



Republic of the Philippines
**GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE**

REQUEST FOR QUOTATION

Date: 06 December 2023
RFQ No.: 049-2023

Company/Business Name: _____

Address: _____

Business/Mayor's Permit No.: _____

TIN: _____

PhilGEPS Registration Number (**required**): _____

The **Government Procurement Policy Board – Technical Support Office (GPPB-TSO)**, through its Bids and Awards Committee (BAC), intends to procure **Construction of Concrete Pedestal and Handholes for the ECE Lines through Section 53.9 Negotiated Procurement – Small Value Procurement** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please submit your duly signed quotation addressed to the Bids and Awards Committee (BAC) Chairperson and to the given address below, on or before **12:00 PM of 11 December 2023**, subject to the compliance with the Terms and Conditions provided on this Request for Quotation (RFQ):

ATTY. MA. JOZZENNE CLAIRE M. BELTRAN-CARANDANG

Chairperson, Bids and Awards Committee

Unit 2506, Raffles Corporate Center, 1605 Emerald Ave, Ortigas Center, Pasig

Telephone No.: (+632) 7900-6740 to 41 and 43 to 44

Email: bacsec@gppb.gov.ph

Interested service provider shall also submit a copy of the following documents along with the quotation on or before the above specified deadline of submission of quotation:

- a. Mayor's Permit
- b. Latest Income/Business Tax Return
- c. Notarized Omnibus Sworn Statement
- d. PCAB License (at least Small B for General Building **OR** Small B for Communications Facility)
- e. Proposal Schedule (Annex C)
- f. Detailed Estimate

The Head of the Procuring Entity (HoPE) of the GPPB-TSO reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact the BAC Secretariat at (+632) 7900-6740 to 41 and 43 to 44 or send email to bacsec@gppb.gov.ph.

ATTY. MA. JOZZENNE CLAIRE M. BELTRAN-CARANDANG

Chairperson, Bids and Awards Committee

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

- (1) Do not alter the contents of this form in any way.
- (2) The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension.

If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
- (3) **All technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (4) Quotations may be submitted through electronic mail at bacsecgppb@gppb.gov.ph.
- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of **FORTY-FIVE (45) calendar days** from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the GPPB-TSO. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
10. Payment shall be made after delivery and upon the submission of the required supporting documents, *i.e.*, Order Slip and/or Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, *i.e.*, the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant **not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours**, upon receipt of our advice. Please note that the **corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.**
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.
13. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Construction of Concrete Pedestal and Handholes for the ECE Lines				
Minimum Technical Specifications	Unit	Quantity	Offered Technical Specification/Service	Statement of Compliance ("Comply" or "Not Comply")
Note: Non-compliance with the minimum required specifications shall be rejected.				
Construction of Concrete Pedestal and Handholes for the ECE Lines		1 Lot		
I. General Requirements	l.s.	1		
1.1 Mobilization/Demobilization	l.s.	1		
1.2 Excavation and Embankment	cu.m.	44		
1.3. Temporary Facilities	l.s.	1		
II. Civil, Electrical, Masonry	l.s.	1		
2.1 Structure Concrete, Footing, and Pedestal	cu.m.	5		
2.2 Pedestal Reinforcement	l.s.	1		
2.3. Structural Concrete, Pipe Encasement	ln.m	42		
2.4. Form and Scaffoldings	l.s.	1		
2.5. Plastering Works	l.s.	1		
2.6. Electrical Conduit, 4" PVC	l.s.	1		
2.7. ECE Handhole Construction	set	4		
III. Painting Works and Finishing	l.s.	1		
3.1. Wall Putty	l.s.	1		
3.2. Latex Flat (Exterior Primer)	l.s.	1		
3.3. Latex Semi-Gloss (Exterior Final Coat)	l.s.	1		
Others:				
Minimum Pledge Equipment:				
a. Mini Backhoe at least 15hp (owned or rented)	unit	1		
b. Bagger Mixer at least 0.5hp (owned or rented)	unit	1		
c. Minor Tools	To be determined by the contractor			
Minimum Pledge Personnel:				
a. Foreman	unit	1		
b. Carpenter	unit	1		
c. Laborer	unit	1		
d. Backhoe Operator	unit	1		
e. Bagger Mixer Operator	unit	1		
*Please refer to Scope of Work (Annex A) and Plans and Drawings (Annex B).				
*****nothing follows*****				

FINANCIAL OFFER:

Terms of Payment:

Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, on or before 29 December 2023 after receipt of billing. In case of accounts maintained in other bank, bank transfer fees shall be chargeable against the creditor's account.

