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Annex A

STATEMENT OF APPROPRIATIONS, ALLOTMENTS, OBLIGATIONS, DISBURSEMENTS AND BALANCES  
As of the Quarter Ending : March 2013

Department: Department of Budget and Management  
Agency/Operating Unit: Government Procurement Policy Board - Technical Support Office  
Region/Provincial/City: NCR  
Fund: 101

Particulars	Appropriations				Allotments				Current Year Obligations				Current Year Disbursements				Balances					
	Authorized Appropriation	Adjustments	Adjusted Appropriations	Adjustments Received	Transfer To	Transfer From	Adjusted Total Allotments	1st Quarter ending March 31	2nd Quarter ending June 30	3rd Quarter ending Sept. 30	4th Quarter ending Dec. 31	Total	1st Quarter ending March 31	2nd Quarter ending June 30	3rd Quarter ending Sept. 30	4th Quarter ending Dec. 31	Total	Unreleased Appropriation	Unobligated Allotment	Unpaid Obligations		
<b>L. CURRENT YEAR BUDGET/APPROPRIATIONS</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8 = (6+7)</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13 = (9+10+11+12)</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18 = (14+15+16+17)</b>	<b>19 = (4-4)</b>	<b>20 = (8-13)</b>	<b>21 = (13-18)</b>	
<b>A. AGENCY SPECIFIC BUDGET</b>																						
Personnel Services	15,048,000.00		15,048,000.00	15,048,000.00			15,048,000.00	3,482,828.15	3,481,590.01				3,482,828.15	3,481,590.01				3,481,590.01		12,785,373.85	1,027.14	
Maintenance & Other Operating Expenses	17,490,000.00		17,490,000.00	17,490,000.00			17,490,000.00	657,936.56	657,936.56				657,936.56	657,936.56				657,936.56		16,841,063.44		
Financial Expenses																					643,000.00	
Capital Outlays	643,000.00		643,000.00	643,000.00			643,000.00														643,000.00	
<b>B. SPECIAL PURPOSE FUNDS</b>																						
<b>C. AUTOMATIC APPROPRIATIONS</b>																						
<b>TOTAL CURRENT YEAR BUDGET/APPROPRIATIONS</b>	<b>33,790,000.00</b>		<b>33,790,000.00</b>	<b>33,790,000.00</b>			<b>33,790,000.00</b>	<b>4,120,828.71</b>	<b>4,119,535.57</b>				<b>4,119,535.57</b>	<b>4,119,535.57</b>				<b>4,119,535.57</b>		<b>29,689,437.28</b>	<b>1,027.14</b>	
<b>D. UNRELEASED APPROPRIATION</b>																						
<b>E. SPECIAL PURPOSE FUNDS</b>																						
<b>F. UNOBLIGATED ALLOTMENT</b>																						
Personnel Services	8,305,415.81	(3,732,003.83)	625,000.00	2,633,412.18			625,000.00	825,000.00	825,000.00				825,000.00	825,000.00				825,000.00		2,633,412.18		
Maintenance & Other Operating Expenses	1,850,000.00	(2,060,000.00)	3,135,000.00	3,135,000.00			3,135,000.00	1,850,000.00	1,850,000.00				1,850,000.00	1,850,000.00				1,850,000.00		1,485,000.00		
Capital Outlays	6,550,412.81	(1,671,003.83)	6,393,412.18	6,393,412.18			6,393,412.18	2,275,000.00	2,275,000.00				2,275,000.00	2,275,000.00				2,275,000.00		4,118,412.18	0.00	
<b>TOTAL PRIOR YEARS BUDGET/CONT. APPROPRIATIONS</b>	<b>40,349,415.81</b>	<b>(1,571,003.83)</b>	<b>40,183,412.18</b>	<b>40,183,412.18</b>			<b>40,183,412.18</b>	<b>6,394,535.57</b>	<b>6,394,535.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,394,535.57</b>	<b>6,394,535.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,394,535.57</b>	<b>0.00</b>	<b>33,787,849.47</b>	<b>1,027.14</b>	

