



REPUBLIC OF THE PHILIPPINES
Department of Budget and Management
Malacañang, Manila

NATIONAL BUDGET CIRCULAR

NO. 446-A
January 30, 1998

TO: ALL HEADS OF DEPARTMENTS, BUREAUS, OFFICES AND AGENCIES OF THE NATIONAL GOVERNMENT, INCLUDING GOVERNMENT-OWNED AND/OR –CONTROLLED CORPORATIONS, STATE UNIVERSITIES AND COLLEGES, LOCAL GOVERNMENT UNITS AND ALL OTHERS CONCERNED

SUBJECT: AMENDING NATIONAL BUDGET CIRCULAR (NBC) NO. 446, DATED NOVEMBER 24, 1995, ON THE SUBJECT, "GUIDELINES ON THE ACQUISITION AND RENTAL OF MOTOR VEHICLES"

1.0 PURPOSE

This Circular is being issued to:

- 1.1 Amend NBC No. 446 to rationalize/refine existing policies relative to the acquisition of motor vehicles for government use;
- 1.2 Prescribe policy guidelines on U1e purchase of "secondhand/reconditioned" transport and heavy equipment as an alternative mode of motor vehicle acquisition; and
- 1.3 Update the Motor Vehicle Classification and Specifications Guide or MVCSG to cover current motor vehicle models available in the market that are deemed most appropriate for the prevailing service vehicular requirements of the government.

2.0 GENERAL POLICY

Pursuant to the policy of the State to promote the optimum utilization of public resources, *the acquisition of motor vehicles for government use shall be rationalized* to enhance economy in government operations. For this purpose, motor vehicles to be acquired shall be limited to those that are deemed necessary and appropriate for the performance of government official functions and activities requiring transport.

3.0 SPECIFIC AMENDMENTS

To effect a uniform understanding of vehicle classifications and the inclusion of modified specifications of motor vehicles appropriate for government use, Annex A (Typology of Government Motor Vehicles) is herein made part of this Circular, while Annex B (Revised Motor Vehicle Classification and Specifications Guide or RMVCSG) and paragraphs 4.1. and 4.2 of NBC No. 446, s. of 1995, are hereby amended to read as follows:

"4.1 National government agencies (NGAs), including government-owned and/or -controlled corporations (GOCCs) and state universities and colleges (SUCs), may purchase the following types of vehicle chargeable against their respective appropriations authorized for the purpose upon approval by the **Agency Head and the Secretary of Budget and Management:**

- *Motor vehicles with either imported or locally manufactured chassis and body*
 - medical ambulances
 - military and police patrol vehicles
 - armored vehicles
 - fire trucks

- heavy equipment for road construction, waste management/environmental sanitation, farm cultivation, and cargo transport/delivery (e.g., graders, payloaders, dumptrucks, compactors, farm tractors, delivery/cargo vans or trucks)
- *Motor vehicles with locally manufactured chassis and body*
 - passenger wagons/vans
 - Asian Utility Vehicles (AUVs) or High Side Pick Up with Roof (HSPUR) utility vehicles
 - mini-buses/buses
 - agency-specific purpose vehicles (e.g., prisoners' vans, OB vans, etc.)
- *Other motor vehicles*
 - motorized boats
 - motorcycles and tri-wheel vehicles
 - assembled owner- or passenger-type jeep/jitney/jeepney

Purchases of the aforementioned motor vehicles may, in some cases, be referred by the Secretary of Budget and Management to the Office of the President for final consideration/approval.

4.2 The purchase of the following motor vehicles is subject to approval of the **President:**

- *cars (sedan or hatchback type)*
- *motor vehicles with imported chassis and body*
 - passenger wagons/vans
 - pick-ups and all-terrain vehicles
 - mini-buses/buses
 - agency-specific purpose vehicles
- *aircraft and seacraft*

4.0 PURCHASE OF "SECOND-HAND/RECONDITIONED" TRANSPORT AND HEAVY EQUIPMENT

Generally, acquisition of brand new units by outright purchase (paid for on a single, lump-sum basis) shall be adopted as a mode of motor vehicle acquisition.

In exceptional cases, however, particularly when acquisition of brand new units by outright purchase is not feasible, the purchase of second-hand/reconditioned transport and heavy equipment as an alternative mode of acquisition may be authorized, subject to the following requirements:

- 4.1 The mileage of the second-hand vehicle to be purchased, estimated from the time it was originally acquired as a brand new unit, must not exceed 50,000 kms. for high official function cars/sedans, passenger vans/wagons, and other service vehicles and 60,000 kms. for utility vehicles. Mileage refers to the total distance travelled by the vehicle to be purchased.
- 4.2 The remaining useful life of the vehicle to be purchased must not be lower than five (5) years in the case of high official function cars/sedans, passenger vans/wagons, and other service vehicles and three (3) years in the case of utility vehicles. For purposes of this Circular, remaining useful life refers to the difference between the estimated service life of the subject vehicle and the number of years of actual service of the same. (The generally accepted estimated service life of high official function cars/sedans, passenger vans/wagons, and other service vehicles is seven (7) years while that of utility vehicles is five (5) years.)
- 4.3 The price or amount at which the second hand/reconditioned vehicle is to be acquired must not exceed its Remaining Useful Value (RUV).

