

APPROVING AMENDMENTS TO THE PHILIPPINE BIDDING DOCUMENTS FOR THE PROCUREMENT OF GOODS, INFRASTRUCTURE PROJECTS AND CONSULTING SERVICES

WHEREAS, Republic Act (RA) No. 9184, entitled "An Act Providing for the Modernization, Standardization and Regulation of the Procurement Activities of the Government and For Other Purposes," took effect on 26 January 2003, while its Implementing Rules and Regulations (IRR) Part A took effect on 8 October 2009;

WHEREAS, the Government Procurement Policy Board (GPPB), under Section 63 of RA 9184 and its IRR, is mandated to formulate and amend public procurement policies, rules and regulations, and amend the IRR, whenever necessary;

WHEREAS, the GPPB issued the Fourth Edition of the Philippine Bidding Documents (PBDs) for Goods, Infrastructure Projects, and Consulting Services in December 2010 through GPPB Resolution No. 06-2010;

WHEREAS, since the issuance of the PBDs Fourth Edition in December 2010, the GPPB has adopted procurement policies affecting provisions and references in said edition of the PBDs;

WHEREAS, in the course of the review conducted by the GPPB-Technical Support Office (GPPB-TSO), the following subject matters under the PBDs were identified to require amendment or revision in order to be harmonized with the latest procurement policies adopted by the GPPB:

- 1. Invitation to Bid;
- 2. Notice of Eligibility and Shortlisting;
- 3. Bid Security;
- 4. Opening and Preliminary Examination of Bids;
- 5. Eligible Bidders;
- 6. Advance Payment and Terms of Payment;
- 7. Tax Clearance; and
- 8. Performance Security.

WHEREAS, in its 10th meeting held on 9 November 2012, the Inter-Agency Technical Working Group (IATWG) deliberated and resolved to recommend to the GPPB the corrections necessary to harmonize the PBDs with the latest procurement policies;

WHEREAS, in its 10th meeting held on 23 November 2012, the GPPB, after carefully reviewing and deliberating on the recommendations of the IATWG, resolved to adopt the recommendations of the IATWG to amend the identified affected provisions of the PBDs;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the Members of the GOVERNMENT PROCUREMENT POLICY BOARD, by virtue of the powers vested on US by law, hereby **RESOLVE** to confirm, adopt, and approve, as **WE** hereby confirm, adopt, and approve the amendments to the PBDs as shown in **Annex "A"** attached hereto and made an integral part hereof.

This resolution shall take effect immediately.

APPROVED this 23rd day of November 2012 at Pasig City, Philippines

(Sgd.)	
DEPARTMENT OF BUDGET AND MANAGEMENT	NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY
By:	Ву
(Sgd.)	
DEPARTMENT OF EDUCATION	DEPARTMENT OF ENERGY
By:	By:
(Sgd.)	(Sgd.)
DEPARTMENT OF FINANCE	DEPARTMENT OF HEALTH
By:	Ву
(Sgd.)	(Sgd.)
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT	DEPARTMENT OF NATIONAL DEFENSE
By:	By:
(Sgd.)	
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS	DEPARTMENT OF SCIENCE AND TECHNOLOGY
By:	By:
	(Sgd.)
DEPARTMENT OF TRADE AND	DEPARTMENT OF TRANSPORTATION
INDUSTRY By:	AND COMMUNICATIONS By:
(Sgd.)	
PRIVATE SECTOR REPRESENTATIVE	
By:	
Attested by:	
(Sgd.)	

DENNIS S. SANTIAGO

I. Philippine Bidding Documents for the Procurement of Goods

Origina	L PROVISIONS	AMENDED	PROVISIONS
GPPB Resolution No. 04-2012: Approving and A			
Documents		F 8	
Invitation to Bid		Invitation to Bid	
purchased by interested availability of Bidding below and upon payme	idding Documents may be d Bidders on <i>[insert date of Documents]</i> from the address nt of a nonrefundable fee for ts in the amount of <i>[insert</i>	acquired by interested availability of Biddin address below {Insert payment of a nonr Bidding Documents,	ding Documents may be Bidders on [insert date of g Documents] from the if necessary: and upon efundable fee for the pursuant to the latest he GPPB, in the amount esos]}.
GPPB Resolution No Additional Form of Bi	o. 03-2012: Approving and d Security	Adopting Bid Secur	ing Declaration as an
Clause 18. Bid Security Bidders	v of Section II. Instructions to	Clause 18. Bid Second S	ecurity of Section II.
	in the amount stated in the he percentage of the ABC in lowing schedule:		n the amount stated in the he percentage of the ABC following schedule:
Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)	Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)
 (a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. (b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. 	Two percent (2%)	 (a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. (b) Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank; if issued by a 	Two percent (2%)
(c) Surety bond	Five percent (5%)	foreign bank.	

callable upon	
demand issued by a	
surety or insurance	
company duly	
certified by the	
Insurance	
Commission as	
authorized to issue	
such security.	
(d) Any combination of	Proportionate to share of form
the foregoing.	with respect to total amount of
	security

For biddings conducted by LGUs, the Bidder may also submit bid securities in the form of cashier's/manager's check, bank draft/guarantee, or irrevocable letter of credit from other banks certified by the BSP as authorized to issue such financial statement.