Certified Correct:  
*[Signature]*  
**MICHELL V. LUCERO**  
Administrative Officer IV  
Date: 30 April 2013

Certified Correct:  
*[Signature]*  
**KRISTINE DALE T. CORPUZ**  
Accountant III  
Date: 30 April 2013

Approved By:  
*[Signature]*  
**DEWEE S. SANTIAGO**  
Executive Director III  
Date: 30 April 2013

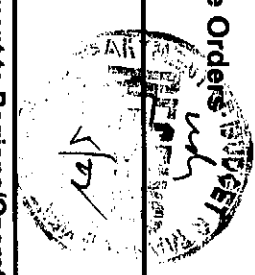


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Annex A.1

**List of Agency Budget Matrix/Special Allotment Release Orders / Sub-Allotment Release Orders**  
As of March, 2013

**Department:** Department of Budget and Management  
**Agency/OU:** Government Procurement Policy Board - Technical Support Office  
**Region/Province/City:** NCR  
**Fund:** 101



No.	ABM/SARO/Sub-ARO No.	Date of ABM SARO/Sub-ARO	Fund Source Reg/SPF/etc.	Allotments			Total	Sub-Allotment to Regions/Operating Units			Total Allotments	
				PS	MOOE	CO		PS	MOOE	CO		Total
A. Allotments received from DBM												
1	ABM-BMB-C-13-0005552	10-Jan-13	Regular (Current Year)	15,648,000.00	17,499,000.00	643,000.00	33,790,000.00	-	-	-	-	33,790,000.00
2	SARO C-13-00763	19-Mar-13	Regular (Prior Year)	-	-	2,950,000.00	2,950,000.00	-	-	-	-	2,950,000.00
<b>Sub-total</b>				<b>15,648,000.00</b>	<b>17,499,000.00</b>	<b>3,593,000.00</b>	<b>36,740,000.00</b>	-	-	-	-	<b>36,740,000.00</b>
B. Sub-allotments received from Central Office/Regional Office												
<b>Sub-Total</b>				-	-	-	-	-	-	-	-	-
<b>Total Allotments</b>				<b>15,648,000.00</b>	<b>17,499,000.00</b>	<b>3,593,000.00</b>	<b>36,740,000.00</b>	-	-	-	-	<b>36,740,000.00</b>

Certified Correct:

*[Signature]*  
**MICHELL V. LUCERO**  
Administrative Officer IV  
Date: 30 April 2013

Approved By:

*[Signature]*  
**DENNIS S. SANTIAGO**  
Executive Director III  
Date: 30 April 2013

**INSTRUCTIONS:**

1. The list of Agency Budget Matrix (ABM)/Special Allotment Release Order (SARO)/Sub-Allotment Release Order shall be prepared to support the quarterly SAAODB per Annex A.
2. The list shall be prepared by fund. (General Fund 101, Fund 102, Special Account in the General Fund (SAGF) 151, 152, 171, 172, etc.)
3. Columns 1 to 13 shall reflect the following information:
  - Column 1 - sequential numbering to determine how many ABMs/SAROs and Sub-AROs were received.
  - Column 2 - ABM/SARO/Sub-ARO numbers.
  - Column 3 - the date of issuance of the ABM/SARO/Sub-ARO
  - Column 4 - the source of the allotments: Current Year GAA and Prior Year GAA - agency specific budget, special purpose funds, automatic appropriations.
  - Columns 5, 6 and 7 - the amount of allotments by class
  - Column 8 - total of columns 5, 6 and 7.
  - Columns 9, 10, 11 - amount of allotments by class transferred to Regional Offices/Operating Units thru the issuance of Sub-Allotment Release Order. Total transfers to other OUs under each allotment class should tally with the amount reflected in Column 6 of Annex A.
  - Column 12 - total of columns 9, 10 and 11.
  - Column 13 - total of columns 8 and 12.