For this purpose, the standard formula to compute for the RUV is:

$$RUV = (AC - SV) \times R/L + SV, \text{ where:}$$

- RUV = Remaining useful value
- AC = Acquisition cost or the price/amount at which the vehicle was originally purchased or acquired as a brand new unit
- SV = Salvage value or the amount equivalent to ten percent (10%) of the AC of tile vehicle

- R = Remaining useful life (as defined in Section 4.2 above)
L = Estimated service life or the length of service life that may be expected from it brand new model of a similar unit assuming normal utilization

- 4.4 In the case of second-hand/reconditioned heavy equipment (for waste management, construction and maintenance of roads and bridges) which includes, but are not limited to, dump trucks, graders, payloaders, road rollers, cement mixers and other related equipment, all pertinent data/specifications must be provided by the requesting agency as basis for DBM evaluation considering that the specifications/features vary according to manufacturer, size, capacity, intended use, etc.
- 4.5 All second-hand/reconditioned vehicles to be purchased must be operational and in good running condition. The general obsolescence of the transport and heavy equipment, the availability of spare parts, and the quality, degree and extent of repair and maintenance requirements must also be fully considered in the acquisition of second-hand/reconditioned equipment. For this purpose, certification/documentation pertaining to the aforementioned aspects must accompany all requests for purchases of second-hand/reconditioned transport and heavy equipment.
- 4.6 All purchases of second-hand/reconditioned transport and heavy equipment shall be subject to existing policy guidelines on the acquisition of motor vehicles and the applicable specifications/classifications prescribed under the attached RMVCSG.

5.0 ACQUISITION OF MOTOR VEHICLES BY LOCAL GOVERNMENT UNITS (LGUs)

Pursuant to Administrative Order No. 339 entitled, "Prescribing Guidelines and Specifications of Motor Vehicles for Local Government Units," issued on June 6, 1997, Governors, City and Municipal Mayors and Punong Barangays are authorized to purchase transport and heavy equipment for their respective provinces, cities, municipalities and barangays out of unencumbered local funds covered by an appropriations ordinance specifically authorizing/earmarking the appropriations for the purpose, subject to specifications prescribed therein.

Notwithstanding, however, purchases of motor vehicles by LGUs out of the Countrywide Development Fund (CDF), other Special Purpose Funds, or out of any other appropriation under the annual General Appropriations Act, shall be subject to the provisions of NBC No. 446, s. of 1995, and this Circular.

6.0 TYPOLOGY OF GOVERNMENT MOTOR VEHICLES

All acquisitions of motor vehicles that may be authorized for NGAs, GOCCs, SUCs and LGUs shall be guided by the descriptive definition and information prescribed in the Typology Of Government Motor Vehicles herewith attached as Annex A.

7.0 REVISED MOTOR VEHICLE CLASSIFICATION AND SPECIFICATIONS GUIDE

The maximum allowable specifications prescribed in the Revised Motor Vehicle Classification and Specifications Guide herewith attached as Annex B, shall apply to all purchases and rentals of motor vehicles that may be authorized for NGAs, GOCCs, SUCs and LGUs.

8.0 APPLICABILITY OF NBC No. 446

The provisions of NBC No. 446, s. of 1995, except those modified in this Circular, shall continue to be applicable.

9.0 REPEALING CLAUSE

The provisions of NBC No. 446 which are inconsistent with this Circular are hereby rescinded, repealed and/or modified accordingly.

10.0 EFFECTIVITY

This Circular shall take effect immediately.

(Signed)

SALVADOR M. ENRIQUEZ JR.
Secretary

TYPOLOGY OF GOVERNMENT MOTOR VEHICLES

The typology of government motor vehicles prescribed herein shall apply to all acquisitions of motor vehicles that may be authorized for NGAs, GOCCs, SUCs and LGUs.