(c) Surety bond callable	Five percent (5%)
upon demand issued	
by a surety or	
insurance company	
duly certified by the	
Insurance	
Commission as	
authorized to issue	
such security.	
(d) Any combination of	Proportionate to share of
items (a) to (c)	form with respect to total
above.	amount of security
(e) Bid Securing	No percentage required.
Declaration	

For biddings conducted by LGUs, the Bidder may also submit bid securities in the form of cashier's/manager's check, bank draft/guarantee, or irrevocable letter of credit from other banks certified by the BSP as authorized to issue such financial statement.

The Bid Securing Declaration mentioned above is an undertaking which states, among others, that the bidder shall enter into contract with the procuring entity and furnish the performance security required under ITB Clause 33.2, from receipt of the Notice of and committing Award, to pav the corresponding fine, and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated therein as provided in the guidelines issued by the GPPB.

GPPB Resolution No. 05-2012: Amending Sections 55.3 and 55.4 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 on the Amount of the Non-Refundable Protest Fee and for Other Purposes

24.7 A Bidder determined as "failed" has three (3) calendar days upon written notice or, if present at the time of bid opening, upon verbal notification, within	[Delete Clause 24.7 of Section II. Instruction to Bidders and Insert New provision, Clause 35]
which to file a request or motion for reconsideration	35 Protest Mechanism
with the BAC: Provided, however, that the motion	
for reconsideration shall not be granted if it is	Decision of the procuring entity at any stage of
established that the finding of failure is due to the	the procurement process may be questioned in
fault of the Bidder concerned: Provided, further, that	accordance with Section 55 of the revised
the BAC shall decide on the request for	Implementing Rules and Regulations of
reconsideration within seven (7) calendar days from	Republic Act 9184.
receipt thereof. If a failed Bidder signifies his intent	
to file a motion for reconsideration, the BAC shall	
keep the bid envelopes of the said failed Bidder	
unopened and/or duly sealed until such time that the	

motion for reconsideration or protest has been resolved.	
Memorandum Order No. 15 - Amending No. 4 Guidelines for the Procurement of Goods, Supplies Regulations of Republic Act No. 9184, Authorizi Irrevocable Letter of Credit or Bank Guarantee	s and Materials, of the Implementing Rules and
 <u>Clause 11. Advance Payment of Section IV. General</u> <u>Conditions of the Contract</u> 11.2 For Goods supplied from abroad, the terms of payment shall be as follows: (a) On Contract Signature: Ten percent (10%) of the Contract Price shall be paid within sixty (60) days from signing of the Contract and upon submission of a claim and a bank guarantee for the equivalent amount valid until the Goods are delivered and in the form provided in Section VIII. Bidding Forms. (b) On Delivery: Seventypercent (70%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of receipt of the Goods and upon submission of the documents (i) through (vi) specified in the <u>SCC</u> provision on Delivery and Documents. (c) On Acceptance: The remaining twenty percent (20%) of the Contract Price shall be paid to the 	 Clause 11. Advance Payment of Section IV. General Conditions of the Contract 11.2 For Goods supplied from abroad, the terms of payment shall be as follows: (a) On Contract Signature: Fifteen percent (15%) of the Contract Price shall be paid within sixty (60) days from signing of the Contract and upon submission of a claim and a bank guarantee for the equivalent amount valid until the Goods are delivered and in the form provided in Section VIII. Bidding Forms. (b) On Delivery: Sixty-five percent (65%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of receipt of the Goods and upon submission of the documents (i) through (vi) specified in the SCC provision on Delivery and Documents. (c) On Acceptance: The remaining twenty percent (20%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of submission of the acceptance and inspection certificate for the respective delivery issued by the Procuring Entity's authorized representative. In the event that no inspection or acceptance certificate is issued by the Procuring Entity's authorized representative within forty five (45) days of the date shown on the delivery receipt the Supplier shall have the right to claim payment of the remaining twenty percent (20%) subject to the Procuring Entity's own verification of the reason(s) for the failure to issue documents (vii) and (viii) as described in the SCC provision on Delivery and Documents.

