

PURCHASE ORDER
DBM-GPPB-TSO
Entity Name

Supplier: BELIAN INNS AND HOTELS INCORPORATED
Address: Graham Avenue, Cogon District, Tagbilaran City, Bohol
TIN: 433-937-001-00000

P.O. No.: CDD-2023-020
Date: 07 July 2023
Mode of Procurement: Section 53.10 (Negotiated Procurement - Lease of Real Property and Venue) of the Revised IRR of RA 9184

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: N/A

Delivery Term: N/A

Date of Delivery: N/A

Payment Term: Land Bank's LDDAP-ADA/Bank Transfer

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	1	<p>Lease of Venues for Municipal Local Government Units Training - Bohol (Lot 4)</p> <p>I. Venue shall be Department of Tourism (DOT) accredited</p> <p>II. Availability with minimum of 90 sqm floor area (to be confirmed a week before the training schedule)</p> <p>a. Event Date: MLGU Batch 4: 26 to 28 July 2023 (Bohol)</p> <p>III. Location</p> <p>a. Bohol</p> <p>b. Free parking space reserved within or near venue (Minimum of 2 slots-reserved for resource speakers from the area)</p> <p>IV. Neighborhood Data</p> <p>a. Proper waste management system such as regular garbage collection and with Sanitary permit from appropriate authority</p> <p>b. Proximity to Police and Fire Stations</p> <p>c. Proximity to Banks, Postal, and Telecommunications service provider</p> <p>iv. Amenities includes:</p> <p>V. Venue</p> <p>a. Structural condition: The foundation is made of concrete and structural steel materials or a combination of both.</p> <p>b. Functionality of Function Room:</p> <p>i. Available one (1) Function Room on schedule from 7:00 Am to 6:00 PM on the first and second day (with 1 hour allotment for ingress and egress), and until 4:00PM on the third day</p> <p>ii. Classroom set up for eighty (80) participants with social distancing and one dedicated table Secretariats that will served as registration area at the entrance door.</p> <p>iii. No obstructing pillars</p> <p>iv. Amenities include:</p> <ol style="list-style-type: none"> 1. At least (3) microphones, preferably wireless with stand and a sound system. 2. Projector, Projector screen and table for LCD Projector 3. Podium 4. Philippine Flag and pole 5. Whiteboard and/or flipchart, and markers 6. Free and steady Wi-Fi connection for Secretariat and Participants, with at least 50 mbps dedicated connection 7. Waived electricity charges for use of laptops and projectors 8. Audible/Operational Sound System 9. Extension wires for use of Secretariat and participants 10. Welcome Tarpaulin and directional signages <p>c. Room and Facilities</p> <p>i. Compliant to basic protective safety measures against COVID-19 and guidelines on social distancing</p> <p>ii. Continuous water supply & accessible comfort rooms (separate male and female)</p> <p>iii. Compliance with the standards provided by the Building Code of the Philippines</p> <p>iv. At least one (1) Operational Elevators for four (4) or more storey buildings</p> <p>v. Accessible emergency exit and alarm, standby fire extinguisher and automatic sprinkler</p> <p>vi. Available Telephone and/or internet Connection within the premises of the Building</p> <p>vii. Room Accommodations Terms and Condition:</p> <p>Structural condition: The foundation is made of concrete and structural steel materials or combination of both</p> <p>Room Accommodation for six to eight (6 to 8) pax from 11 to 15 July 2023, with the following details:</p> <ol style="list-style-type: none"> a. Twin Sharing <ul style="list-style-type: none"> - Two (2) pax will CHECK-IN on 25 July 2023 - Five (5) pax will CHECK-IN on 26 July 2023 b. Executive Room <ul style="list-style-type: none"> - One (1) pax will CHECK-IN on 26 July 2023 c. All will CHECK-OUT on 28 July 2023 <p>At least two (2) electrical outlet per room</p>	Lot	PHP	245,311.50

Own toilet and bath with hot and cold shower and continuous water supply
 Provision of towel and toiletries
 Free and steady Wi-Fi all rooms, with at least 5 mbps dedicated connection

d. Other Services

- i. Provision of janitorial and maintenance services
- ii. Designated event contact person
- iii. Adequate security services (24/7)
- iv. Use of reusable water for toilet flushing
- v. Use of energy efficient lighting (LED day light)
- vi. Options for multiple-use toiletries
- vii. Compliance with Tourism Act of 2009 as industry standard

e. Catering Services (Guaranteed number of participants shall be confirmed a week before the training event)

- i. Does not use plastic, disposable cups and spoons and forks, instead reusable take-out boxes and the like
- ii. Location must be inside Function Room and/or outside but near the Function Room
- iii. Meals for eighty (80) participants and six to seven (6 to 7) secretariats and one (1) Resource Speaker, with the following details:
 - 1. AM and PM Snacks
 - 2. Buffet Lunch, composed of the following:
 - a. Salad/Soup
 - b. Main course (At least two (2) variants of Meat/ At least one (1) Variant of Meat and one (1) Variant of Fish, and one (1) Variant of Vegetables)
 - c. Rice
 - d. Dessert

(note: The No. of Participants shall be confirmed by the GPPB-TSO a week before the training schedule; payment shall be based on the actual number of participants as confirmed by the GPPB-TSO)

iv. Meals for 6 to 8 Secretariat on the following dates:

- a. 26 to 28 July 2023 - Breakfast for 6 to 8 personnel
- b. 25 July 2023 - Dinner for 2 personnel
- c. 26 to 27 July 2023 - Dinner for 6 to 8 personnel

(note: The No. of Participants shall be confirmed by the GPPB-TSO a week before the training schedule; payment shall be based on the actual number of participants as confirmed by the GPPB-TSO)

- 3. Drinks (At least one (1) round of Iced Tea/ Juice for every meal and every snack)
- 4. Provision of free-flowing brewed coffee

g. Client's satisfactory rating based on online hotel reviews


*****nothing follows*****


(Total Amount in Words) **Two Hundred Forty-Five Thousand Three Hundred Eleven Pesos and Fifty Centavos** PHP **245,311.50**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.


Contract may be terminated, in whole or in part, at anytime for the convenience of the Government upon thirty (30) days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event's or changes in law, and national government policies.

Conforme:


JOHN ALBER A. IMAN
 Signature over Printed Name of Supplier
 Date: **JULY 12, 2023**

Very truly yours,

 Date: **2023.07.10 08:06:37 +08:00**
Maria Dionisia A. Rivera-Guillermo
 Signature over Printed Name of Authorized Official
 Designation: **Deputy Executive Director IV**

Fund Cluster : 01
 Funds Available : Php 245,311.50


Harry A. Curaza
 Signature over Printed Name of Supplier
 Date: **2023.07.07 15:23:36 +08:00**

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____