Motor Vehicle Classification by Body Type

1. *Car (Sedan or Hatchback)* - a four-wheel enclosed automobile having four side doors (a rear fifth door or tailgate hinged at the top is present in hatchback models) and seating four to six (4-6) passengers, including the driver, on two rows of seats (common configuration includes split front seat and rear bench seat). The passenger cabin is separate from the limited luggage compartment or trunk (located usually at the rear).
2. *Passenger Wagon* - a four-wheel enclosed automobile having five doors (four side doors and a rear fifth door or tailgate) with one or more rows of folding or removable seats behind the driver and no luggage compartment but an area behind the seats accessible through the tailgate into which can be hauled luggage, cargoes, etc.. Seating capacity ranges from five to ten (5-10) passengers, including the driver. The main difference between a sedan and a wagon is the "extra room" for people and cargoes.
3. *Passenger Van* - a large four-wheel enclosed vehicle intended for conveying passengers and/or hauling cargo, traditionally having four doors (two side doors for the driver and front passengers, a single passenger side sliding door and a tailgate), a seating capacity ranging from eight to fifteen (8-15) passengers, including the driver. It has several rows of folding or removable seats behind the driver and no luggage compartment but an expandable area at the rear into which can be hauled luggage, cargoes, etc. This type varies from full-size to minivan models.
4. *Pick-Up* - a four-wheel compact truck with a low sided open cargo hauler, a passenger cab (regular/single or extended/crew cab type) accommodating two to six (2-6) passengers on split and/or bench seat, varying with two or four side doors, with fully imported chassis and body. A pick-up truck is designed to carry both passengers and cargoes.
5. *Asian Utility Vehicle (AUV) or High Side Pick-Up with Roof (HSPUR)* - a fully or partially enclosed four-wheel general purpose utility vehicle having two compartments, specifically, the front cabin/cab with two side doors, seating three passengers, including the driver on a full width seat, and the rear deck accommodating eight to sixteen passengers on facing collapsible bench seats accessible through rear door(s), with locally manufactured chassis and body.
6. *Assembled Owner- or Passenger-Type Jeep/Jitney/Jeepney* - a fully or partially enclosed four-wheel assembled general purpose utility vehicle with locally manufactured chassis and body fitted with a reconditioned/surplus engine. An owner-type jeep can accommodate five to seven (5-7) passengers on the split type or full width front seat and the two to three folding or removable rear bench seats. Passenger-type jeepney /jitney has two compartments, specifically, the front cabin/cab seating two to three (2-3) passengers, including the driver on a full width seat or split front seat, and the rear deck accommodating twelve to eighteen (12-18) passengers, on facing collapsible rear bench seats. Side and rear doors are optional.
7. *Bus/Mini-Bus* - a four- or six-wheel heavy and long bodied motor vehicle with locally manufactured or fully imported chassis and body, primarily designed to carry a comparatively large number of passengers. A bus for government use varies from full size bus, with a seating capacity not exceeding 60 passengers, including the driver, to a mini-bus, with a seating capacity not exceeding thirty passengers.
8. *Heavy Equipment* - a large and heavy-fabricated automotive vehicle used in construction, improvement, rehabilitation and maintenance of roads and bridges and other infrastructures, waste management and environmental sanitation and related activities. Heavy equipment may be sub-classified as earth moving equipment for moving earth/soil or other analogous materials from one location to another which are relatively near each other, for leveling uneven earth surfaces, and for similar projects; compaction equipment used to make the soil rigid or well compacted in preparation for asphaltting or paving (cementing); lifting equipment which include cranes/hoists with boom and forklifts; excavating equipment for digging ditches, canals or waterways, and the like; asphaltting/concreting equipment used in

transporting ready mixed asphalt/cement as well as those used for applying/leveling asphalt/cement on the prepared soil; hauling equipment, which includes dump trucks, garbage trucks, cargo trucks and trailers; and other types of equipment such as pile driving, air pumping and shop equipment.

Motor Vehicle Classification by Service/Utilization

1. *Medical Ambulance* - a vehicle equipped with some basic medical/lifesaving apparatus or equipment and the interior is specially designed for the conduction or conveyance of sick and/ or injured persons; for use in hospitals and other government agencies/facilities where an ambulance may be needed on stand-by at all times in case of emergency.
2. *Patrol Vehicle* - a motor vehicle (four-door sedan, AUV, owner-type jeep or motorcycle) for use in patrol operations within a city or municipality proper or highway patrol operations where speed and safety are critical when pursuing other speeding vehicles.
3. *Fire Truck* - an automotive vehicle or full size heavy-built truck for use in fire-fighting functions, mounted/installed with the necessary equipment such as water tank, water pumps, hoses, and other basic fire-fighting equipment. Simpler versions are built/manufactured locally by some truck/body builders utilizing available chassis cab units. The more sophisticated versions, such as those designed for high rise building fires, fully equipped for the intended use, are imported from abroad.
4. *Armored Vehicle* - a four-wheel motor vehicle, armored (with metal protective covering), for use in transporting large quantities of cash and/or highly valuable items such as gold and the like. A bank or agency performing quasi-banking functions that would require the transport of large amounts of money and valuables may be authorized to acquire an armored vehicle. Locally available armored vehicles are built by truck/body builders utilizing chassis cab units and fitting them with armored plate and other necessary armored vehicle accessories.
5. *All-Terrain Vehicle* - a four-wheel large, usually heavy sport-utility type vehicle (SUV) with high under-chassis clearance and capable for use in traversing rugged and mountainous terrain or traveling off the road, usually with high piston displacements, powerful engine and four-wheel drive mechanism. Seating capacity varies from four to eight (4-8) passengers on front bucket or bench seats, regular rear bench seat and/or several optional rear bench seats which can be reconfigured to accommodate passengers and/or cargoes.
6. *Agency-Specific Purpose Vehicle* - a custom-built motor vehicle for special application or specific function/purpose.