Payment Details:

Banking Institution: _____

Account Number: _____

Account Name (should be the exact account name as registered in the bank):

Bank Branch: _____

Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free. Please submit the duly accomplished **Proposal Schedule (Annex C) and Detailed Estimate.**

Construction of Concrete Pedestal and Handholes for the ECE Lines	
Approved Budget for the Contract	Total Offered Quotation (Inclusive of VAT)
Nine Hundred Thirty-Four Thousand Pesos (PhP934,000.00)	In Words: _____ _____ _____
	In Figures: _____ _____ _____

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email address/es

SCOPE OF WORK

Name of Project	:	Construction of the Concrete Pedestal and Handholes for the ECE Lines
Location	:	GPPB-TSO New Building, UP Diliman Compound, Commonwealth Avenue, Quezon City
Duration	:	15 calendar days from receipt of the NTP or until 27 December 2023
Source of Fund	:	Continuing Fund for CY 2022 Capital Outlay

This project covers the following scope of work which shall be done in accordance with the approved plans and specifications and provisions of the contract:

1.0 General and Siteworks (1 I.s.)

This item covers the siteworks including the labor and equipment necessary for excavation of materials for the concrete pedestal, handholes, and concrete pad and supply of labor and materials for the gravel base of the concrete pedestal, handholes, and concrete pad. This also includes disposal of unsuitable materials, mobilization and demobilization, provision of temporary facilities.

The contractor shall provide its own staff house on rental basis which includes water and electricity. The payment of which shall be based on the actual consumption and shall be the responsibility of the contractor. This item covers the supply of materials such as first aid kit and protective equipment necessary for the health and safety of personnel during the duration of the project.

Equipment: 1 unit of Mini Backhoe (at least 15hp) and minor tools
Personnel: Carpenter, laborer, Backhoe Operator

2.0 Civil, Electrical, and Masonry Works (1 I.s.)

This item covers all the necessary works and supply of materials for the construction of the pedestal which includes the concrete footing, reinforcement, pipe encasement, plastering works, gravel bedding, forms and scaffoldings, plastering works, installation of electrical conduits, and construction of handholes.

Equipment: 1 unit of Bagger Mixer at least 0.5 hp and minor tools
Personnel: Foreman, Carpenter, Laborer, Mixer Operator

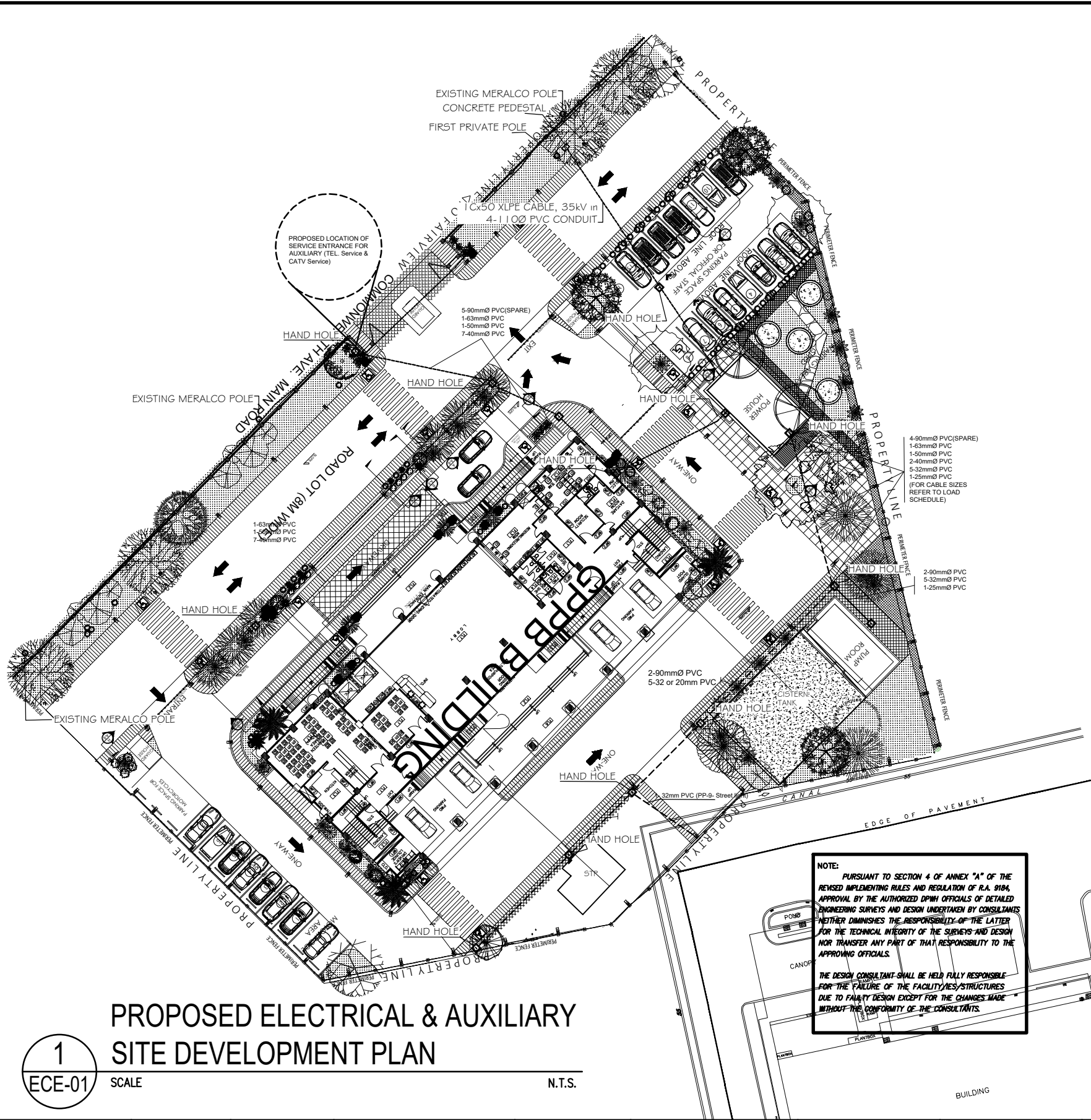
3.0 Painting Works (1 I.s.)

