



Department of Budget and Management
GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE

REQUEST FOR QUOTATION

Date: 31 August 2012

RFQ No.: 28-2012

Name of Company: The Maxwell Hotel (Cebu Cebuano)
 Address: 11 Cebuano St. Cebu City Cebu

Dear Sir/Maam:

Good day!

Please quote your best offer for the Lease of Venue including accommodation and meals for the roll-out of the JSDF Roll-out for the 12 Pilot Municipalities on the LGPM and POG on 16-22 September 2012 in the City described below, subject to the Terms and Conditions at the dorsal portion of this

Request for Quotation. The budget for the training event is **Php 400,000.00**.

Please submit the accomplished form may be submitted or mailed at the address indicated below on or before **7 September 2012**. Proposals may also be attached to the accomplished form.

For clarifications, you may contact **Ms. Diane Angela A. Marcos** or **Ms. Jocelyn C. Basilig** at **(02) 706-1306**.

Thank you.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the items as follows:

Requirements	Compliance (Please check)		Remarks
	Yes	No	
1. Available rooms (at least triple sharing and inclusive of breakfast)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2. Meals, with at least one round of drinks per meal and snacks			
a. 17 September 2012 - AM snacks, Buffet Lunch, PM Snacks and Buffet Dinner for at least 40 pax	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. 18 September 2012 - AM snacks, Buffet Lunch, PM Snacks and Buffet Dinner for at least 40 pax	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. 19 September 2012 - AM snacks, Buffet Lunch, PM Snacks and Buffet Dinner for at least 40 pax	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
d. 20 September 2012 - AM snacks, Buffet Lunch, PM Snacks and Buffet Dinner for at least 40 pax	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
e. 21 September 2012 - AM snacks, Buffet Lunch, PM Snacks for at least 40 pax	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

3. Free use of one (1) Function Room that can accommodate at least 40 pax on 17-21 September 2012	—	
4. Round table setup (at 8-10 participants per table)	—	
5. Secretariat's table (classroom setup) for at least 8 persons	—	
6. Room must not contain pillars	—	2 Penthouse
7. Free-flowing coffee and/or tea during training	—	
8. Waived charges for use of laptop/s and projector of the Secretariat	—	
9. Amenities include:		
a. Registration table just outside the Function Room	—	
b. At least 3 microphone units	—	only 2
c. Projector screen and table for LCD Projector	—	
d. Podium	—	
e. Pads, pencils and candies	—	
f. Whiteboard and/or flipchart, and markers	—	
g. Audible/Operational Sound System	—	
10. The foundation of the Hotel is made of concrete and structural steel materials or combination of both.	—	
11. Ambience promotes learning.	—	
12. Safety inside the Hotel and nearby community.	—	
13. Nearby community is quiet and/or serene, and clean.	—	
14. Client's satisfactory rating based on online hotel reviews	—	
15. Internet or wifi connection is not required, but is an advantage.	—	

Please quote your best offer based on the following:

	Offer
Room - Twin sharing/pax	₱ 744 /head
Room - Triple sharing/pax	₱ 696 /head
AM Snacks/pax	₱ 30 /head
PM Snacks/pax	₱ 30 /head
Buffet lunch/pax	₱ 250 /head
Buffer dinner/pax	₱ 250 /head
Other Charges <i>Perforal</i>	₱ 175 /head

$1,488 \times 20 \text{ rms} \times 4 \text{ nghts}$
 $2,038 \times 6 = \text{₱ } 119,040$
 $+ 40 \text{ pax} \times 5 \text{ days} = 6,000$
 $\times 40 \text{ pax} \times 3 \text{ days} = 6,000$
 $\times 40 \text{ pax} \times 5 \text{ days} = 50,000$
 $\times 40 \text{ pax} \times 4 \text{ days} = 50,000$
 $\times 40 \text{ pax} \times 5 \text{ days} = 35,000$
₱ 266,040.00

