



Department of Budget and Management  
**GOVERNMENT PROCUREMENT POLICY BOARD**  
**TECHNICAL SUPPORT OFFICE**

**NOTICE OF AWARD**

18 June 2014

**MS. CRISTINA P. CUBA**  
**LOURDES-C & SONS REALTY & DEVELOPMENT CORPORATION**  
L' Fisher Hotel, 14<sup>th</sup> Lacson Street, Barangay 4, Bacolod City

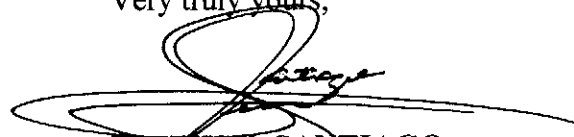
Dear Ms. Cuba:

We are pleased to inform you that the quotation of **Lourdes-C & Sons Realty & Development Corporation (L' Fisher Hotel)** for the **Procurement of Lease of Venue Including Accomodations amd Meals For Cluster 2** (Project) in the amount of **Three Hundred Twenty Three Thousand Fifty Pesos (PhP323,050.00)** has been determined as the lowest calculated and responsive quotation.

A Contract for the Project shall be approved at the soonest possible time, pursuant to Republic Act No. (RA) 9184 and its Implementing Rules and Regulations (IRR).

We appreciate your interest in this opportunity and we look forward to the satisfactory performance of your obligations under the said Project.

Very truly yours,



**DENNIS S. SANTIAGO**  
*Executive Director*

**Received By:**

\_\_\_\_\_  
(Signature above printed name)

\_\_\_\_\_  
(Date and Time of receipt)

*\*Kindly fax to sender to acknowledge receipt*



# L' Fisher Hotel

14th Lacson St., Bacolod City

## BANQUET CONTRACT

Date Issued: 23-Jun-14

AGREED BETWEEN L' FISHER HOTEL HEREIN AFTER CALLED THE 'HOTEL' AND THE CLIENT NAMED HEREIN AFTER.

NATURE OF FUNCTION:	<u>Training</u>	MIN # OF PAX:	<u>Pls. see below</u>
DATE/DAY :	<u>June 25-27, 2014</u>	NAME OF CLIENT:	<u>Dept. of Budget &amp; Management</u>
VENUE	<u>LA PROA 1</u>	RESERVED BY:	<u>Ms. Kristi Ann Rutab</u>
TIME	<u>pls. see below</u>	AUTHORIZED SIGNATORY:	<u>Atty. Dennis S. Santiago</u>

BILLING ADDRESS: Unit 2506 raffles Corporate Center, F. Ortigas Jr. Road, Ortigas Center, Pasig

TEL/FAX# # 02-9006741/ 09175025215

### June 25, 2014 (11:00am-9:00pm)

- Buffet Lunch @ P385.00 net/person x 55 pax = P 21,175.00  
 - Plated PM Snacks @ P135.00 net/pax x 69 pax = '9,315.00  
 - Buffet Dinner @ P385.00 net/person x 69 pax = '26,565.00

### June 26, 2014 (8:00am-9:00pm)

- Plated AM Snacks @ P160.00 net/pax x 68 pax = '10,880.00  
 - Buffet Lunch @ P385.00 net/person x 68 pax = '26,180.00  
 - Plated PM Snacks @ P135.00 net/pax x 68 pax = '9,180.00  
 - Buffet Dinner @ P385.00 net/person x 68 pax = '26,180.00

### June 27, 2014 (8:00am-2:00pm)

- Plated AM Snacks @ P160.00 net/pax x 68 pax = '10,880.00  
 - Buffet Lunch @ P385.00 net/person x 68 pax = '26,180.00

PLS. SEE ATTACHED MENU

FREE FLOWING COFFEE (COMPLIMENTARY)