II. Philippine Bidding Documents for the Procurement of Infrastructure Projects

ORIGINA	L PROVISIONS	AMENDED	PROVISIONS
GPPB Resolution No. Documents	04-2012: Approving and A	dopting the Guidelines	on the Sale of Bidding
Invitation to Bid		Invitation to Bid	
purchased by interested below and upon payme	idding Documents may be Bidders on from the address nt of a nonrefundable fee for ts in the amount of <i>[insert</i>	acquired by interested availability of Bidding address below {Insert payment of a nonr Bidding Documents,	ding Documents may be Bidders on [insert date of g Documents] from the if necessary: and upon efundable fee for the pursuant to the latest he GPPB, in the amount esos]}.
GPPB Resolution No Additional Form of Bi	o. 03-2012: Approving and d Security	Adopting Bid Secur	ing Declaration as an
Clause 18. Bid Security Bidders	of Section II. Instructions to	Clause 18. Bid Se Instructions to Bidders	ecurity of Section II.
-	in the amount stated in the he percentage of the ABC in lowing schedule:	•	the amount stated in the he percentage of the ABC following schedule:
Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)	Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)
 (a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. (b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. 	Two percent (2%)	 (a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. (b) Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. 	Two percent (2%)
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance	Five percent (5%)	(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance	Five percent (5%)

	1		-	
the foregoing.	with respect to total amount of security			
		. 1	Г	7

For biddings conducted by LGUs, the Bidder may also submit bid securities in the form of cashier's/manager's check, bank draft/guarantee, or irrevocable letter of credit from other banks certified by the BSP as authorized to issue such financial statement.

	Declaration	
(e)	Bid Securing	No percentage required.
	items (a) to (c) above.	form with respect to total amount of security
(d)	Any combination of	1
	Commission as authorized to issue such security.	

For biddings conducted by LGUs, the Bidder may also submit bid securities in the form of cashier's/manager's check, bank draft/guarantee, or irrevocable letter of credit from other banks certified by the BSP as authorized to issue such financial statement.

The Bid Securing Declaration mentioned above is an undertaking which states, among others, that the bidder shall enter into contract with the procuring entity and furnish the performance security required under ITB Clause 32.2, from receipt of the Notice of Award, and committing to pay the corresponding fine, and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated therein as provided in the guidelines issued by the GPPB.

GPPB Resolution No. 05-2012: Amending Sections 55.3 and 55.4 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 on the Amount of the Non-Refundable Protest Fee and for Other Purposes

24.7 A Bidder determined as "failed" has three (3)	[Delete Clause 24.7 of Section II. Instruction to
calendar days upon written notice or, if present at the	Bidders and Insert New provision, Clause 34]
time of bid opening, upon verbal notification, within	
which to file a request or motion for reconsideration	34 Protest Mechanism
with the BAC: Provided, however, that the motion	
for reconsideration shall not be granted if it is	Decision of the procuring entity at any stage of
established that the finding of failure is due to the	the procurement process may be questioned in
fault of the Bidder concerned: Provided, further, that	accordance with Section 55 of the revised
the BAC shall decide on the request for	Implementing Rules and Regulations of
reconsideration within seven (7) calendar days from	Republic Act 9184.
receipt thereof. If a failed Bidder signifies his intent	
to file a motion for reconsideration, the BAC shall	
· · ·	
keep the bid envelopes of the said failed Bidder	
unopened and/or duly sealed until such time that the	
motion for reconsideration or protest has been	
resolved.	

GPPB Resolution No. 11-2012: Resolution Amending Sections 23.5.2.4 and 23.5.2.5 of the Implementing Rules and Regulations of Republic Act No. 9184

		1	
Clause 12.1(a) of Section II. Instructions to Bidders (iii.13) the statement shall be supported by the Constructors Performance Evaluation System (CPES) rating sheets, and/or certificates of completion and owner's acceptance, if applicable;		Clause 12.1(a) of Section II. Instructions to Bidders (iii.13) the statement shall be supported by the Owner's Certificate of Final Acceptance or the Certificate of Completion and, whenever applicable, the Constructors Performance Evaluation Summary (CPES) Final Rating, which must be satisfactory;	
 <u>Clause 5.4 of Section II. Instructions to Bidders</u> (a) Unless otherwise provided in the <u>BDS</u>, the Bidder must have completed, within ten (10) years from the submission of bids, a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted to current prices using the National Statistics Office consumer price index. 		Clause 5.4 of Section II. Instructions to Bidders (a) Unless otherwise provided in the BDS, the Bidder must have an experience of having completed at least one (1) contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted to current prices using the National Statistic Office consumer price index. However, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than fifty percent (50%) of the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB.	
Oversight Errors:			
Clause 32.2 of Section II.	Instructions to Bidders	Clause 32.2 of Section II.	Instructions to Bidders
Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)	Form of Bid Security	Amount of Bid Securi (Equal to Percentage of the ABC)
 (b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. 	Five percent (5%)	 (c) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. 	Ten percent (10%)
ITB Clause 32.2 of the Bid Data Sheet		ITB Clause 32.2 of the Bic	l Data Sheet

