

NPM No. 33-2009

02 July 2009

MS. LILY P. CUSTODIO, PH.D.
BAC Chairperson
BIDS AND AWARDS COMMITTEE
CATANDUANES STATE COLLEGES
Virac, Catanduanes

Re : Itemized and Lump Sum or Lot Bidding

Dear Ms. Custodio:

This pertains to your letter dated 29 June 2009 requesting for clarification on the procedure in itemized and lump sum or lot bidding.

Specifically, you are inquiring whether or not a bidder can be disqualified for leaving an item without quotation in his or her bid.

Please be advised that Section 32 of the Implementing Rules and Regulations Part A (IRR-A) of Republic Act No. 9184 (R. A. 9184) provides for the procedure in the detailed evaluation of bids for the procurement of goods and infrastructure projects. The pertinent portion thereof is quoted hereunder, viz:

32.4.1 To determine the Lowest Calculated Bid for the procurement of goods and infrastructure projects, after the preliminary examination of bids, the BAC shall immediately conduct a detailed evaluation of all bids rated "passed," using a non-discretionary criteria, as stated in the Invitation to Apply for Eligibility and to Bid and the Instructions to Bidders, which shall include a consideration of the following:

- a) The bid must be complete. Unless the Instructions to Bidders specifically allow partial bids, bids not addressing or providing all of the required items in the bidding documents, including, where applicable, bill of quantities, shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a "0" (zero) for the said item would mean that it is being offered for free to the Government; xxx (emphasis ours)

It is clear from the foregoing that, and unless otherwise provided in the Instructions to Bidders, should a bidder not indicate a price in a required item, his or her bid shall be considered as non-responsive. And following the non-discretionary "pass/fail" criteria, such non-responsive bid shall be automatically disqualified.

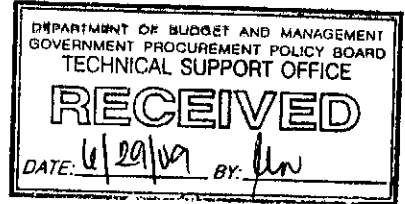
We hope to have provided sufficient guidance on the matter. Should you have additional questions, please do not hesitate to contact us.

Very truly yours,

Ruby U. Alvarez
RUBY U. ALVAREZ
Executive Director III



Catanduanes State Colleges
BIDS AND AWARDS COMMITTEE
 Virac, Catanduanes



June 29, 2009

**The Government Procurement and
 Policy Board (GPPB)**
 Unit 5206, Raffles Corporate Center
 F. Ortigas Jr. Road
 Ortigas Center
 Pasig City 1106

*WLT-D
 32.4.1*

*Equise,
 Pls. handle. Sign in
 my behalf. 6/29/09*

Dear Sir/Madam:

May we inquire from your good office as to the prescribed procedures in an Itemized Bidding (Line Item) and of Lump Sum or Lot Bidding.

We, at Catanduanes State Colleges, strictly follow the mandates of RA 9184 and there are times when we conduct Itemized or Line Item Bidding. When a bidder for instance (on an Itemized Bidding) quotes price for each item and leaves an item without quotation, will the Bidder be disqualified for that particular bidding? In like manner, in a Lot Bidding, will the bidder be disqualified if he/she leaves an item without quotation?

May we hear from you.

Thank you.

Very truly yours,

[Signature]
LILY P. CUSTODIO, Ph.D.
 BAC Chairperson