

Government Procurement Policy Board - Technical Support Office Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
P01	Lease of Venue	OED, SD, AD, CDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A			GoP	2,740,000.00	2,740,000.00	-	
P02	Renewal of Lex Libris Online Access	LRD	YES	Direct Contracting	2021 December	N/A	N/A	January	GoP	110,000.00	110,000.00	-	
P03	Supply, Delivery, and Installation of Furniture and Fixtures for the New GPPB-TSO Building	AD	YES	Competitive Bidding	2021 December	2021 December	January	January	GoP	20,000,000.00	-	20,000,000.00	
P04	Rent-Building and Structures	AD	YES	NP-53.10 Lease of Real Property and Venue	2021 December	N/A	January	January	GoP	1,848,000.00	1,848,000.00	-	
P05	Supply and Delivery of GPPB-TSO Employee Recognition, Loyalty and Special Award Souvenirs												
P05.1	Procurement of Plaques (Lot 1)	OED	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	30,000.00	30,000.00	-	To be used in CY 2023 Personnel and Team Recognition Awards. 3 months was provided in case of procurement delays. Event is on January 2023
P05.2	Procurement of Lei with Ethnic Design (Lot 2)	OED	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	20,000.00	20,000.00	-	To be used in CY 2023 Personnel and Team Recognition Awards. 3 months was provided in case of procurement delays. Event is on January 2023
P06	Tokens for GPPB & IATWG Members and Development Partners	SD	NO	NP-53.9 - Small Value Procurement	October	N/A	N/A	October	GoP	150,000.00	150,000.00	-	
P07	Publication of Resolution, Circular and GPPB Issuances	SD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	N/A	as the need arises	GoP	600,000.00	600,000.00	-	
P08	Publication of Resolution, Circular and GPPB Issuances	SD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	as the need arises	GoP	400,000.00	400,000.00	-	
P09	Office Productivity Tool: Project Management and Monitoring System	SD	NO	NP-53.9 - Small Value Procurement	January	N/A	N/A	January	GoP	250,000.00	250,000.00	-	
P10	Common-use supplies and Equipment	LRD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	63,814.36	63,814.36	-	Decreased by Php75,620.06
P11	Airline Ticket-Local	LRD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and	N/A	N/A	January	January	GoP	50,000.00	50,000.00	-	
P12	Procurement of Human Resource Information System (HRIS) for GPPB-TSO	AD	NO	Competitive Bidding	January	January	January	January	GoP	3,000,000.00	3,000,000.00	-	
P13	Procurement of Security Services for GPPB-TSO New Building	AD	NO	Competitive Bidding	June	June	July	July	GoP	3,000,000.00	3,000,000.00	-	
P14	Supplies and Materials Expenses												
P14.1	Fuel, Oil and Lubricants	AD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and	N/A	N/A	as the need arises	as the need arises	GoP	600,000.00	600,000.00	-	
P14.2	Office Supplies, and Materials available at Procurement Service	AD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	as the need arises	as the need arises	GoP	808,000.00	808,000.00	-	
P14.3	Drugs and Medicines	AD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	10,000.00	10,000.00	-	
P14.4	Other Supplies and Materials not available at PS-DBM	AD	NO	Shopping	N/A	N/A	as the need arises	as the need arises	GoP	400,000.00	400,000.00	-	
P15	Supply and Delivery of 2 units of Paper Shredder and Water Dispenser	AD	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	45,000.00	45,000.00	-	
P16	Highly Technical Consultant for Gender and Development Program	AD	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	January	January	GoP	300,000.00	300,000.00	-	

