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CIRCULAR 03-2015

March 20, 2015

- TO : Heads of Departments, Bureaus, Offices and Agencies of the National Government including State Universities and Colleges, Government Owned and/or Controlled Corporations, Government Financial Institutions, and Local Government Units**
- SUBJECT : Reminding Procuring Entities of the Requirement on the Submission of the Procurement Monitoring Report (PMR) after Every Semester in Accordance with Section 12.2 of the revised Implementing Rules and Regulations (IRR) of Republic Act No. (RA) 9184**
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1.0 Purpose

This Circular is being issued to remind the Procuring Entities of the requirement on the submission of the PMR for every semester in accordance with Section 12.2 of the IRR of RA 9184.

2.0 Coverage

All Departments, Bureaus, Offices and Agencies of the National Government including State Universities and Colleges, Government-Owned and/or Controlled Corporations, Government Financial Institutions, and Local Government Units.

3.0 Country Procurement Assessment Report (CPAR)

3.1 2012 CPAR

The 2012 Country Procurement Assessment Report (CPAR) noted that the results of the APCPI yield a 41% compliance rate for the preparation of PMRs among the pilot agencies, and a lower rate of 18% for the posting of these reports at the agency websites.

3.2 GPPB Data

When consolidated into a national database, information from the annual PMR will serve as a source for national procurement statistics and the Government Procurement Policy Board can use the data to analyze performance, trends, and reform-related issues.

4.0 Procurement Monitoring Report and Submission to GPPB

4.1 The **Procurement Monitoring Report (PMR)** is a semestral report on procurement activities specified in the Annual Procurement Plan (APP), whether ongoing and completed. The PMR shall cover major activities from the holding of the pre-procurement conference to the issuance of notice of award, the approval of the contract, delivery/completion, and acceptance/turnover, including the standard and actual time for each major procurement activity. (Section 1.2, IRR of EO 662)

4.2 Pursuant to Sections 12.1 of the IRR of RA 9184, PMR shall be approved and submitted by the HOPE to the GPPB in printed and electronic format within **fourteen (14) calendar days after the end of each semester.**

5.0 This Circular shall take effect immediately.

6.0 For guidance and compliance.

(Sgd.)
FLORENCIO B. ABAD
Chairperson