This item covers all the necessary materials, tools, and labor for the painting works necessary for the pedestal such as pedestal wall putty, latex flat, and latex semi-gloss for final coating for outdoor.

Equipment: Minor Tools
Personnel: Foreman and Painter

The contractor shall have a **Philippine Contractors Accreditation Board (PCAB) License of at least Small B for General Building or Small B for Communications Facility.**

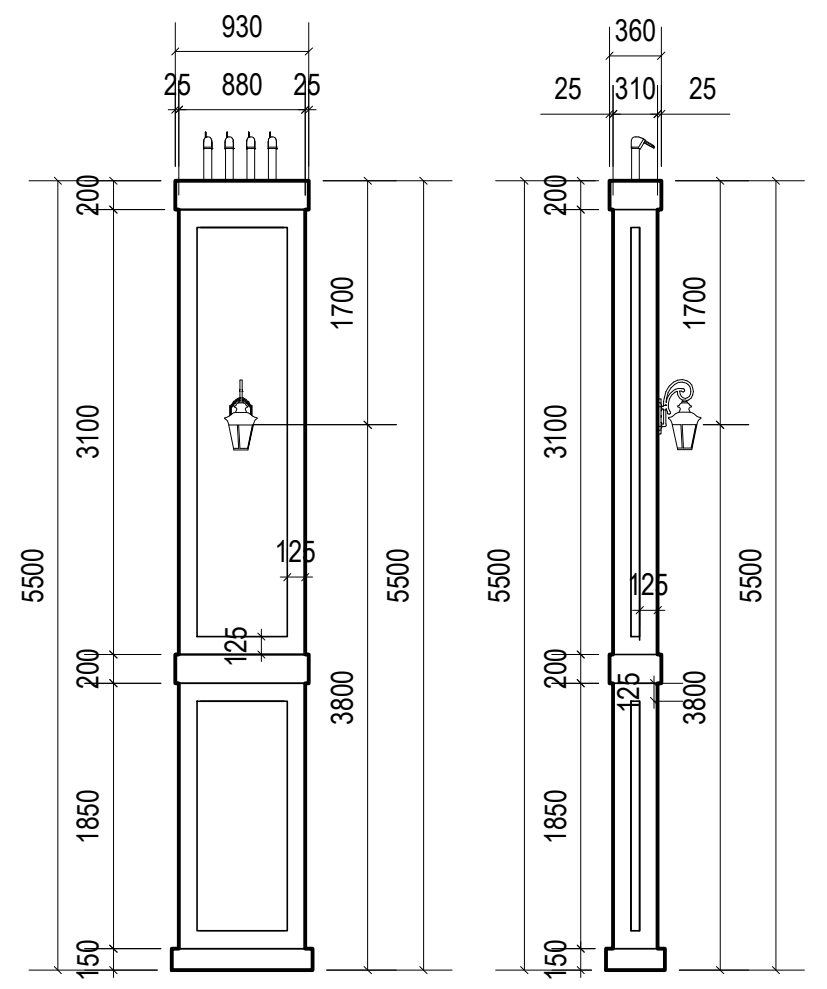
The contractor shall be responsible for all laboratory, material testing and survey instruments, if necessary. Expenses shall be incorporated in the contractor's overhead cost and shall not be considered as pay item.



1
ECE-01

SCALE N.T.S.