Other Motor Vehicle Classifications

1. *Motorcycle* - a two-wheel motor driven road vehicle having one or two riding saddles and sometimes a third wheel for support of a sidecar (if present) for use by field workers assigned in the rural areas not normally accessible to four-wheel vehicles; for police and/or highway patrol operations or similar purposes.
2. *Tri-Wheel Vehicle* - a three-wheel motor driven light vehicle with a prefabricated enclosed posterior cab, having two wheels and rear door(s), fitted/attached to a reconfigured/reinforced motorcycle, for hauling packages/cargoes and/or transport of minimal number of passengers. A tri-wheel vehicle is distinct from a tricycle (a motorcycle fitted with a sidecar).
3. *Motorized Boat* - a small and open vessel, engine powered, made of wood or fiberglass for use on water to complement off-shore/inter-island transport and patrol operations.
4. *Aircraft* - a vehicle or carrier capable of flight in the air (i.e., navigation of the air, designed to be supported by the air, either by the buoyancy of the structure or by the dynamic action of the air against its surfaces) and includes engine powered airplanes, helicopters, and other analogous vehicles.
5. *Seacraft* - an engine powered vessel intended for navigation on rivers, seas, oceans or other navigable waters.

REVISED MOTOR VEHICLE CLASSIFICATION AND SPECIFICATIONS GUIDE

(A) For approval of the Department/Agency Head and the Secretary of Budget and Management

INTENDED USE/USER (Position or Organizational Unit)	TYPE OF VEHICLE/CLASSIFICATION	Description/Maximum Allowable Specifications
<p>1.0 Ambulance</p> <p>1.1 For transport of sick and/or injured persons in hospitals, and for government agencies/facilities where an ambulance may be needed on stand-by at all times in case of emergency.</p> <p>Example of government facility:</p> <p>International airport</p>	<p>1.1.a Asian Utility Vehicle (AUV) or High Side Pick-up with Roof (HSPUR) for conversion into an ambulance and fitted with the necessary medical equipment and apparatus</p> <p style="text-align: center;">- or -</p> <p>1.1.b Passenger van type motor vehicle for conversion into an ambulance and fitted with the necessary medical equipment and apparatus</p> <p style="text-align: center;">- or -</p> <p>1.1.c "Original ambulance" designed, built and equipped as such by an ambulance manufacturer</p>	<p>1.1.a Any four-wheel utility type vehicle with locally manufactured chassis and body and an engine with a displacement not exceeding 1800 cc for gasoline or 2500 cc for diesel</p> <p>Standard Accessories: Rotating/flashlight and siren</p> <p>Allowable Options: Two-way radio, airconditioning unit and AM/FM stereo cassette player</p> <p>1.1.b Any four-wheel van type vehicle with either imported or locally manufactured chassis and body, and an engine with a displacement not exceeding 2200 cc for gasoline or 3000 cc for diesel</p> <p>Standard Accessories: Rotating/flashlight and siren</p> <p>Allowable Options: Two-way radio, airconditioning unit and AM/FM stereo cassette player</p> <p>1.1.c Specifications vary according to manufacturers and the "sophistication" of the desired unit.</p>

INTENDED USE/USER (Position or Organizational Unit)	TYPE OF VEHICLE/CLASSIFICATION	Description/Maximum Allowable Specifications
	<p>(Original ambulances are imported directly by the end-user or by a local agent, if any, upon the placement of order by the end-user. No stocks are readily available.)</p>	<p>Hence, the specifications, special features, built-in equipment and other pertinent information must be provided by the requesting hospital/agency.</p> <p>Requests without the required specifications and other pertinent data shall be promptly returned without action.</p> <p>Standard Options/Accessories: Airconditioning unit, rotating/ flashing light, siren and standard medical/ ambulance life support equipment and apparatus</p> <p>Allowable Options: Two-way radio and AM/FM stereo cassette player</p> <p>In some cases, based on its assessment of the requested unit(s), DBM may refer the matter to the Office of the President for consideration/ approval.</p> <p>Requests for mobile clinics, i.e., with x-ray and laboratory facilities, may be referred to the Office of the President for consideration/ approval.</p>
<p>2.0 <u>For patrol operations</u></p> <p>2.1 For patrol operations within a city or municipality proper.</p>	<p>2.1.a Patrol car</p> <p style="text-align: center;">- or -</p>	<p>2.1.a Any four-wheel sedan type vehicle with not less than four doors and an engine with a displacement not exceeding 1600 cc for gasoline or 2400 cc for diesel</p> <p>Standard Options/Accessories: Rotating/flashing light and siren</p> <p>Allowable Options: Two-way radio and car airconditioning</p>

