

# JOB ORDER

**DBM - GPPB-TSO**

Agency

Supplier: <u>Diamond Greenhills, Inc.</u> Address: <u>169 EDSA Wack-wack, Mandaluyong City</u> TIN: <u>007-780-214-000</u>	J.O. No.: <u>2012-02</u> Date: <u>28 May 2012</u> Mode of Procurement: <u>Nego proc (SVP)</u>
--	---

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

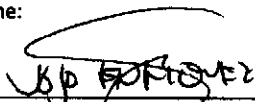
Place of Delivery: <u>Unit 2506, Raffles Corporate Center, F. Ortigas Jr. Rd., Ortigas Center, Pasig City</u> Date of Delivery: _____	Delivery Term: _____ Payment Term: <u>Full Payment/ Check</u>
--	--

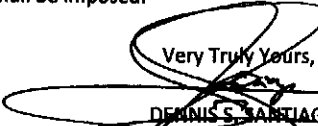
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	<b>MAINTENANCE OF THE GPPB-TSO SERVICE VEHICLE (MITSUBISHI ADVENTURE PLATE NO. XNK 961</b>  Service Includes: *100,000 kms Check Up - Motor Oil - Oil Filter - Air Cleaner - Fuel Filter - Flushing - OW3 - Diesel Treatment - Varsol - Rags/ Sand paper *Greasing All Fittings - Grease *Replacement of Timing Belt, Tensioner and Oil Seal - Timing Belt A - Timing Belt B - Tensioner Bearing A - Tensioner Bearing B - Oil Seal *****nothing follows*****			29,127.37

(Total Amount in Words) Twenty Nine Thousand One Hundred Twenty Seven Pesos and Thirty Seven Centavos Only P 29,127.37

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier  
06-01-12  
 Date

Very Truly Yours,  
  
 DENNIS S. SANTIAGO  
 Authorized Official

Funds Available: <u>Katrina</u> <u>KRISTINE DALE T. BORPUZ</u> Chief Accountant	ALOBS No.: _____ Amount: _____
---	-----------------------------------

**REQUEST FOR QUOTATION**


Date: 7 June 2012

RFQ No.: 16-2012

Name of Company: Diamond Greenhills Inc.  
 Address: 169 BNSA WACK WACK MANDALUYONG CITY  
 Business Permit No.: LO916  
 TIN No.: 007 - 780 - 214 - 000

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than **14 June 2012**.

Open quotations may be submitted, manually or through facsimile or email at the address and contact numbers indicated below.

  
 Shari Ann Harriet F. Cabuhat  
 Procurement Officer

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	Quantity (QTY)	Approved Budget of the Contract	OFFER					REMARKS
			PRICE			Compliance with Technical Specifications		
			QTY	Unit Price	Total Price	Yes	No	
<b>REPLACEMENT OF FRONT BRAKE PADS OF THE GPPB-TSO SERVICE VEHICLE (MITSUBISHI ADVENTURE PLATE NP. XNK 961)</b>  Includes: i. Front brake pads ii. Labor for the replacement of brake pads	1 Lot	8,000.00	1 set	₱6,260. <sup>00</sup>	₱7,550.40	[x]	[ ]	
				₱1,290.-		[ ]	[ ]	

  
 ROLG FLORES  
 Signature over Printed Name

721 - 67 - 27  
 Contact Numbers (Landline and/or Cellphone Nos.)/E-mail address

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The item/s shall be delivered within ten (10) calendar days from receipt of purchase order.
8. The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB - TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



### REPAIR COST ESTIMATE

DATE: 8-10-12 REF. NO. \_\_\_\_\_  
 CUSTOMER NAME: GOVERNMENT PROCUREMENT TEL. NO. \_\_\_\_\_  
 ADDRESS: ADVENTURE ENGINE NO. \_\_\_\_\_  
 MAKE / MODEL: COLOR \_\_\_\_\_  
 PLATE NO.: XNK-161 KM READING \_\_\_\_\_

NATURE OF WORKS TO BE DONE	LABOR	MATERIALS / PARTS
REPLACE FRONT BRAKE PADS	P 1,395.-	
REPLACE CLUTCH PARTS	P 5,580.-	
	P 6,975.-	
* FRONT BRAKE PADS		P 6,260.80
CLUTCH MISC		5,714.24
PRESSURE PLATE		6,212.04
RELEASE BEARING		348.32
PILOT BEARING		
		P 18,536.-

#### TERMS AND CONDITIONS:

The above estimate does not include hidden defects not evident at the time of ocular inspection. Additional labor and materials will be furnished upon receipt of authority duly approved by the customer or his authorized representatives. Estimate fees are deductible after the final repair billing.