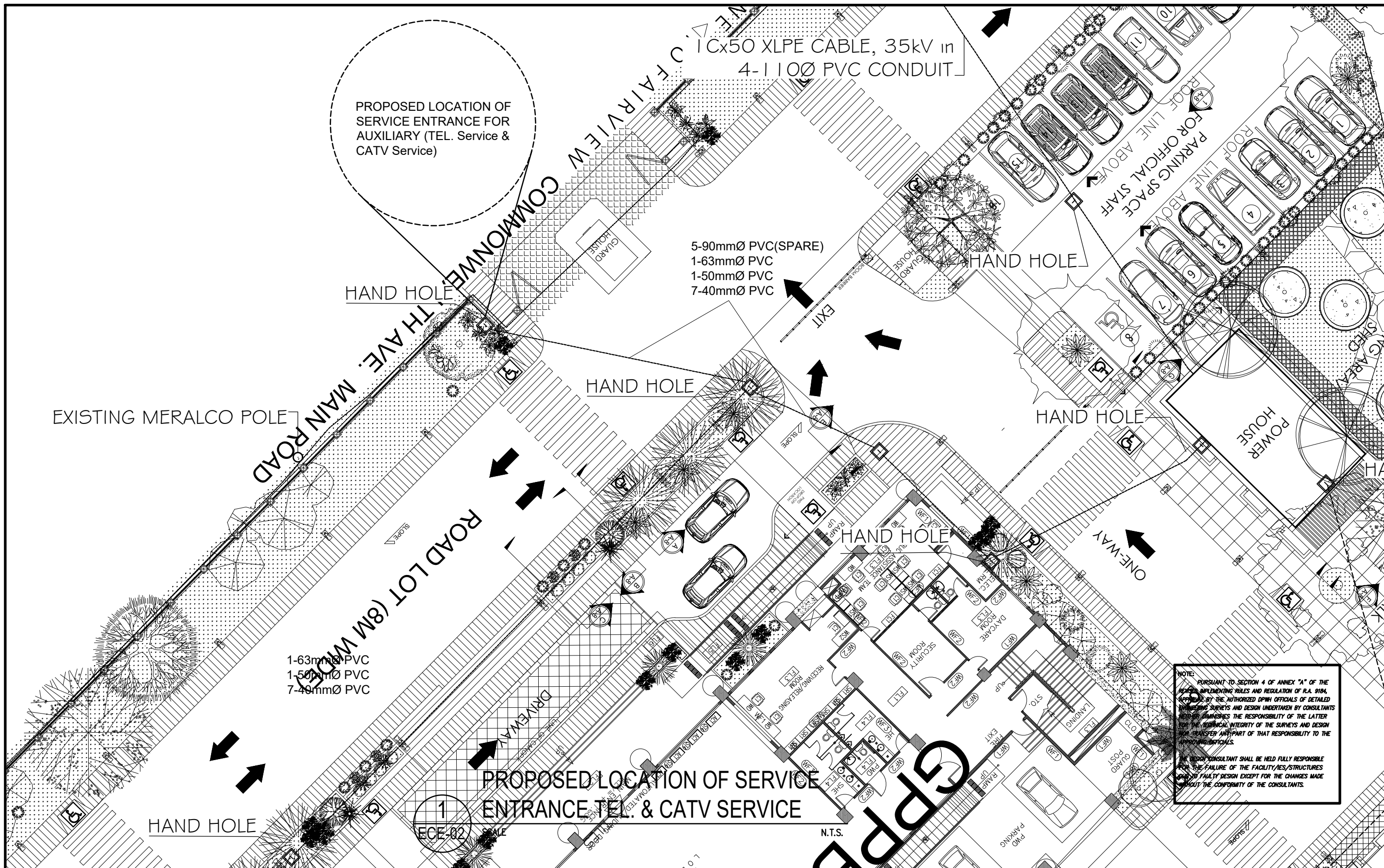
PERSPECTIVE



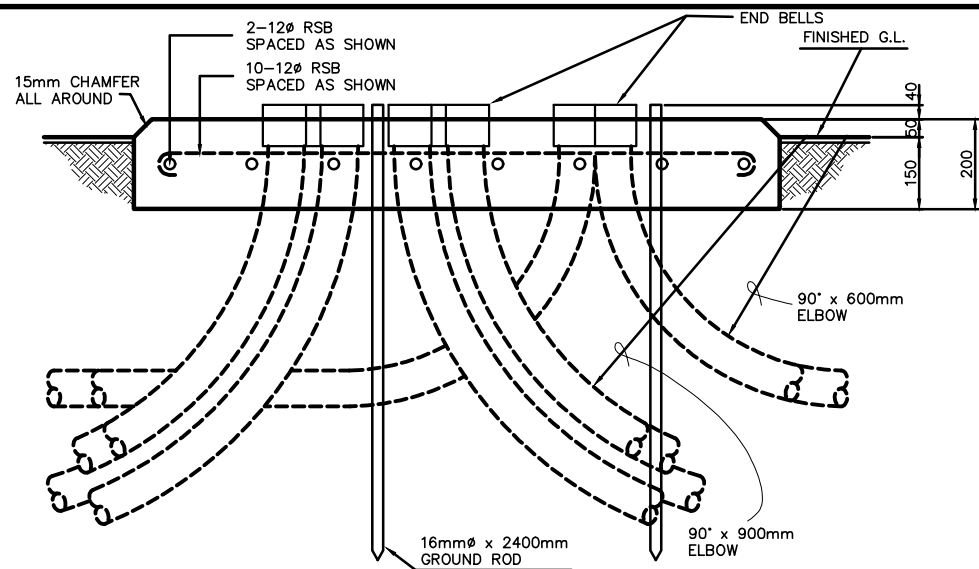
ELEVATION OF CONCRETE PEDESTAL

SCALE N.T.S.