INTENDED USE/USER (Position or Organizational Unit)	TYPE OF VEHICLE/CLASSIFICATION	Description/Maximum Allowable Specifications
	<p>2.1.b Patrol vehicle (AUV)</p> <p style="text-align: center;">-or-</p> <p>2.1.c Patrol jeep (owner-type)</p> <p style="text-align: center;">- or -</p> <p>2.1.d Patrol motorcycle</p>	<p>2.1.b Any four-wheel Asian Utility Vehicle (AUV) or High Side Pick-Up with Roof (HSPUR) with locally manufactured chassis and body and an engine with a displacement not exceeding 1800 cc for gasoline or 2500 cc for diesel</p> <p>Standard Options/Accessories: Rotating/flashing light and siren</p> <p>Allowable Options: Two-way radio and airconditioning unit</p> <p>2.1.c Any four-wheel assembled owner-type jeep with locally manufactured/fabricated chassis and body and an engine with a displacement not exceeding 1800 cc for gasoline or 2500 cc for diesel</p> <p>Standard Accessories: Rotating/flashing light and siren</p> <p>Allowable Option: Two-way radio</p> <p>2.1.d Any two-wheel vehicle with a two or four-stroke cycle engine with a displacement not exceeding 125 cc</p> <p>Standard Options/Accessories: Rotating/flashing light and siren</p> <p>Allowable Options: Two-way radio, windscreen, saddlebag and sidecar</p>
<p>2.2 For highway patrol operations where speed and stability are critical when pursuing other speeding vehicles</p>	<p>2.2.a Patrol car</p>	<p>2.2.a Any four-wheel sedan type vehicle with not less than four doors and an engine with a displacement not exceeding 1800 cc for gasoline or 2600 cc for diesel</p> <p>Standard Options/Accessories: Rotating/flashing light and siren</p> <p>Allowable Options: Two-way radio and car airconditioning unit</p>

INTENDED USE/USER (Position or Organizational Unit)	TYPE OF VEHICLE/CLASSIFICATION	Description/Maximum Allowable Specifications
	For example, if the fire truck is intended to put off fires caused by highly flammable materials/liquids, it must be capable of dispensing the applicable/appropriate fire extinguishing fluids or chemicals.	

Heavy Equipment

<p>5.0 <u>For road construction and waste management</u></p> <p>5.1 For construction, improvement, rehabilitation and maintenance of roads, bridges and other infrastructures</p> <p>For use in waste management and environmental sanitation</p>	<p>5.1 Graders, payloaders, dump trucks, road rollers, cement mixers, compactors and similarly related equipment.</p>	<p>5.1 Since specifications/features vary according to manufacturer, size, capacity, intended use, etc., all pertinent data/specifications about the proposed/desired equipment must be supplied by the requesting agency.</p> <p>Requests without the required pertinent data/specifications shall be promptly returned without action.</p>
<p>6.0 <u>For Cargo Transport/Delivery</u></p> <p>6.1 For transport/delivery primarily of equipment, supplies, materials, products and other cargoes (Ex.: rice and cement) the weights of which are beyond the load capacity of the vehicles described under Section 8.1.1, Provided that, transportation/delivery of such materials/supplies/cargo is part of the regular function/ operation of the agency (Example: National Food Authority)</p>	<p>6.1.a Light Delivery Van</p> <p align="center">- or -</p> <p>6.1.b Light Cargo Truck</p>	<p>6.1.a Any four- or six-wheel light cargo vehicle with locally manufactured closed delivery van-type body and an engine with a displacement not exceeding 4500 cc</p> <p>Allowable Options: AM/FM stereo cassette player and airconditioning unit for the driver and crew compartment</p> <p>6.1.b Any four- or six-wheel light truck with open/dropside cargo hold, a locally manufactured chassis and body and an engine with a displacement not exceeding 7000 cc</p>

INTENDED USE/USER (Position or Organizational Unit)	TYPE OF VEHICLE/CLASSIFICATION	Description/Maximum Allowable Specifications
	2.2.b Highway patrol motorcycle	<p>2.2.b Any two-wheel vehicle with a two or four-stroke cycle engine with a displacement not exceeding 450 cc</p> <p>Standard Options/Accessories: Rotating/flashing light and siren</p> <p>Allowable Options: Windscreen, saddlebag and two-way radio</p>
<p>3.0 For transport of cash and valuables</p> <p>3.1 For transporting large quantity of cash and highly valuable items such as gold and the like. Normally, only a bank or an agency performing quasi-banking functions that would require the transport of large amounts of money and valuables may be authorized an armored vehicle.</p>	<p>3.1 Armored vehicle</p> <p>(Most of the locally available armored vehicles are built by truck/body builder's utilizing chassis cab units and fitting them with armored plate and other necessary armored vehicle accessories.)</p>	<p>3.1 Any four- or six-wheel armored vehicle custom-built for the purpose with an engine displacement not exceeding 2500 cc for gasoline or 4500 cc for diesel</p> <p>Other desired features/specifications must be supplied by the requesting agency. For requests without specifications, the above specifications shall apply.</p>
<p>4.0 For fire-fighting operations</p> <p>4.1 To provide fire-fighting capability to the Bureau of Fire Protection stations/units in the different LGUs, and other government agencies/units whose functions/operations necessitate the maintenance of a fire-fighting unit.</p> <p>Examples: Airports, fuel/flammable materials depots and similar facilities</p>	<p>4.1 Fire truck</p> <p>Simpler versions are built/manufactured locally by some truck/body builders utilizing available chassis cab units where a water tank, water pumps, hoses and other basic fire-fighting equipment are mounted/installed.</p> <p>The more sophisticated versions, such as those designed for high rise building fires, are imported either directly by the end-user or by a local agent, if any, upon placement of the order of the end-user. These versions usually come fully equipped according to the intended use.</p>	<p>4.1 Since specifications vary according to tank capacity, manufacturer, special features and other capabilities, the requesting agency must provide all the necessary specifications/features of the desired unit for evaluation by the DBM.</p> <p>Requests without the necessary specifications shall be promptly returned without action.</p>

