 2), WHICHEVER IS APPLICABLE, SHALL BE PROVIDED BY THE SP.</b></li> </ul>

<ul style="list-style-type: none"> <li>• SP must provide foods that are freshly cooked and prepared on the day of the activity.</li> <li>• SP shall provide menu three (3) calendar days upon receipt of the Notice to Proceed. End-User shall communicate the final/chosen viand three (3) calendar days before the delivery.</li> <li>• The actual number of meals shall be provided by the end-user three (3) calendar days prior to the actual delivery of the event date</li> </ul>	<ul style="list-style-type: none"> <li>• SP must provide foods that are freshly cooked and prepared on the day of the activity.</li> <li>• SP shall provide menu three (3) calendar days upon receipt of the Notice to Proceed <b>FOR LOT 1 AND</b> <del>End-User shall communicate the final/chosen viand three (3) calendar days before the delivery</del> <b>ONE (1) MONTH MENU CYCLE FOR LOT 2 WITHIN FIVE (5) CALENDAR DAYS UPON RECEIPT OF THE NOTICE TO PROCEED.</b></li> <li>• The actual number of meals shall be provided by the end-user three (3) calendar days prior to the actual delivery of the event date <b>FOR LOT 1. FOR LOT 2, CHOSEN MENU AND QUANTITY SHALL BE PROVIDED BY THE END-USER FIVE (5) CALENDAR DAYS BEFORE THE ACTUAL DATE OF THE EVENT/ACTIVITY.</b></li> </ul>
<p><b>OTHERS</b></p> <p>Can we submit under Hizon's Catering Payment Terms, which is full payment before the event?</p>	<p>Under Clause 2.2 of the Special Conditions for the Contract, full payment through the Land Bank's LDDAP/ ADA Bank Transfer facility shall be processed within thirty (30) calendar days upon receipt of the billing statement.</p>

Please be guided accordingly.

Issued this 24<sup>th</sup> day of January 2024.

*By the Authority of the Bids and Awards Committee:*

**MARIA LORA T. ALVAREZ-HORTILLAS**  
*Vice Chairperson, Bids and Awards Committee, GPPB-TSO*