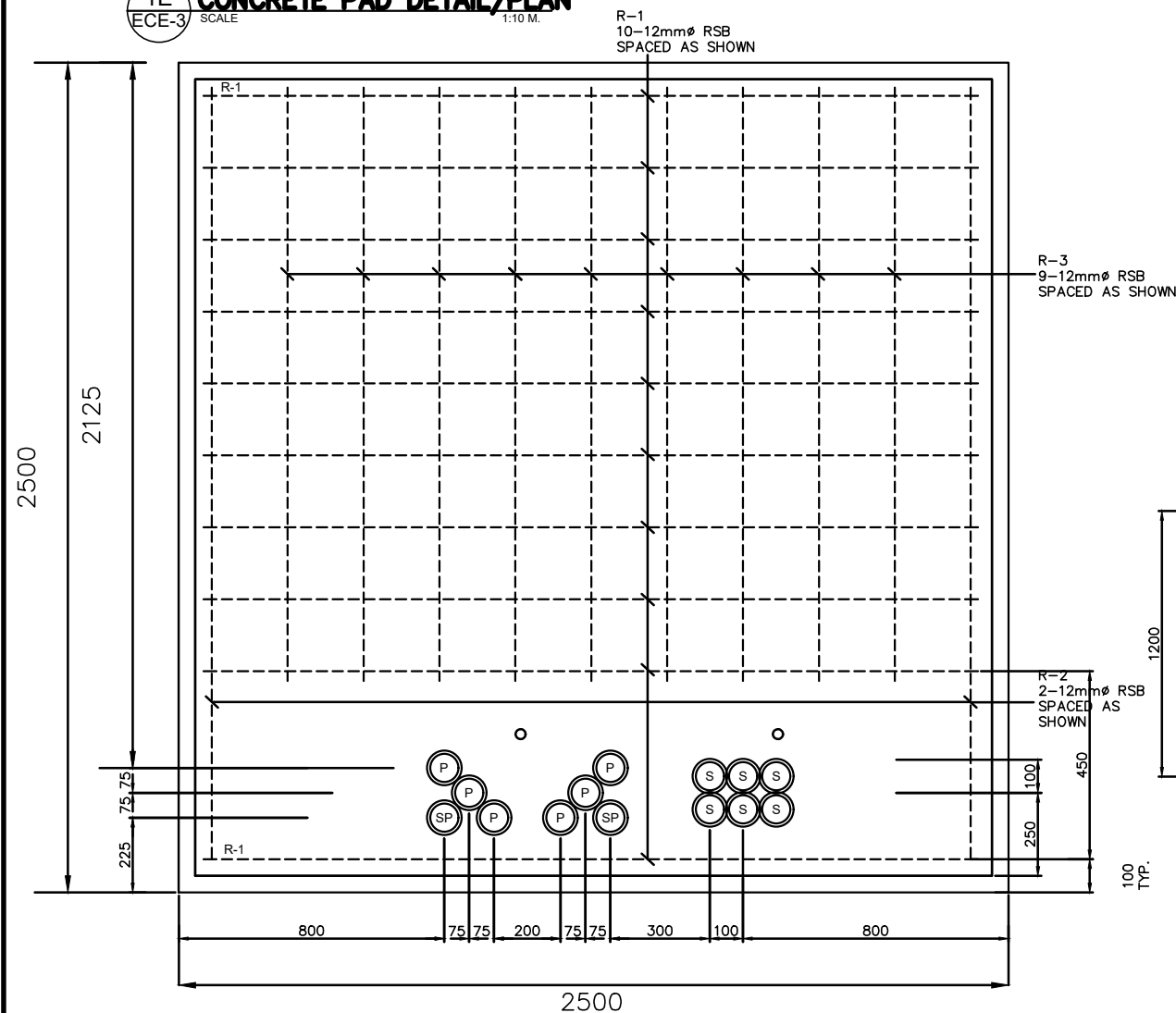
										SET NO. ECE 1 3	SHEET NO. 1 3
PROPOSED SEVEN (7)-STOREY GOVERNMENT PROCUREMENT POLICY BOARD TECHNICAL SUPPORT OFFICE (GPPB-TSO) BUILDING			PERSPECTIVE PROPOSED ELECTRICAL & AUXILIARY SITE DEVELOPMENT PLAN ELEVATION OF CONCRETE PEDESTAL								
UP DILIMAN COMPOUND, DILIMAN, QUEZON CITY											