INTENDED USE/USER (Position or Organizational Unit)	TYPE OF VEHICLE/CLASSIFICATION	Description/Maximum Allowable Specifications
<p>7.0 <u>For Soil/Farm Cultivation</u></p> <p>7.1 For cultivating agricultural farms as experiment/demonstration stations as those in state universities, colleges and other educational institutions offering agricultural courses</p>	<p>- or -</p> <p>6.1.c Heavy Cargo Truck</p> <p>7.1 Farm Tractor</p>	<p>Allowable Options: AM/FM stereo cassette player and airconditioning unit for the driver and crew compartment</p> <p>6.1.c Any six- or ten-wheeler cargo truck with open/dropside or closed cargo hold, a locally manufactured chassis and body and an engine not exceeding 9500 cc</p> <p>Allowable Options: AM/FM stereo cassette player and airconditioning unit for the driver and crew compartment</p> <p>7.1 Because of the variations in the method of cultivation to be applied, specifications/standard accessories and other features of the desired farm tractor must be supplied by the requesting school/ institution.</p> <p>Requests without the necessary specifications/features/list of accessories shall be promptly returned without action.</p>

**General Purpose/Utility
Vehicles**

<p>8.0 <u>For general purpose/utility</u></p> <p>8.1 For transport of personnel, equipment, supplies, products and materials for project monitoring and implementation purposes.</p> <p>8.1.1 General Urban Use - For transport of personnel and light supplies/equipment/materials in a mostly urban locality where road conditions are generally good</p>	<p>8.1.1.a Passenger wagon</p>	<p>8.1.1.a Any four-wheel wagon type vehicle with a locally manufactured chassis and body, with not less than four doors and an engine with a displacement not exceeding 1800 cc for gasoline or 2500 cc for diesel</p>
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INTENDED USE/USER (Position or Organizational Unit)	TYPE OF VEHICLE/CLASSIFICATION	Description/Maximum Allowable Specifications
8.1.2 For semi-rugged road condition in rural areas	- or -	Allowable Options: AM/FM stereo cassette player, airconditioning unit and magwheels
	8.1.1.b Asian Utility Vehicle (AUV) or High Side Pick-up with Roof (HSPUR)	8.1.1.b Any four-wheel vehicle, with locally manufactured chassis and body, and an engine with a displacement not exceeding 1800 cc for gasoline or 2500 cc for diesel
	- or -	Allowable Options: AM/FM stereo cassette player and car airconditioning
	8.1.1.c "Tri-wheel" vehicle (Different from a tricycle, i.e., a motorcycle fitted with a sidecar.)	8.1.1.c A three-wheel vehicle with a gasoline engine with a displacement not exceeding 1000 cc
	8.1.2.a "Assembled" owner-type jeep	No allowable option 8.1.2.a Any four-wheel "assembled" owner-type jeep with locally manufactured/fabricated chassis and body fitted with a reconditioned/surplus engine with a displacement not exceeding 1800 cc for gasoline or 2500 cc for diesel Allowable Option: AM/FM stereo cassette player
	8.1.2.b "Assembled" passenger jeepney-type vehicle	8.1.2.b Any four-wheel "assembled" passenger jeepney-type with a locally manufactured/fabricated chassis and body, fitted with a reconditioned/surplus engine with a displacement not exceeding 2000 cc for gasoline or 3500 cc for diesel and with a seating capacity not exceeding twenty-one (21) persons, including the driver Allowable Option: AM/FM stereo cassette player

INTENDED USE/USER (Position or Organizational Unit)	TYPE OF VEHICLE/CLASSIFICATION	Description/Maximum Allowable Specifications
8.1.3 For field personnel/workers who by the nature of their functions have to travel to remote areas not normally accessible through ordinary transport vehicles	8.1.3 Motorcycle	<p>8.1.3 Any two-wheel vehicle with a two or four-stroke cycle engine having a displacement not exceeding 125 cc</p> <p>Allowable Options: Windscreen, saddlebag and sidecar</p>
8.1.4 For transport of personnel/visitors for activities related to tourism, trade and investment promotions, banking and finance, and foreign affairs.	8.1.4. Passenger van	<p>8.1.4. Any four-wheel van type vehicle with a locally manufactured chassis and body, with not less than four doors and an engine with a displacement not exceeding 2200 cc for gasoline or 3000 cc for diesel</p> <p>Allowable Options/Accessories: Car airconditioning, AM/FM stereo cassette player and magwheels</p>
8.1.5 Other utility vehicles for an agency's special function/purpose	<p>8.1.5 Custombuilt for the special function/purpose</p> <p>Example: A mobile display/ exposition vehicle with collapsible display cabinets/stands</p>	<p>8.1.5 Since the specifications/features will be based on the need of the agency, the request must be accompanied by detailed description, drawings or illustrations of the proposed/desired vehicle.</p> <p>Requests without the required description, drawings or illustrations shall be promptly returned without action</p> <p>Based on DBM's evaluation/assessment of the proposed/desired vehicle, the DBM Secretary may refer the request to the Office of the President for final consideration/approval.</p>
9.0 <u>For Mass Transport</u>		
9.1 For transport of personnel/visitors for activities related to tourism, trade and investment promotions, banking and finance, and foreign affairs.	9.1.a Bus	9.1.a Any four- or six-wheel full size bus with a locally manufactured chassis and body, a passenger-seating capacity not exceeding sixty (60) persons, and a gasoline or diesel engine with a displacement not exceeding 6500 cc