P17	Utilities												
P17.1	Water	AD	NO	Renewal of Contract in accordance with WETI Guidelines	N/A	N/A	as the need arises	as the need arises	GoP	100,000.00	100,000.00	-	
P17.2	Electricity	AD	NO	Renewal of Contract in accordance with WETI Guidelines	N/A	N/A	as the need arises	as the need arises	GoP	1,000,000.00	1,000,000.00	-	
P18	Communication expenses												
P18.1	Telephone Expense-Landline	AD	NO	Renewal of Contract in accordance with WETI Guidelines	N/A	N/A	as the need arises	as the need arises	GoP	236,000.00	236,000.00	-	
P19	Environmental/Sanitary Services (Pest control and Disinfection)												
P19.1	Pest control and Disinfection for GPPB-TSO Raffles Building Office	AD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	60,000.00	60,000.00	-	
P19.2	Environment/Sanitary Services (Pest control and Disinfection) for New GPPB-TSO Building	AD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	500,000.00	500,000.00	-	
P20	Repair and Maintenance												
P20.1	Repair and Maintenance of GPPB-TSO Official Vehicle	AD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	600,000.00	600,000.00	-	
P20.2	Repair and Maintenance of Airconditioning Units	AD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	350,000.00	350,000.00	-	
P20.3	Repair and Maintenance of Furniture and Fixture	AD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	100,000.00	100,000.00	-	
P20.4	Repair and Maintenance of Office Equipment	AD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	100,000.00	100,000.00	-	
P21	Awards/Rewards and Incentives	AD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	100,000.00	100,000.00	-	
P22	GPPB-TSO Anniversary, Program and Souvenirs	AD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	300,000.00	300,000.00	-	
P23	Outsourcing of Psychometric Examination for GPPB-TSO	AD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	259,000.00	259,000.00	-	
P24	Rental of Multi-Purpose Digital Photocopier (Black & White/Monochrome and Colored)	AD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	500,000.00	500,000.00	-	
P25	Leased Line Subscription (Internet Service for Units 2504-2506 and 2508)	IMD	NO	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	349,000.00	349,000.00	-	
P26	Web Hosting Services												
P26.1	GPPB Website	IMD	NO	NP-53.9 - Small Value Procurement	February	N/A	March	March	GoP	150,000.00	150,000.00	-	
P26.2	GPPB Online Portal	IMD	NO	NP-53.9 - Small Value Procurement	March	N/A	April	April	GoP	150,000.00	150,000.00	-	
P27	Lease of Photocopier / Printer/ Scanner (Raffles)	IMD	NO	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	300,000.00	300,000.00	-	
P28	Acquisition of Antivirus and Firewall Security Software	IMD	NO	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	320,000.00	320,000.00	-	
P29	Acquisition of Graphics and Video Editing Software	IMD	NO	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	90,000.00	90,000.00	-	
P30	Lease of Photocopier / Printer / Scanner (New Building)	IMD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	750,000.00	750,000.00	-	
P31	Lease of Mobile Colored Printers for Executive Offices (New Building)	IMD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	150,000.00	150,000.00	-	

P32	Acquisition of project management and monitoring applications	IMD	NO	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	141,000.00	141,000.00	-	
P33	Acquisition of Productivity Software (Preferably Office 365 E5 and E3 Licenses, including email hosting for other official GPPB email addresses)	IMD	NO	Competitive Bidding	January	N/A	February	February	GoP	1,213,000.00	1,213,000.00	-	
P34	Engagemen of Consulting Services for the Development of Human Resource Manage Information System (HRMIS) and other Administrative programs and systems / Building Integration System	IMD	NO	Competitive Bidding	August	N/A	August	August	GoP	1,000,000.00	1,000,000.00	-	
P35	Acquisition of High Capacity / High Volume Desktop Servers (New Building)	IMD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	500,000.00	-	500,000.00	
P36	High End Laptops 2 Units	IMD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	300,000.00	-	300,000.00	
P37	Acquisition of Office Laptops for Personnel Expansion (New Building)	IMD	NO	NP-53.5 Agency-to-Agency	August	N/A	August	August	GoP	1,500,000.00	-	1,500,000.00	
P38	Acquisition of Network Attached Storage (NAS) supporting up to eight (8) terabyte as temporary local area network (LAN)(New Building)	IMD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	80,000.00	80,000.00	-	
P39	Acquisition of Uninterrupted Power Supply (UPS) (New Building)	IMD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	60,000.00	60,000.00	-	
P40	Acquisition of Six (6)-socket Surge Protectors (2 meters)	IMD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	100,000.00	100,000.00	-	
P41	Acquisition of Wi-Fi Routers supporting Wi-Fi 6 (New Building)	IMD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	210,000.00	210,000.00	-	
P42	Acquisition of Extenders for Wi-Fi Routers supporting Wi-Fi 6 (New Building)	IMD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	28,000.00	28,000.00	-	
P43	Acquisition of 24-port 10/100/1000 Mbps Gigabit Network Switches (New Building)	IMD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	56,000.00	56,000.00	-	
P44	Acquisition and Installation of high speed, fiber optic and dedicated internet service with minimum bandwidth speed of 100Mbps (New Building)	IMD	NO	Competitive Bidding	March	March	April	April	GoP	1,300,000.00	1,300,000.00	-	
P45	Acquisition and Installation of Digital Private Automatic Branch Exchange (PABX) / Phone Call Management System, supporting Voice over Internet Protocol (VoIP)	IMD	NO	Competitive Bidding	March	March	March	March	GoP	3,500,000.00	3,500,000.00	-	
P46	Supplies and Materials (available in DBM-PS)	CDD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	May	May	GoP	16,326.01	16,326.01	-	
P47	Supplies and Materials	CDD	NO	Shopping	N/A	N/A	May	May	GoP	594.00	594.00	-	
P48	Supplies and Materials (available in DBM-PS)	CDD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	May	May	GoP	18,250.55	18,250.55	-	
P49	Supplies and Materials	CDD	NO	Shopping	N/A	N/A	May	May	GoP	1,960.00	1,960.00	-	
P50	Two-day Rental of Photo and Video Services (Projection and Documentation)	CDD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	70,000.00	70,000.00	-	
P51	Rental of LED Wall w/ Teleprompter for 2 days	CDD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	140,000.00	140,000.00	-	
P52	Photobooth Rental	CDD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	10,000.00	10,000.00	-	
P53	Customized Lanyard	CDD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	12,500.00	12,500.00	-	
P54	Tarpaulin (with stand)	CDD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	5,000.00	5,000.00	-	