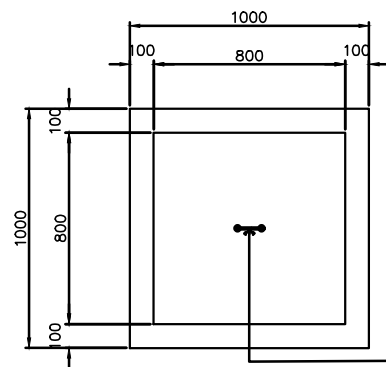
PREPARED:	SUBMITTED:	PROJECT NAME AND LOCATION:	SHEET CONTENTS:							SET NO.	SHEET NO.
		PROPOSED SEVEN (7)-STOREY GOVERNMENT PROCUREMENT POLICY BOARD TECHNICAL SUPPORT OFFICE (GPPB-TSO) BUILDING UP DILIMAN COMPOUND, DILIMAN, QUEZON CITY	PROPOSED LOCATION OF SERVICE ENTRANCE TELEPHONE & CATV SERVICE							ECE 2 3	2 3



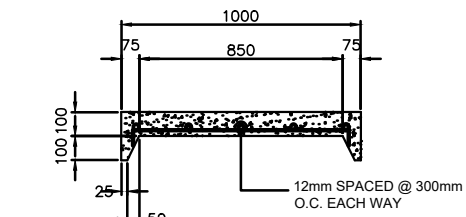
1E CONCRETE PAD DETAIL/PLAN
ECE-3 SCALE 1:10 M.



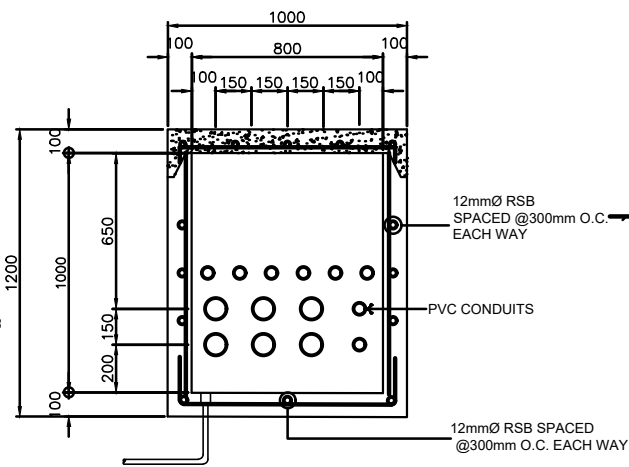
1D CONCRETE PAD DETAIL/FRONT VIEW
ECE-3 SCALE 1:10 M.