INTENDED USE/USER (Position or Organizational Unit)	TYPE OF VEHICLE/CLASSIFICATION	Description/Maximum Allowable Specifications
<p>For transport of students like those in state colleges and universities and similar educational institutions for the conduct of practicum and educational trips as part of the curriculum</p>	<p>9.1.b Mini bus</p>	<p>Allowable Options: Airconditioning unit and AM/FM stereo cassette player</p> <p>9.1.b Any four- or six-wheel mini-bus with a locally manufactured chassis and body and a passenger seating capacity not exceeding thirty(30) persons and an engine with a displacement not exceeding 5000 cc</p> <p>Allowable Options/Accessories: Airconditioning unit and AM/FM stereo cassette player</p>
<p>10.0 <u>Water transport</u></p>		
<p>10.1 For inland waters and limited off-shore and inter-island transportation</p>	<p>10.1 Motorized boat</p>	<p>10.1 A locally fabricated boat with a wooden hull having a passenger carrying capacity not exceeding fifteen (15) persons, with RH and LH rigs, with or without roof and an inboard engine not exceeding thirty (30) horsepower</p> <p>Other specifications/measurements and/or illustration of the motorized boat must be provided by the requesting agency. Otherwise, the above specifications shall be prescribed.</p> <p>All other types of boats/seacraft with higher specifications shall be covered under Item 13.2 below under the category "For Approval of the President."</p>
<p>10.2 For off-shore military and police patrol and inter-island operations</p>	<p>10.2 Motorized Boat (locally fabricated or fully imported)</p>	<p>10.2 Since specifications/features vary according to manufacturer, model, intended use, etc., the requesting agency must submit all the specifications/pertinent information on the proposed/desired sea vessel.</p>

INTENDED USE/USER (Position or Organizational Unit)	TYPE OF VEHICLE/CLASSIFICATION	Description/Maximum Allowable Specifications
		Requests without the required specifications and other pertinent information shall be promptly returned without action.

(B) For approval of the President

INTENDED USE/USER (Position or Organizational Unit)	TYPE OF VEHICLE/CLASSIFICATION	Description/Maximum Allowable Specifications
11.0 <u>For exercise of executive functions</u>		
11.1 National Government Agencies (NGAs) and Government-Owned and/or -Controlled Corporations (GOCCs)		
11.1.1 Department Secretary and other officials of equivalent rank in NGAs and GOCCs	11.1.1 Car of the model/category to provide appropriate representation/prestige to the office/ agency represented by the official/intended user	11.1.1 Any four-wheel sedan or hatchback type vehicle with not less than four doors and an engine with a displacement not exceeding 2200 cc for gasoline or 3000 cc for diesel Allowable Options/Accessories: Car airconditioning, AM/FM stereo cassette/CD player and magwheels
11.1.2 Department Under-secretary and other officials of equivalent rank in NGAs and GOCCs The Chief of Staff of the Armed Forces of the Philippines	11.1.2 Car of the model/category to provide appropriate representation/prestige to the office/ agency represented by the official/intended user	11.1.2 Any four-wheel sedan or hatchback type vehicle with not less than four doors and an engine with a displacement not exceeding 2000 cc for gasoline or 2800 cc for diesel Allowable Options/ Accessories: Car airconditioning, AM/FM stereo cassette/CD player and magwheels
11.1.3 Department Assistant Secretary and other officials of equivalent rank in NGAs and GOCCs The Vice Chief of Staff and the Commanding Generals of the Major Services of the Armed Forces of the Philippines	11.1.3 Car of the model/category deemed appropriate for the position/rank of the official/intended user	11.1.3 Any four-wheel sedan or hatchback type vehicle with not less than four doors and an engine with a displacement not exceeding 1600 cc for gasoline or 2400 cc for diesel