P55	Supplies and Materials (available in DBM-PS)	CDD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	September	September	GoP	3,296.74	3,296.74	-	
P56	Supplies and Materials	CDD	NO	Shopping	N/A	N/A	September	September	GoP	1,650.00	1,650.00	-	
P57	One (1) Year Subscription of Five (5) Licenses of Cloud Based Video Communication with Large Meeting and Webinar	CDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	308,186.65	308,186.65	-	For approval of BAC to be charged against the continuing 2021 Fund.
P58	High End Laptops 2 Units	CDD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	270,000.00	270,000.00	-	to be charged against the continuing 2021 Fund
P59	Hiring of Consultant for the Enhancement of the Public Specialist Certification Course Program	CDD	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	March	March	GoP	900,000.00	900,000.00	-	
P60	Plaques for Speakers	CDD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	70,000.00	70,000.00	-	
P61	Customized Cutlery Kit (Tokens for Trainers and Invited RPs and Guests)	CDD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	135,000.00	135,000.00	-	
P62	Customized Coaster (Tokens/prize for training activities)	CDD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	96,000.00	96,000.00	-	
P63	Courier Service for Tokens and Special Awards (LBC Cash on Pick-up at Branch, Max 3kgs)	CDD	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	199,849.50	199,849.50	-	
P64	CSE for CDD	CDD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	March	March	GoP	224,211.65	224,211.65	-	
TOTAL										53,359,639.46	31,059,639.46	22,300,000.00	

Prepared by:

JENNIE LYN L. AGUILAR
Member, BAC Secretariat

(on leave)
DIANA LOU P. DONOSO
Head, BAC Secretariat

Recommended for Approval by:

KATHERINE ROSE T. MERZA
BAC Chairperson

JULIE D. ABRIGO
BAC Vice Chairperson

(on leave)
MICHELL V. LUCERO
BAC Member

DIPHDALYN A. SALAZAR
BAC Provisional Member

End-User Representative:

ANDREW M. FELIPE
Administrative and Finance Division

MONICA MARIE A. SADIA
Capacity Development Division

RANDY E. FLORES
Information Management Division

(on leave)
JEROME D. MANAPSAL
Legal and Research Division

APPLE M. SERNICULA
Office of the Executive Director

(on leave)
JERICKSON A. REYES
Performance Monitoring Division

KAREN A. ENCISO
Secretariat Division

Approved by:

ROWENA CANDICE M. RUIZ
Head of the Procuring Entity