### 2 BEVERAGE:

PLS. SEE ATTACHED MENU FOR INCLUSIVE DRINKS

> Extra orders at the Presidential Table charge to

: STRICTLY PERSONAL ACCOUNT

> Extra orders at the Guest's Table charge to

: STRICTLY PERSONAL ACCOUNT

> Others PLEASE REFER TO RIPPLES PRICE LIST

### 3 CORKAGES:

#### Charging:

1 Lechon	: <u>NA</u>	piece	<u>P400.00 per lechon</u>
2 Beer	: <u>NA</u>	per case	<u>P500.00 per case</u>
3 Wines	: <u>NA</u>	750 ml/ 1000ml	<u>P600.00 per bottle</u>
4 Softdrink	: <u>NA</u>	(1.5 LIT/CASE)	<u>P500.00 per case</u>

NOTE: STRICTLY NO OUTSIDE FOOD & BEVERAGE ALLOWED INSIDE THE HOTEL

### 4 SET-UP: (instructions)

CLASSROOM SET-UP (10 pax/table) strictly with center aisle

EXTRA TABLE IN FRONT FOR LCD PROJECTOR & LAPTOP (UNITS C/O ENGAGER)

\* REGISTRATION TABLE FOR 3 PAX (BALLROOM HALLWAY OUTSIDE OF LA PROA 1)

3 pax-Reg's Tbl  inside

Signage  Floorlength

outside

file/ ceo/ fo/ orm/ sales/ cashier/ cfo/ cc/ kit/ stew/ sec/ pd/ engr/ bkg/ artist/ fds/ waiters

CONFORME:

Atty. Dennis S. Santiago

Department of Budget & Management



## BANQUET CONTRACT

**TERMS OF PAYMENT:** Send Bill Arrangement: Total banquet bills to be settled within 30 days after receipt of official statement of account. Letter of Authority(LOA) and Certificate of Availability of Funds(CAF) provided by the engager.

A deposit of 50% of the guaranteed minimum is required upon signing of this contract not later than half of the materialization date and the balance thereof shall be paid three (3) days before the actual date of function. If the balance is not settled within three (3) days after the agreed period, the unpaid balance shall be charged with a surcharge of 20%. Additional charges and all other incidentals shall be payable at the end of the function or upon check-out. For the approved credit, the balance shall be settled within the agreed period. In cases of cancellation, after you have signed the contract, the 50% deposit is **NON-REFUNDABLE**.

### REVISION AND/OR AMENDMENTS

Increased guaranteed number of persons is allowed three (3) days prior to the function date. Meals not specified three (3) days prior to the function date shall be subject to hotel discretion. Other requirements not included in the contract are subject to corresponding charges.

### CANCELLATION AND/OR REDUCTION

Cancellation of reservation and/or reduction of the guaranteed number of person shall be allowed at least seven (7) days before the date of function. A 25% surcharge shall be applied on cancellations made three (3) to six (6) days before the function. A 50% surcharge shall be applied on cancellations made one (1) or two (2) days prior to the date of function. If cancellation is made on the day of the function, 100% of food charges shall be applied, and client is allowed to take home the food prepared. The foregoing cancellation charges may not be applied on cases of duly-proven fortuitous events.

### FOOD AND BEVERAGE

The client agrees to pay the guaranteed minimum number of covers prepared even if actual attendance is lesser and further agrees to pay the excess number of covers. If actual attendance is greater than the minimum guaranteed. All food and beverage shall be purchased exclusively from the hotel unless with prior arrangement and corresponding corkage shall be applied. If a prior arrangement and approval that food or beverage may be brought in from other source, the client shall hold free the hotel from any claim, liability and damages, should there be indigestion, food poisoning, and the like that may be suffered by the client and guests on said occasion and function.

### AUTHORIZED SIGNATORIES


Only authorized signatories are allowed to sign for charges specified in the contract. Miscellaneous expenses and orders not specified in the contract shall be charged directly to the availing unless countersigned by the authorized signatories.