Program/Activity/Project (P/A/P) and Account Title	Account Code	Current Year Obligations					Total	Disbursements				Balance (Unpaid Obligations)	Breakdown of Unpaid Obligations		
		1st Quarter ending March 31	2nd Quarter ending June 30	3rd Quarter ending Sept. 30	4th Quarter ending Dec. 31	1st Quarter ending March 31		2nd Quarter ending June 30	3rd Quarter ending Sept. 30	4th Quarter ending Dec. 31	Accounts Payable		Obligations Not Yet Due and Demandable		
<b>Financial Expenses</b>															
Bank Charges	871														
Interest Expenses	975														
Capital Outlays		1,650,000.00				1,650,000.00									
RM - Leasehold Improvements, Buildings	819	1,650,000.00				1,650,000.00									
<b>Total PRIOR YEAR'S BUDGET/CONTINUING APPROPRIATION</b>		<b>2,275,000.00</b>				<b>2,275,000.00</b>									
<b>GRAND TOTAL</b>		<b>8,395,582.71</b>				<b>6,395,582.71</b>				<b>6,394,535.57</b>			<b>1,027.14</b>	<b>1,027.14</b>	

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 Accountant III  
 Date: 30 April 2013

Approved By:

*[Signature]*  
**DENNIS SANTIAGO**  
 Executive Director III  
 Date: 30 April 2013

**Instructions:**

- The Detailed Summary of Obligations, Disbursements and Unpaid Obligations shall be:
  - Prepared by all agencies' central offices/regional offices/operating units in reporting the details of the obligations and corresponding disbursements/payments made for the current year.

For highly decentralized departments (such as DepEd, DPWH, DA etc.) the lower operating units (provincial/division/district/field offices) shall submit a copy of their reports to the Regional Office (RO) for consolidation. Subsequently, the RO shall prepare a consolidated report (RO and OUs under its coverage) and submit the same to the Central Office (CO). In turn, the CO shall prepare an overall consolidated report (CO, RO, and all OUs).

- Presented by fund (Fund 101, 151, etc.) by P/A/P, by allotment class (PS, MOOE, CO) and by object of expenditures consistent with the Revised Chart of Accounts.
- Certified correct by the Budget Officer (data on obligations) Chief Accountant (data on disbursements). This shall be approved by Head of Agency/Authorized Representative.
- Submitted to the Government Accountancy Sector, Commission on Audit (copy furnished the Audit Team Leader) and the Department of Budget and Management (DBM).

- Due for submission to COA and DBM within 30 days after the end of the quarter.

- Columns 1 to 13 shall reflect the following information:
  - Column 1 - account title of the object of expenditures by allotment class and by source of fund.
  - Column 2 - account code of the object of expenditures.
  - Columns 3, 4, 5 and 6 - total amount of obligations for the quarter, including adjustments/cancellation of obligations.
  - Column 7 - total of the obligations for the year.
  - Columns 8, 9, 10 and 11 - total disbursements/payments made for current year obligations for each quarter, including adjustments/cancellation of payments.
  - Column 12 - total disbursements for the calendar year pertaining to current year obligations.

Column 13 - unpaid obligations (obligations less disbursements) as of end of the reporting period. The balance is categorized into Accounts Payable and Not Yet Due and Demandable Obligations. The balance as of end of the 4<sup>th</sup> Quarter (December 31) shall be forwarded or reflected as Balance, Beginning of the Year in the Summary of Prior Year's Obligations, Disbursements and Unpaid Prior Year Obligations of the immediately succeeding year (format per Annex C).

**SUMMARY OF PRIOR YEAR'S OBLIGATIONS, DISBURSEMENTS AND UNPAID PRIOR YEAR OBLIGATIONS**

For the Period Ending: March 2013

Annex C

Department: Department of Budget and Management  
 Agency/Operating Units : Government Procurement Policy Board - Technical Support Office  
 Region/Province/City: NCR  
 Fund: 101



