

REPUBLIC OF THE PHILIPPINES
GOVERNMENT PROCUREMENT POLICY BOARD
Technical Support Office
Mezzanine 125, Mabini Hall, Malacañang, Manila
Telefax Nos. (02) 735-4962; (02) 736-5758

NPM No. 022-2004

February 26, 2004

HON. EDMUNDO R. VILLA
Municipal Mayor
Municipality of Sogod
Province of Southern Leyte

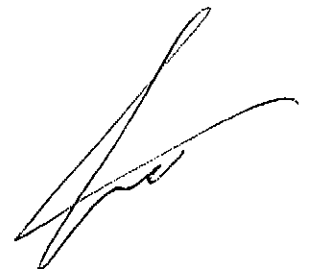
Re: Standard Bidding Documents

Dear Mayor Villa:

This refers to your letter dated January 22, 2004, requesting for draft copies of the standard bidding documents.

In line with the government's commitment to good governance and its efforts to adhere to the principle of transparency, accountability, equity, efficiency, and economy in its procurement process, the passage of Republic Act No. 9184 ("R.A. 9184") and its Implementing Rules and Regulations Part A ("IRR-A") veritably marked the highlight of procurement reform in our country. Henceforth, the issuance of uniform rules and regulations, procedures and standard bidding documents to all government agencies and its instrumentalities become the mandate of the Government Procurement Policy Board ("GPPB"). In particular, Sections 6.1 and 6.2 of IRR-A are quoted hereunder, to wit:

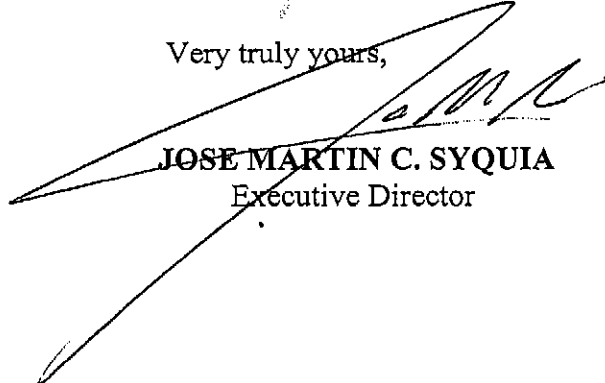
- 6.1. To systematize the procurement process, avoid confusions and ensure transparency, **the GPPB shall pursue the development and approval of generic procurement manuals and standard bidding documents and forms** including forms to be used for major procurement like drugs and textbooks. (Emphasis supplied).
- 6.2. Once issued by the GPPB, the use of the generic procurement manuals, generic standard bidding documents and forms, and standard evaluation documents shall be mandatory upon all procuring entities. However, whenever necessary, to suit the particular needs of the procuring entity, modifications may be made particularly for major and more specialized procurement subject to the approval of the GPPB.



At this point, we would like to inform you that the Government Procurement Policy Board ("GPPB") is still in the process of developing the Procurement Operations Manual and the standard bidding documents ("SBDs") to be issued to all government agencies and instrumentalities. As such, we regret to inform you that we cannot furnish you of the draft copies of the SBDs until they are finalized. As soon as the manuals and SBDs are officially completed, we will inform your office so that you can secure a copy thereof. Accordingly, in order to prevent delay, inconvenience or hiatus in your procurement activities, pending the issuance of the SBDs, your office may use existing bidding documents as long as it is in compliance with R.A. 9184 and its IRR-A. For this purpose, you may also want to refer to Rule VI of the IRR-A of R.A. 9184 to guide you in the preparation of your bidding documents.

We trust that this clarifies matters.

Very truly yours,



JOSE MARTIN C. SYQUIA
Executive Director

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