1. The amount of

____ [Insert 5% of

1. The amount of _

[Insert **10%**

 <i>ABC]</i>, if performance security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; 2. The amount of [Insert 30% of ABC] if performance security is in Surety Bond; 	of the Total Contract Price], if performance security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;
ABCJ II performance security is in Surety Bond,	 Credit; The amount of [Insert 30% of the Total Contract Price] if performance security is in Surety Bond;

III. Philippine Bidding Documents for the Procurement of Consulting Services

ORIGINAL PROVISIONS		AMENDED	PROVISIONS	
GPPB Resolution No. 04-2012: Approving and A				
Documents				
Section I. Notice of Eligibility and Shortlisting		Section I. Notice of Elig	gibility and Shortlisting	
The Bidding Documents shall be available at [indicate address] during [insert office hours, e.g., 8:00 a.m. to 5:00 p.m.].		[indicate address] dur e.g., 8:00 a.m. to necessary: upon payn fee for the Bidding I	ts may be acquired at ing [insert office hours, 5:00 p.m.] {Insert if nent of a nonrefundable Documents, pursuant to issued by the GPPB, in amount in Pesos]}.	
GPPB Resolution No	b. 03-2012: Approving and	Adopting Bid Secur	ing Declaration as an	
Additional Form of Bi				
Clause 15. Bid Security of Section II. Instructions to Bidders		Clause 15. Bid Se Instructions to Bidders	ecurity of Section II.	
15.1 The bid security in the amount stated in the <u>BDS</u> shall be equal to the percentage of the ABC in accordance with the following schedule:		<u>BDS</u> shall be equal to the in accordance with the f		
Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)	Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)	
 (a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. (b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. 	Two percent (2%)	 (a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. (b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. 	Two percent (2%)	
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as	Five percent (5%)	(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as	Five percent (5%)	

authorized to issue such security.	
(d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

For biddings conducted by LGUs, the Bidder may also submit bid securities in the form of cashier's/manager's check, bank draft/guarantee, or irrevocable letter of credit from other banks certified by the BSP as authorized to issue such financial statement.

	authorized to issue such security.	
(d)	Any combination of items (a) to (c) above.	Proportionate to share of form with respect to total amount of security
(e)	Bid Securing Declaration	No percentage required.

For biddings conducted by LGUs, the Bidder may also submit bid securities in the form of cashier's/manager's check, bank draft/guarantee, or irrevocable letter of credit from other banks certified by the BSP as authorized to issue such financial statement.

The Bid Securing Declaration mentioned above is an undertaking which states, among others, that the bidder shall enter into contract with the procuring entity and furnish the performance security required under ITB Clause 31.2, from receipt of the Notice of Award, and committing to pay the corresponding fine, and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated therein as provided in the guidelines issued by the GPPB.

GPPB Resolution No. 05-2012: Amending Sections 55.3 and 55.4 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 on the Amount of the Non-Refundable Protest Fee and for Other Purposes

8.3 A prospective bidder determined as "ineligible"	[Delete Clause 8.3 of Section II. Eligibility
has seven (7) calendar days upon written notice or, if	Documents and Insert New provision, Clause 10]
present at the time of the opening of eligibility	
documents, upon verbal notification, within which to	10 Protest Mechanism
file a request for reconsideration with the BAC:	
Provided, however, that the request for	Decision of the procuring entity at any stage of
reconsideration shall not be granted if it is	the procurement process may be questioned in
established that the finding of failure is due to the	accordance with Section 55 of the revised
fault of the prospective bidder concerned: Provided,	Implementing Rules and Regulations of
further, that the BAC shall decide on the request for	Republic Act 9184.
reconsideration within seven (7) calendar days from	-
receipt thereof. If a failed prospective bidder	
signifies his intent to file a request for	
reconsideration, in the case of a prospective bidder	
who is declared ineligible, the BAC shall hold the	
eligibility documents until such time that the request	
for reconsideration or protest has been resolved	