GPPB-TSO

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Terms and conditions are as follows:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The item/s shall be delivered within ten (10) calendar days from receipt of purchase order.
8. The GPPB-TSO shall confirm the final number of rooms and participants at least five (5) days prior to the scheduled function date. This shall be the basis for the contract price.
9. The submitted quotation shall provide a 10% allowance for the scheduled meals as per the final number of participants in each function for the increase in attendance. If the actual attendance exceeds the 10% allowance, additional persons shall be charged the same as quoted.
10. The charge for the additional persons shall be contained in an Amendment to Contract.
11. The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
12. The GPPB-TSO shall prefer send bill arrangement for payment. In lieu of send bill arrangement, advance payment of fifty percent (50%) of the total contract price may be made by the GPPB-TSO before the date of the event with the remaining 50% to be paid after the event.
13. Liquidated damages equivalent to one tenth of one percent (0.1%) of the amount of the goods not delivered within the prescribed delivery period shall be imposed for every day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Edant
Davit, Maria Lisa

Signature over Printed Name

(092) 255-0700 / 09228064718
 Contact Numbers (Landline and/or
 Cellphone Nos.)/E-mail address

Marianne
Gravelos



The Maxwell Hotel

"Luxury you can afford, at the heart of Cebu City."

September 12, 2012

Ms. Jocelyn Beslig

Dear Madame:

Warmest greetings from The Maxwell Hotel!

Thank you so much for considering **The Maxwell Hotel** as the home place of your upcoming activities on September 17-18, 2012.

Herewith, is our proposal for you to review:

LIVE-IN PACKAGE

ROOM ACCOMMODATION: (Government Rate)

September 16, 2012

Rate: Php2, 295.00/night

2088

- Triple Sharing
- Good for 3 persons with free breakfast.

ROOM ACCOMMODATION & FUNCTION ROOMS:

September 17, 2012 (Day 1)

Rate: Php1, 429.00/head/day

1304

(Php1, 429.00/head x 35 pax = **Php50, 015.00**)

(With buffet lunch, dinner, AM/PM Snacks)

September 18-20, 2012 (Day 2, 3, 4)

Rate: Php1, 479.00/head/day

(Php1, 479.00/head x 35 pax x 3 days = **Php155, 295.00**)

(With buffet breakfast, lunch, dinner, AM/PM Snacks)

September 21, 2012 (Day 4)

Rate: Php1, 229.00/head/day

(Php1, 229.00/head x 35 pax = **Php43, 015.00**)

(With buffet breakfast, lunch & AM/PM snacks)

Inclusions:

- Flowing coffee & candies during the workshop.
- Free use of Function Room for twelve (12) hours. In excess additional charge of Php1000/hr.
- Free use of P.A sound systems with 3 microphones, whiteboard & marker.
- Free use of LCD projector with wide screen, memo & pen, flipchart.
- Lobby Posting

For further inquiries, you may call us at telephone numbers (032) 2558700; 2557800 or telefax number 4106119. We look forward to a positive response and rewarding experience in serving your company.

Thank you and More Power!

THE MAXWELL HOTEL

Truly yours,

Ms. Anna Lisa Daub
Events Coordinator

Noted By:

Ms. Zaida D. Glipa
Operations Manager

The Maxwell Hotel
N. Escario St., Barangay Camputhaw, Cebu City, Philippines
(032) 255-8700/(032) 255-7800
themaxwellhotel@gmail.com - www.themaxwellhotelcebu.com

BUFFET LUNCH/ DINNER MENU

Served with:

Plain rice

1 round of soda OR iced tea

With complete buffet set-up with center piece

Choose from the menu listed below:

1 Executive rice

1 dish A

3 dish B

1 special OR 2 regular dessert

Executive rice

Scallop & shrimp fried rice
Shanghai fried rice
Beef Sukiyaki fried rice
Paella Cebuana
Baked rice w/ Hungarian sausage

Baked clam rice w/ almond flakes & raisins
Nasiguring rice
Yangchow fried rice
Special steamed fried rice
Fried rice w/ resoto balls

