



Department of Budget and Management
GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE

NPM No. 131-2014

18 November 2014

ATTY. JAIME T. DE VEYRA

Chairman, Bids and Awards Committee (BAC)

PHILIPPINE MINING DEVELOPMENT CORPORATION (PMDC)

Unit 3001B West Tower, Philippine Stock Exchange Centre,
Exchange Road, Ortigas Center, Pasig City

Re: Abstract of Canvass; Small Value Procurement or Shopping

Dear Atty. De Veyra:

This refers to your letter seeking our opinion on whether BAC Resolutions are necessary for procurements conducted through Small Value Procurement and Shopping, aside from the preparation and issuance of Abstracts of Canvass that are signed by the Chairman and Members of PMDC-BAC.

For reference, the Guidelines for Shopping and Small Value Procurement (Guidelines) provides that an Abstract of Quotation sets forth the names of those who responded to the Request for Quotation (RFQ), their corresponding price quotations, and the lowest quotation (for goods or infrastructure projects) or highest rated offer (for consulting services) submitted². While one of the functions of the BAC is to recommend award of contracts to the Head of the Procuring Entity (HOPE) or his duly authorized representative,³ the Guidelines is silent on whether the recommendation should be made through the issuance of a Resolution. Notably, the Guidelines require that an award of contract be made to the lowest submitted quote or, after successful negotiations, to the highest rated offer that complies with the specifications and other terms and conditions stated in the RFQ⁴.

From the foregoing, the Abstract of Quotations does not necessarily include the BAC's recommendation to the HOPE relative to the award of contract. Such BAC recommendation is properly made through the issuance of a BAC Resolution. Nonetheless, the Guidelines does not prohibit nor proscribe the procuring entity from including in the Abstract of Quotations the BAC's recommendation for award of contract⁵ in order to promote efficiency in the conduct of Shopping or Small Value Procurement. Such recommendation contained in the Abstract of Quotations must be duly signed by the members of the BAC or its duly authorized or delegated unit.

² Section 3(e) of the Guidelines.

³ Section 12.1(i) of the revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

⁴ Section 3(h) of the Guidelines.

⁵ Section 2(c) of the Guidelines.

We hope that this opinion issued by the GPPB-TSO provided sufficient guidance on the matter. Note that this is issued on the basis of particular acts and situations presented, and may not be applicable given a different set of facts and circumstances. Should there be other concerns, please do not hesitate to contact us.

Very truly yours,



DENNIS S. SANTIAGO
Executive Director

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