1C HANDHOLE DETAIL/PLAN
ECE-3 SCALE NTS



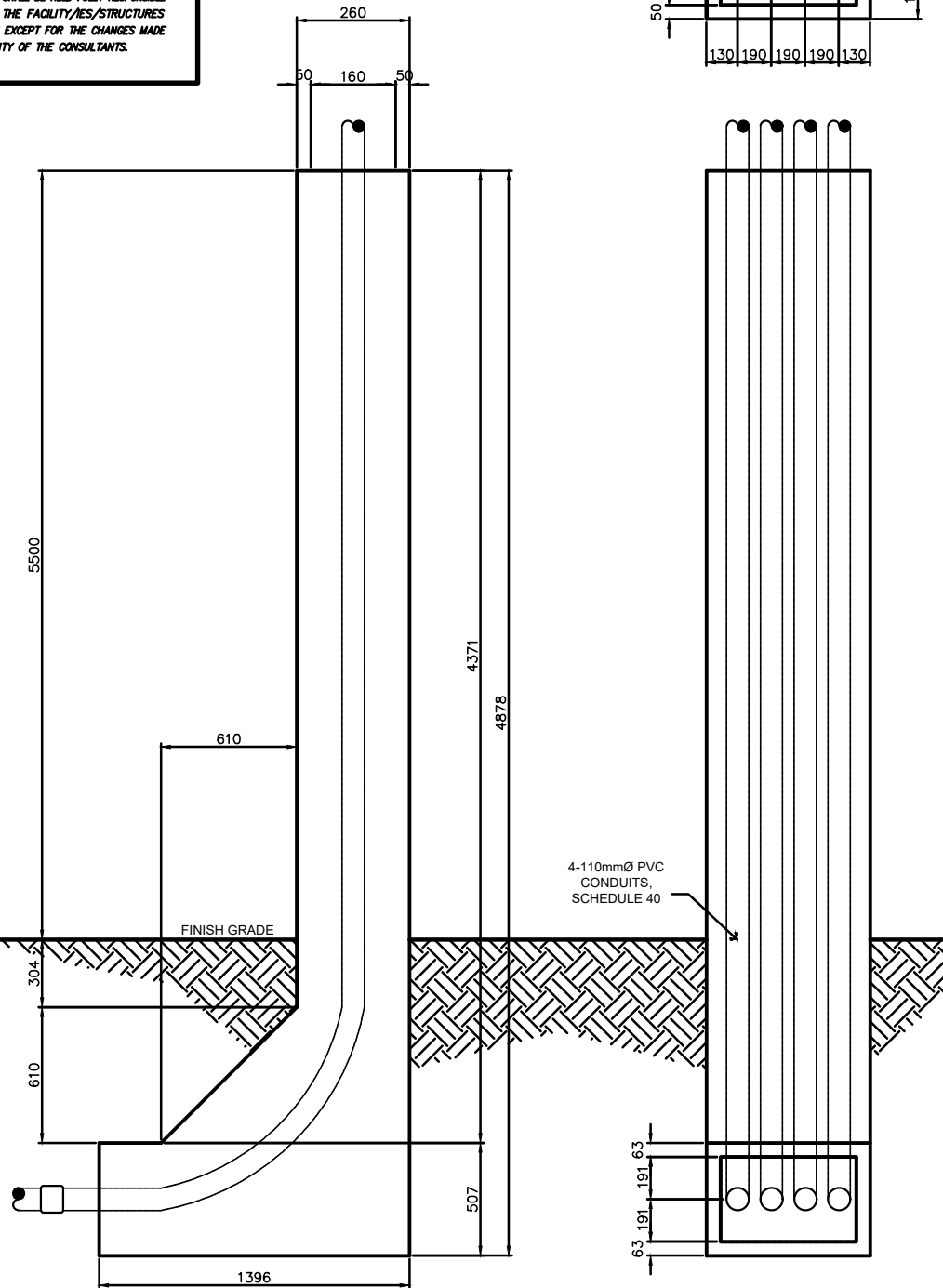
1B HANDHOLE DETAIL/SECTION
ECE-3 SCALE NTS



1A HANDHOLE DETAIL
ECE-3 SCALE NTS

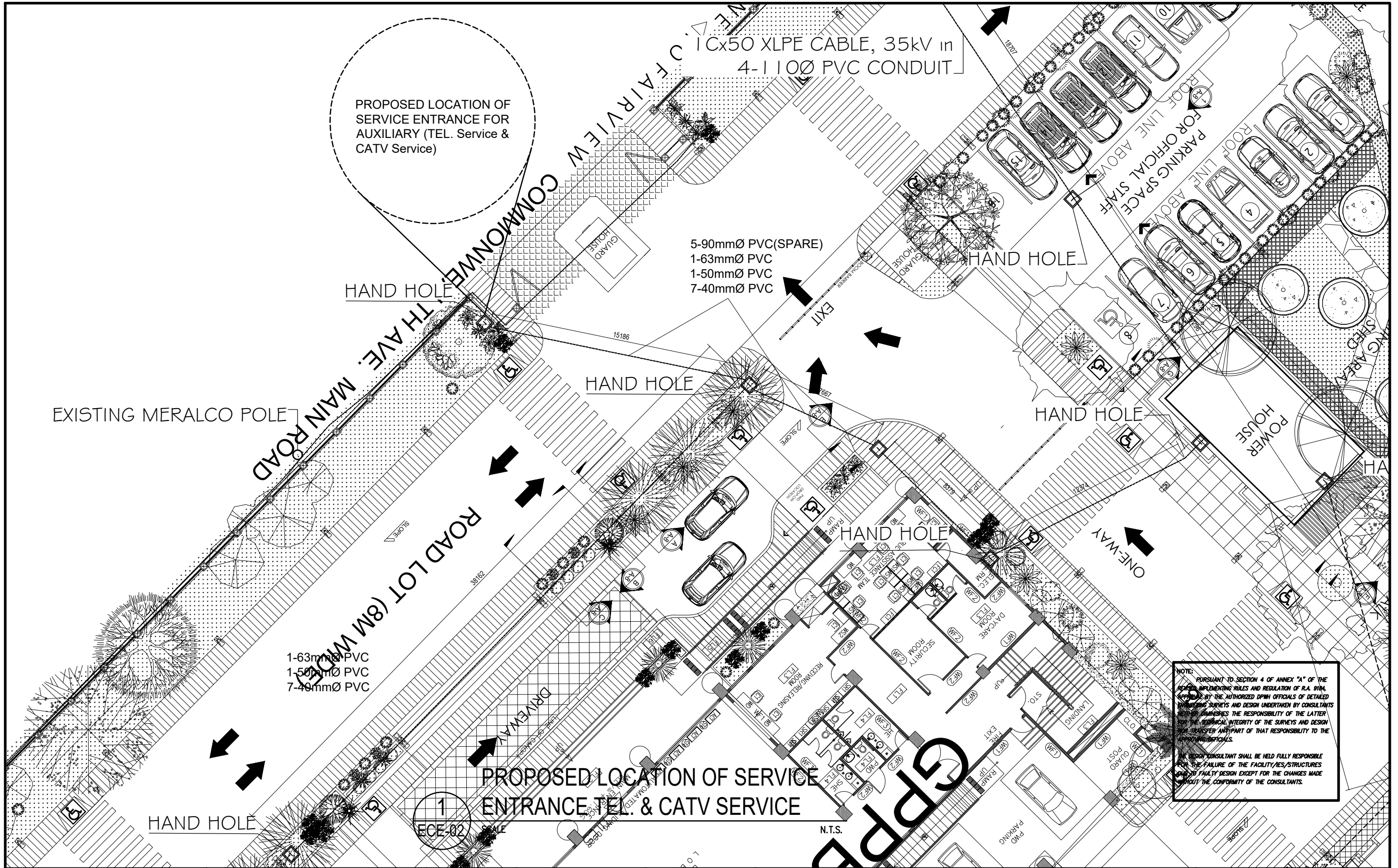
NOTE:
PURSUANT TO SECTION 4 OF ANNEX "A" OF THE REVISED IMPLEMENTING RULES AND REGULATION OF R.A. 9184, APPROVAL BY THE AUTHORIZED DPWH OFFICIALS OF DETAILED ENGINEERING SURVEYS AND DESIGN UNDERTAKEN BY CONSULTANTS NEITHER DIMINISHES THE RESPONSIBILITY OF THE LATTER FOR THE TECHNICAL INTEGRITY OF THE SURVEYS AND DESIGN NOR TRANSFER ANY PART OF THAT RESPONSIBILITY TO THE APPROVING OFFICIALS.