Dish A

PASTA

Mozzarella Studded Meaty Lasagna
Baked Macaroni
Thai Noodles
Angel hair w/ tomato basil sauce
Spaghetti pasta w/ shrimp & asparagus
Special sotanghon
Lengouenne pasta w/ pesto cream sauce
Pasta w/ carbonara sauce

Bam-e
Penne pasta w/ Hungarian tomato sauce
Crispy noodles w/ mixed meat & seafood
Egg noodles w/ asado shrimp & lettuce
Special misua w/ red egg
Penne pasta w/ chicken pesto cream sauce
Japanese Carbonara
Pasta w/ grilled chicken sun dried tomato sauce

Dish B

SALAD

Chicken potato & apples salad
Chicken macaroni salad
Mixed green salad w/ balsamic vinigrette & 1000 dressing
Oriental style salad w/ Caesar dressing
Crispy fish salad w/ green mango sauce

Sautéed beef w/ green mango salad
Kani macaroni salad
Pomelo salad
Chef's salad
Potato salad
Cucumber salad

VEGETABLES

Chao Pat Chin
Mixed Vegetables w/ Roasted garlic
Mixed Vegetables w/ 3 Kinds of Mushroom
Mixed Vegetables w/ Kani Stick
Asparagus w/ Scallop Garlic Sauce
Vegetables w/ Oyster sauce

Eggplant w/ Oyster Sauce
Tofu w/ Teriyake Sauce
Tofu w/ Scallop
Braised Vegetables w/ Oyster Sauce
Mixed vegetable w/ Quail Egg

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GRILLED

Grilled squid w/ lemon butter sauce
Grilled chicken w/ barbecue sauce
Grilled pork ribs w/ honey cola glaze
Grilled fish fillet w/ cilantro marinade
Grilled teriyaki fish w/ coleslaw

Sizzling chicken w/ teriyaki
Grilled baby back ribs w/ corn
Grilled pork ribs w/ mango
Fish wrapped in bacon w/ sauce

PORK

Salt & pepper pork spare ribs
Breaded pork w/ coleslaw
Dumpling
Pata tim w/ cua pao

Pork embutido
Pork & apple w/ sweet & sour sauce
Stir fried pork w/ beef tenderloin
Pork hamonada

CHICKEN

Garlic roasted chicken
Stuffed chicken w/ shrimp
Chicken ala kiev
Chicken pork adobo
Chicken lollipop

Pandan Chicken
Steamed stuffed chicken w/ eight treasures
Chicken curdon bleu
Crispy chicken w/ gravy
Chicken casserole w/ mashed potatoes

BEEF

Beef shank
Beef strip
Beer braised beef w/ mashed potatoes
Beef w/ onions
Beef estofado

Lengua pinincera
Beef stew
Beef caldereta
Sautéed beef tenderloin w/ red wine shallot sauce

REGULAR DESSERT

Cassava cake
Chocolate cake
Maja ube
Banana cake
Leche flan
Café flan

Macaroons
Jelly roll
Maja blanca
Biko balls
Carrot cake

SPECIAL DESSERT

Mixed fresh fruits
Fruit salad
Marshmallow buko salad
Buko pandan
Maja blanca w/ miaz
Brazo de Mercedes

Choco panna cotta
Green tea panna cotta
Mango float
Buko lychees
Buko corn surprise

BREAKFAST MENU

Served with:
1 Regular Dish A

1 Sweets

1 Beverage

Choose from the menu listed below:

1 Regular Dish A

1 Sweet

1 Beverage

REGULAR DISH A

Siopao
Pancake
French Toast
Sandwich Bread

Chees Waffle
Cheese Roll Sandwich
Tuna or Chicken Ala Kiev

SWEETS

Fresh Banana
Fresh Pineapple
Macaroons

Banana Cake
Choco Cup Cake

BEVERAGES

Hot Coffee
Hot Coffee with Milk
Hot Choco (Milo)

Hot Tea
Orange Juice
Pineapple Juice

NOTE: The beverages will be available upon request of the guests....