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Particulars	PRIOR YEAR'S OBLIGATIONS			DISBURSEMENTS				Total	Unpaid Obligations
	Balance Beginning of the year	Adjustments	Adjusted Balance	1st Quarter ending March 31	2nd Quarter ending June 30	3rd Quarter ending Sept. 30	4th Quarter ending Dec. 31		
	2	3	4 (2+3)	5	6	7	8	9 = (5+6+7+8)	10
<b>I. PRIOR YEARS ACCOUNTS PAYABLE</b>									
Personnel Services	2,361.14	-	2,361.14	2,361.14				2,361.14	
Maintenance & Other Operating Expenses	-	-	-	-				-	
Capital Outlays	-	-	-	-				-	
<b>TOTAL</b>	<b>2,361.14</b>	<b>-</b>	<b>2,361.14</b>	<b>2,361.14</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,361.14</b>	<b>-</b>
<b>II. OBLIGATIONS NOT YET DUE AND DEMANDABLE</b>									
Personnel Services									
Maintenance & Other Operating Expenses									
Capital Outlays									
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>2,361.14</b>	<b>-</b>	<b>2,361.14</b>	<b>2,361.14</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,361.14</b>	<b>-</b>

Certified Correct:

*[Signature]*

**MICHELL V. LUCERO**  
 Administrative Officer IV  
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**KRISTINE DALET. CORPUZ**  
 Accountant III  
 Date: 30 April 2013

Approved by:

*[Signature]*

**DENNIS S. SANTIAGO**  
 Executive Director III  
 Date: 30 April 2013

**SUMMARY REPORT OF DISBURSEMENTS**  
For the Quarter Ending March, CY 2013  
In Pesos



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Department : Department of Budget and Management  
Agency/Operating Unit : Government Procurement Policy Board - Technical Support Office  
Region/Province/City : NCR  
Fund : 101

PARTICULARS (1)	CURRENT YEAR BUDGET (2)			PRIOR YEAR'S BUDGET (3)			PRIOR YEAR'S OBLIGATIONS (4)			SUB-TOTAL (5) = 2+3+4	TRUST LIABILITIES (6)			Others (7)	GRAND TOTAL (8)			Remarks (9)		
	PS	MOOE	CO	PS	MOOE	CO	PS	MOOE	CO		PS	MOOE	CO		PS	MOOE	CO		TOTAL	
<b>FIRST QUARTER</b>																				
Notice of Cash Allocation																				
MDS Checks Issued	3,017,582.24	636,837.35	0.00	0.00	1,650,000.00	0.00	0.00	0.00	2,281.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Advice to Debit Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Tax Remittance Advices Issued	444,006.77	28,000.21	0.00	0.00	473,165.88	0.00	0.00	0.00	473,165.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Cash Disbursement Ceiling	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Non-Cash Availment Authority	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL</b>	<b>3,461,589.01</b>	<b>667,838.56</b>	<b>0.00</b>	<b>0.00</b>	<b>1,650,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,281.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>SECOND QUARTER</b>																				
Notice of Cash Allocation																				
MDS Checks Issued																				
Advice to Debit Account																				
Tax Remittance Advices Issued																				
Cash Disbursement Ceiling																				
Non-Cash Availment Authority																				
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>THIRD QUARTER</b>																				
Notice of Cash Allocation																				
MDS Checks Issued																				
Advice to Debit Account																				
Tax Remittance Advices Issued																				
Cash Disbursement Ceiling																				
Non-Cash Availment Authority																				
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>FOURTH QUARTER</b>																				
Notice of Cash Allocation																				
MDS Checks Issued																				
Advice to Debit Account																				
Tax Remittance Advices Issued																				
Cash Disbursement Ceiling																				
Non-Cash Availment Authority																				
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>3,461,589.01</b>	<b>667,838.56</b>	<b>0.00</b>	<b>0.00</b>	<b>1,650,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,281.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

Certified Correct:  
*[Signature]*  
MICHELL V. LUCERO  
Administrative Officer IV  
Date: 30 April 2013

Certified Correct:  
*[Signature]*  
KRISTINE DALE T. CORPUZ  
Accountant III  
Date: 30 April 2013

Approved By:  
*[Signature]*  
DENNIS S. SANTIAGO  
Executive Director III  
Date: 30 April 2013

OK # 1285455 announced to P/O 000.00 did 2/14/13 was returned due to cancellation of the intended activity & was de-obligated.