\*\*\*\*\* PRICE MAY CHANGE WITHOUT PRIOR NOTICE \*\*\*\*\*

SUMMARY: P 6,975.-  
 LABOR P 18,536.-  
 MATERIALS P 18,536.-  
 PARTS P 18,536.-  
 VAT P 18,536.-  
 ESTIMATE FEE P 18,536.-  
 TOTAL COST P 18,536.-

BONG FLORDES  
 SERVICE ADVISOR

CONFORME:

\_\_\_\_\_  
 Customer / Authorized Representative

\_\_\_\_\_  
 Service Manager





Department of Budget and Management  
**GOVERNMENT PROCUREMENT POLICY BOARD**  
**TECHNICAL SUPPORT OFFICE**

---

**NOTICE OF AWARD**

18 May 2012

**MR. BONG FLORES**  
**DIAMOND GREENHILLS, INC.**  
169 EDSA Wack Wack  
Mandaluyong City


Dear Mr. Flores:

We are pleased to inform you that your quotation for the procurement of services for the **MAINTENANCE OF GPPB-TSO SERVICE VEHICLE** with a corresponding bid price of **TWENTY NINE THOUSAND ONE HUNDRED TWENTY SEVEN PESOS AND THIRTY SEVEN CENTAVOS (PhP 29,127.37)** has been determined to be the lowest responsive quotation.

We shall send the Purchase Order for the said project at the soonest possible time, unless a request for reconsideration by any of the unsuccessful bidders filed within the period prescribed under Section 55.1 of the Implementing Rules and Regulations of Republic Act 9184 is found meritorious.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,

  
**DENNIS LORNE S. NACARIO**  
*Officer-in-Charge*

**Received By:**

\_\_\_\_\_  
(Signature above printed name)

\_\_\_\_\_  
(Date and Time of receipt)

*\*Kindly fax to sender to acknowledge receipt*



Department of Budget and Management  
**GOVERNMENT PROCUREMENT POLICY BOARD**  
**TECHNICAL SUPPORT OFFICE**  
Telefax (632) 900-6741 to 44  
[www.gppb.gov.ph](http://www.gppb.gov.ph)

**Facsimile Transmittal**

To: MR. BONG FLORES  
DIAMOND GREENHILLS

Fax: 721-67-27

From: GPPB-TSO BAC Secretariat

Date: 8 JUNE 2012

Re: REQUEST FOR QUOTATION —  
REPLACEMENT OF BRAKEPADS

Pages: \_\_\_\_\_ ( ) pages including this page

CC:

Fax:

- Urgent     For Review     Please Comment     Please Reply     For Info

TRANSMISSION VERIFICATION REPORT

TIME : 06/06/2012 10:36

DATE, TIME 06/06 10:34  
FAX NO./NAME 97216727  
DURATION 00:01:47  
PAGE(S) 03  
RESULT OK  
MODE STANDARD

ROBUST TRADING & AUTOCAKE CTR  
Mr. Jemson Alving

TRANSMISSION VERIFICATION REPORT

TIME : 06/08/2012 13:53

DATE, TIME 06/08 13:51  
FAX NO./NAME 99100680  
DURATION 00:01:18  
PAGE(S) 02  
RESULT OK  
MODE STANDARD

DIAMOND Greenhills  
Mr. Mark Enciso

TRANSMISSION VERIFICATION REPORT

TIME : 06/08/2012 13:56

DATE, TIME 06/08 13:55  
FAX NO./NAME 97216727  
DURATION 00:01:18  
PAGE(S) 02  
RESULT OK  
MODE STANDARD

DIAMOND Greenhills  
Mr. Mark Enciso

TRANSMISSION VERIFICATION REPORT

TIME : 06/08/2012 16:09

DATE, TIME 06/08 16:08  
FAX NO./NAME 97216727  
DURATION 00:01:18  
PAGE(S) 02  
RESULT OK  
MODE STANDARD