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SNACKS MENU

Siopao Asado

Siopao Bola-Bola

Sausage Roll

Pork Empanada

Chicken Empanada

Ham & Cheese Roll

Cheese Sandwich

Tuna Sandwich

Meat Roll

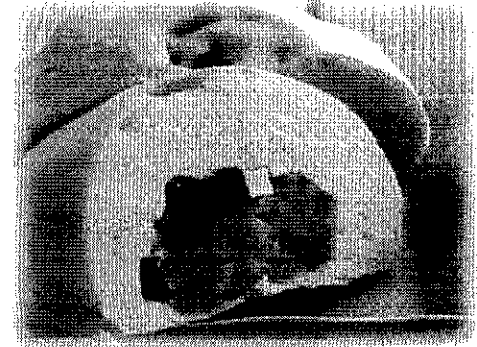
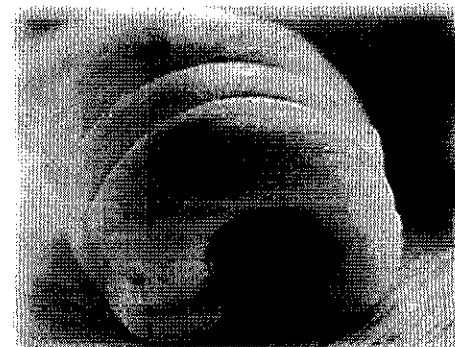
Puto Cheese (4pcs.)

Royal Bibingka Slice (2pcs.)

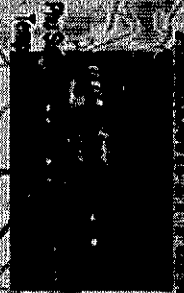
Bico (2pcs.)

All Snacks above served with a choice of:

- Soft drinks (Sprite & Coke)
- Iced Tea



THE MAYWELL HOTEL CELL



The Church of Education in Jesus Christ & Latter-day Saints

Waterfront Hotel & Casino



Mandana City

Central



AYALA CELL

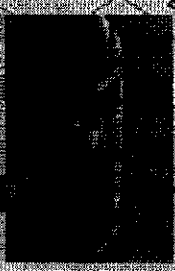


SN CELL

OSMEÑA CIRCLE



San Francisco Church



Mactan Cellular International Airport

Mactan Counterfactual Rd

Carjillo

San Roque

San Roque

San Roque

San Roque

San Roque

San Roque

San Roque

NOTICE OF AWARD

14 September 2012

MS. ANNA LISA DAUB
THE MAXWELL HOTEL
N. Escario St., Barangay Camputhaw
Cebu City

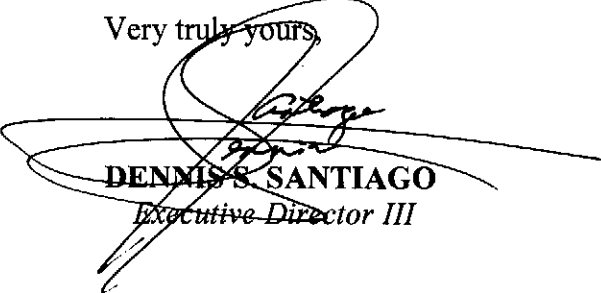
Dear Ms. Daub:

We are pleased to inform you that your quotation for the procurement of **LEASE OF VENUE FOR THE BATCH OF JSDF TRAINERS' TRAINING ON THE LGPM AND POG FOR THE MUNICIPALITY OF MANJUYOD, NEGROS OCCIDENTAL (TRAINING VENUE IN CEBU CITY)** with the corresponding bid price of **Two Hundred Forty-Four Thousand Thirty-Five Pesos (PhP 244,035.00)** has been determined to be the lowest evaluated cost.


The Contract shall be issued at the soonest possible time in accordance with the Guidelines on Procurement under IBRD Loans and Credits of the World Bank.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,


DENNIS S. SANTIAGO
Executive Director III

Received By:


Daub, Anna Lisa
(Signature above printed name)

9/14/12 8:00 AM
(Date and Time of receipt)

*Kindly fax to sender to acknowledge receipt