THE DESIGN CONSULTANT SHALL BE HELD FULLY RESPONSIBLE FOR THE FAILURE OF THE FACILITY/IES/STRUCTURES DUE TO FAULTY DESIGN EXCEPT FOR THE CHANGES MADE WITHOUT THE CONFORMITY OF THE CONSULTANTS.



2 CONCRETE PEDESTAL
ECE-3 SCALE NTS

1 UNDERGROUND DISTRIBUTION STANDARDS
ECE-3 SCALE AS SHOWN



PROPOSED LOCATION OF SERVICE ENTRANCE FOR AUXILIARY (TEL. Service & CATV Service)

5-90mmØ PVC (SPARE)
 1-63mmØ PVC
 1-50mmØ PVC
 7-40mmØ PVC

1-63mmØ PVC
 1-50mmØ PVC
 7-40mmØ PVC

PROPOSED LOCATION OF SERVICE ENTRANCE TEL. & CATV SERVICE

NOTE:
 PURSUANT TO SECTION 4 OF ANNEX "A" OF THE REPLYING RULES AND REGULATION OF R.A. 9164, APPROVED BY THE AUTHORIZED DPWH OFFICIALS OF DETAILED SURVEYS AND DESIGN UNDERTAKEN BY CONSULTANTS TRANSFERS THE RESPONSIBILITY OF THE LATTER TO THE CONSULTANTS. THE CONSULTANTS SHALL BE HELD FULLY RESPONSIBLE FOR THE FAILURE OF THE FACILITY/IES/STRUCTURES DUE TO FAULTY DESIGN EXCEPT FOR THE CHANGES MADE WITHOUT THE CONFORMITY OF THE CONSULTANTS.

PREPARED:	SUBMITTED:	PROJECT NAME AND LOCATION:	SHEET CONTENTS:	SET NO.	SHEET NO.
		PROPOSED SEVEN (7)-STOREY GOVERNMENT PROCUREMENT POLICY BOARD TECHNICAL SUPPORT OFFICE (GPPB-TSO) BUILDING UP DILIMAN COMPOUND, DILIMAN, QUEZON CITY	PROPOSED LOCATION OF SERVICE ENTRANCE TELEPHONE & CATV SERVICE	ECE 2 3	2 3

PROPOSAL SCHEDULE

Name of Project : **Construction of the Concrete Pedestal and Handholes for the ECE Lines**

Location : GPPB-TSO New Building, UP Diliman Compound, Commonwealth Avenue, Quezon City

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL COST
1	GENERAL REQUIREMENTS	l.s.	1.00		
	1.1. Mobilization/Demobilization	l.s.	1.00		
	1.2. Excavation and Embankment	cu.m.	44.00		
	1.3. Temporary Facilities	l.s.	1.00		
2	CIVIL, ELECTRICAL, MASONRY	l.s.	1.00		
	2.1. Structural Concrete, Footing, and Pedestal	cu.m.	5.00		
	2.2. Pedestal Reinforcement	l.s.	1.00		
	2.3. Structural Concrete, Pipe Encasement	ln.m	42.00		
	2.4. Form and Scaffoldings	l.s.	1.00		
	2.5. Plastering Works	l.s.	1.00		
	2.6. Electrical Conduit, 4" PVC	l.s.	1.00		
	2.7. ECE Handhole Construction	set	4.00		
3	PAINTING WORKS AND FINISHING	l.s.	1.00		
	3.1. Wall Putty	l.s.	1.00		
	3.2. Latex Flat (Exterior Primer)	l.s.	1.00		
	3.3. Latex Semi-Gloss (Exterior Final Coat)	l.s.	1.00		
TOTAL AMOUNT:					

Amount in Words : _____

Submitted by : _____

Signing Authority : _____

Designation : _____

Date: : _____