### DAMAGES

The client shall be liable for damages to the property of the hotel as well as the acts of the client's guests, arising from its improper and negligent use. The props that may be allowed to be brought in for the function shall be removed by the client after the function or at the latest at the next day. If the client fails to remove the same, the Hotel shall cause its removal and any damages or loss of the props, the Hotel shall not be held liable nor accountable for such damage or loss.

### OTHERS

In case of suit against the client by the Hotel to enforce collection of unpaid account, twenty five percent (25%) of the unpaid account shall be added for attorney's fee and expenses of collection, whether actually incurred or not. Venue shall be in Bacolod City.

CONFORME:  
  
BY: Atty. Dennis S. Santiago  
Department of Budget & Management  
Date Signed: \_\_\_\_\_



DATE **6/27/2014**  
 NAME OF ENGAGER **MS. KRISTI ANN RUTAB**  
 Function **Department of Budget & Managment**  
 Contact Numbers **02-9006741/09175025215**  
 Email Address **[bacsecgppb@gppb.gov.ph](mailto:bacsecgppb@gppb.gov.ph)**

**ROOM RESERVATION**

Name of Guests	Type of Rooms	No. of Rooms	Check-in Date	Check-out Rate	Room Rate Per Night (Php)	No. of Nights	Amount	
DBM Participants	Super Deluxe	32	25-Jun-14	27-Jun-14	2,100.00	2	134,400.00 Inclusive of Buffet Breakfast for 2 pax/room	
Secretariat/Kristi Ann Rutab	Super Deluxe	1	24-Jun-14	27-Jun-14	Complimentary w/ Breakfast for 2 persons on June 25, 26 & 27, 2014.			
Secretariat	Super Deluxe	2	25-Jun-14	27-Jun-14	Complimentary w/ Breakfast for 2 persons/room on June 25, 26 & 27, 2014			
<b>Additional charge for extra person is P999.00 net/night/person for Super Deluxe Room.</b>								
<b>TOTAL NO. OF ROOMS =</b>		<b>35</b>					<b>TOTAL =</b>	<b>134,400.00</b>

**B. CONDITIONS**

**B.1** This serves as a notice that the room reservation is guaranteed and a surcharge equivalent to 100% of the total room charges for the whole duration of stay shall be imposed if the guest or group fails to arrive on the expected date regardless of cancellation thereof even prior to the expected check-in date. except on cases of duly proven fortuitous events applicable on a per room basis. This agreement may not be except on cases of duly proven fortuitous events applicable on a per room basis. This agreement may not be rescinded without prior written consent of both parties.

**B.2 Requirement: Send bill arrangement. Total room accommodation to be settled within 30 days after receipt of official statement of account. Notice of awards and certificate of availability of funds to be provided on or before the last day of the event.**

**Incidental charges (telephone, laundry etc.) will be strictly on personal account and cash basis only per transaction.**

**B. 3** The same rate will be applied for cash and credit card payment

**B.4** The Hotel shall be liable for losses of declared valuables, items and baggages deposited with the Front Office Desk Said deposit therewith shall be free of charge. The Hotel shall not be liable for any loss or damage of valuables in the guest rooms.

**B.5** No pets allowed

**B.6** No outside food allowed inside the Hotel

**B.7** Check-in time is 2pm. Check-out time is 12 noon

**B.8** Guests arriving before 2pm shall be accommodated if rooms are vacant and ready. Guests luggage will be stored if the rooms reserved are not yet ready upon arrival

**B.9** Above rates inclusive of government tax and service charge

Should you need additional information, please feel free to call us at (63-34)433-3731 to 39 and or e-mail us at [tina@ifisherhotelbacolod.com](mailto:tina@ifisherhotelbacolod.com)

Thank you very much in advance. Our greatest pleasure is to be of service to you and we are truly looking forward to it.

PREPARED BY:

**CRISTINA P. CUBA**  
L'FISHER HOTEL

CONFORME:

**Printed Name & Signature of Authorized Signatory**  
Department of Budget & Management

Noted By:

**Kristine V. Garcia**  
Sales Supervisor