INTENDED USE/USER (Position or Organizational Unit)	TYPE OF VEHICLE/CLASSIFICATION	Description/Maximum Allowable Specifications
<p>11.1.4 Bureau Director, Regional Director of department-wide/bureau-wide offices, and other officials of equivalent rank in NGAs and GOCCs</p>	<p>11.1.4 Car of the model/category deemed appropriate for the position/rank of the official/intended user</p>	<p>Allowable Options/Accessories: Car airconditioning, AM/FM stereo cassette/CD player and magwheels</p> <p>11.1.4 Any four-wheel sedan or hatchback type vehicle with not less than four doors and an engine with a displacement not exceeding 1500 cc for gasoline or 2200 cc for diesel</p> <p>Allowable Options/Accessories: Car airconditioning, AM/FM stereo cassette/CD player and magwheels</p>
<p>11.1.5 Ambassador or chief-of-mission of Philippine embassies/consulates abroad for exclusive use in the country where the embassy/consulate is located</p>	<p>11.1.5 Car of the model/category to provide appropriate representation/prestige to the Philippines as represented by the ambassador/consul in that country</p>	<p>11.1.5 Any four-wheel sedan or hatchback type vehicle with not less than four doors and an engine with a displacement not exceeding 3500 cc</p> <p>Allowable Options/Accessories: Car airconditioning or heater, as applicable, stereo cassette/CD player and magwheels</p>

Service Vehicles

<p>12.0 <u>For personnel/visitors' service</u></p> <p>12.1 For transport of personnel/visitors for activities related to tourism, trade and investment promotions, banking and finance, and foreign affairs.</p>	<p>12.1.a Passenger van</p> <p>12.1.b Passenger wagon</p>	<p>12.1.a Any four-wheel van type vehicle with fully imported chassis and body with not less than four doors and an engine with a displacement not exceeding 2200 for gasoline or 3000 cc for diesel</p> <p>Allowable Options/Accessories: Car airconditioning, AM/FM stereo cassette player and magwheels</p> <p>12.1.b Any four-wheel wagon type vehicle with fully imported chassis and body, with not less than four doors and an engine with a displacement not exceeding 1800 cc for gasoline or 2500 cc for diesel</p>
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INTENDED USE/USER (Position or Organizational Unit)	TYPE OF VEHICLE/CLASSIFICATION	Description/Maximum Allowable Specifications
12.2 Heavy Field Use - For use in rural and/or remote areas with generally rugged road condition and mountainous terrain	12.1.c Bus	<p>Allowable Options: AM/FM stereo cassette player, airconditioning unit and magwheels</p> <p>12.1.c Any four- or six-wheel bus with fully imported chassis and body, a passenger-seating capacity not exceeding sixty (60) persons, and a gasoline or diesel engine with a displacement not exceeding 6500 cc</p>
	12.1.d Mini bus	<p>Allowable Options: Airconditioning unit and AM/FM stereo cassette player</p> <p>12.1.d Any four- or six-wheel mini-bus with fully imported chassis and body and a passenger seating capacity not exceeding thirty(30) persons and an engine with a displacement not exceeding 5000 cc</p> <p>Allowable Options/Accessories: Airconditioning unit and AM/FM stereo cassette player</p>
	12.2.a Pick-up type vehicle, single/double crew cab type	<p>12.2.a Any four-wheel pick-up type vehicle with fully imported chassis and body and an engine with a displacement not exceeding 2200 cc for gasoline or 3000 cc for diesel</p> <p>Allowable Options/Accessories: Car airconditioning, AM/FM stereo cassette player, magwheels and four-wheel drive</p>
	<p>12.2.b All-terrain vehicle (Now also being promoted/marketed in the United States as Sport Utility Vehicle or SUV)</p> <p>These are large, usually heavy vehicles with high under-chassis clearance and are capable of traveling off the road.</p>	<p>12.2.b Any four-wheel all-terrain or sport utility type vehicle with heavy duty chassis and body and an engine with a displacement not exceeding 3000 cc for gasoline or 3500 cc for diesel</p> <p>Standard Accessories/Options: Car airconditioning, AM/FM stereo cassette player and four-wheel drive</p>

INTENDED USE/USER (Position or Organizational Unit)	TYPE OF VEHICLE/CLASSIFICATION	Description/Maximum Allowable Specifications
	<p>Since this type of vehicles require more power especially when traveling off-road and/or traversing rugged and mountainous terrain, they come with high displacement engines and almost always, with four-wheel drive.</p>	<p>Allowable Option: Magwheels</p>

Aircraft and Sea Vessel

<p>13.0 <u>For air and sea transport</u></p> <p>13.1 For air transportation</p> <p>13.2 For inter-island water/sea transport and for fast water travel</p>	<p>13.1 All types of aircraft, such as airplanes, helicopters, etc.</p> <p>13.2 All types of sea vessels except the water transport described under Item 10.0 above</p> <p>Examples: speed boats, passenger/cargo/research vessels, and similar sea vessels</p>	<p>13.1 Since specifications/features vary according to manufacturer, model, intended use, etc., requesting agency must submit all the specifications/pertinent data on the proposed/desired aircraft.</p> <p>Requests without the required specifications and other pertinent data shall be returned promptly without action.</p> <p>13.2 Since specifications/features vary according to manufacturer, model, intended use, etc., the requesting agency must submit all the specifications/pertinent information on the proposed/desired sea vessel.</p> <p>Requests without the required specifications and other pertinent information shall be promptly returned without action.</p>
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