



Department of Budget and Management  
**GOVERNMENT PROCUREMENT POLICY BOARD**  
**TECHNICAL SUPPORT OFFICE**

**NPM No. 16-2013**

27 March 2013


**ATTY. ARCHIE FRANCISCO F. GAMBOA**  
*Police Senior Superintendent*  
*Head, Bids and Awards Committee (BAC) Secretariat*  
**PHILIPPINE NATIONAL POLICE (PNP)**  
**NATIONAL HEADQUARTERS (NHQ)**  
Camp Crame, Quezon City

**Re: Creation of Registry of Suppliers, Contractors, and Consultants**

Dear Atty. Gamboa:

We respond to your letter dated 22 February 2013 inquiring on whether the PNP-NHQ BAC can create a registry of suppliers, contractors, and consultants participating as bidders, in order for the BAC to examine the bidders' documents and verify its completeness, and address the concern relative to the notable number of failed biddings due to bidders' negligence in preparing their bidding documents.

For your guidance, please note that Sections 23.4 and 24.4.3 of the revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184 clearly allows the BAC of a procuring entity to "maintain a registry system using the Philippine Government Electronic Procurement System (PhilGEPS) or its own manual or electronic system that allows submission and/or recording of eligibility requirements simultaneously with registration." The registry system shall contain the Class "A" documents provided in Sections 23.1(a) and 24.1(a), which should be maintained current and updated by the bidder concerned.<sup>1</sup> Bidders who maintain a current and updated file of their Class "A" documents shall be issued a certification by the BAC, which certification may be submitted in lieu of the actual Class "A" documents.<sup>2</sup>

We wish to emphasize, however, that prospective bidders not included in the registry system used by the procuring entity, whether the PhilGEPS or its own manual or electronic system, should not be precluded from participating in any procurement opportunity, and should be allowed to submit its Class "A" documents, together with its bid, prior to or during the deadline for the submission and opening of bids. Moreover, it should be stressed that inclusion in the registry system should not be considered an accreditation system, and is not tantamount to a finding of eligibility, nor a guarantee that the registered supplier, contractor, or consultant will be eligible for any particular procurement activity or contract award. 

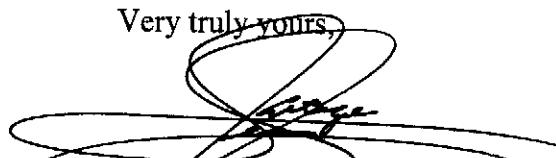
<sup>1</sup> Sections 23.4.1 and 24.4.3.1 of the IRR of RA 9184.


<sup>2</sup> Sections 23.4.2 and 24.4.3.2 of the IRR of RA 9184.

In addition, we wish to inform you that the PhilGEPS upgraded its electronic registry of suppliers, contractors, and consultants into the Government of the Philippines Online Merchants Registry (GoP-OMR) in line with Section 8.2.2 of the IRR of RA 9184. In this regard, we encourage the PNP to consider adopting the GoP-OMR instead of establishing its own manual or electronic registry system.

We hope our advice provided sufficient guidance on the matter. Note that this opinion is being issued on the basis of facts and particular situations presented, and may not be applicable given a different set of facts and circumstances. Should you have other concerns, please do not hesitate to contact us.

Very truly yours,



**DENNIS S. SANTIAGO**  
*Executive Director III* 

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