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GPPB-TSO

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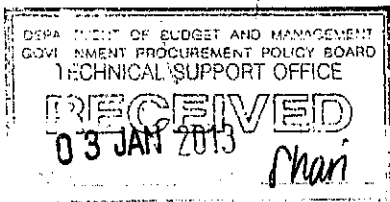


Department of Budget and Management
GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE

REQUEST FOR QUOTATION

Date: December 27, 2012

RFQ No.: 52-2012




Name of Company: Garden Orchid Hotel & Resort Corp.
 Address: Gov. Camins Avenue, Zamboanga City
 Name of Hotel/Venue: GARDEN ORCHID HOTEL
 Address: Governor Camins Avenue, Zamboanga City
 Business Permit Number: 04-02952R
 Tax Identification Number: 001-984-672-000 VAT

The Department of Budget and Management - Government Procurement Policy Board - Technical Support Office (DBM-GPPB-TSO), through its Bids and Awards Committee, intends to lease a venue and hotel accommodations, inclusive of meals, for the Training Roll-out to the 12 Selected Municipalities of the CSO and LGU Procurement Manual. In particular, the aforementioned procurement is intended for the training for the municipality of Tungawan, Zamboanga Sibugay to be conducted on 14-18 January 2013.

Please submit your quotations/proposals duly signed by you or your duly authorized representative not later than 4 January 2013, at exactly 1:00 p.m. for the item described herewith, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation (RFQ).

Quotations may be submitted manually, or through facsimile or email at the address and contact numbers indicated below.

For any clarification, you may contact Ms. Jocelyn C. Beslig or Ms. Diane Angela A. Marcos at telephone nos. (02) 7061306 and (02) 9006741 to 44 or email address at jebeslig@gppb.gov.ph and training@gppb.gov.ph.


 Mr. William G. Ragamat
 Procurement Officer

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation for the item as follows:

Legend:

* - **MANDATORY REQUIREMENTS.** Failure to comply with any of the mandatory requirements will disqualify your quotation.

	Quantity (Qty)	Approved Budget for the Contract	Compliance with Technical Specifications (please check)		REMARKS
			DUPR		
			Yes	No	
Lease of Venue and Hotel Accommodations for the Training Roll-out to the 12 Selected Municipalities of the CSO and LGU Procurement Manual: Training for Tungawan, Zamboanga Sibugay Technical Specifications: I. Availability 1. 14-18 January 2013, 5D/4N (for GPPB-TSO personnel)*, and 2. 15-18 January 2013, 4D/3N* (for participants)	1 lot	PhP400,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
II. Location 1. Within Zamboanga City* 2. Free parking space reserved within or near venue a. 4 slots b. 3 slots c. 2 slots d. 1 slot			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
III. Neighborhood Data 1. Proper waste management system such as regular garbage collection and with sanitary permit from appropriate authority			<input checked="" type="checkbox"/>	<input type="checkbox"/>	

<p>2. Proximity to police and fire stations</p> <p>3. Proximity to banks, postal, and telecommunications service providers</p>			<p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	
<p>IV. Venue</p> <p>1. Structural condition:</p> <p>The foundation is made of concrete and structural steel materials or combination of both.*</p>			<p><input checked="" type="checkbox"/></p>	<p><input type="checkbox"/></p>	
<p>2. Functionality of Function Room:</p> <p><i>Day 1-4 (7:00 a.m. – 7:00 p.m.)</i></p> <p>Available one (1) Function Room*</p> <p>a. Round table setup for at least 35-45 participants</p> <p>b. Room must not contain pillars*</p> <p>c. Amenities include:</p> <p>i. Secretariat's table*</p> <p>ii. At least 3 microphones units*</p> <p>iii. Projector screen and table for LCD Projector*</p> <p>iv. Podium*</p> <p>v. Pads, pencils, and candies</p> <p>vi. Whiteboard and/or flipchart, and markers*</p> <p>vii. Free and steady wifi connection for Secretariat</p> <p>viii. Waived charges for use of laptops and projector for Secretariat*</p> <p>d. Area should accommodate 40-60 participants*</p>			<p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	
<p>3. Room arrangement: At least twin sharing, <u>inclusive of breakfast.</u></p>			<p><input checked="" type="checkbox"/></p>	<p><input type="checkbox"/></p>	

<p>a. Available 2 rooms (4 pax) on 14-18 January 2013 (5D/4N)*</p> <p>b. Available 15-18 rooms (30-36 pax) on 15-18 January 2013 (4D/3N)*</p>			<p>✓</p> <p>✓</p>	<p>[]</p> <p>[]</p>	
<p>4. Facilities:</p> <p>a. Continuous water supply & accessible comfort room*</p> <p>b. Compliance with the standards provided by the Building Code of the Philippines*</p> <p>c. At least two (2) operational elevators (24/7)</p> <p>d. Accessible emergency exit and alarm, standby fire extinguisher and automatic sprinkler*</p> <p>e. Available telephone and/or internet connection within the premises of the building</p> <p>f. Audible/operational sound system*</p>			<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>[]</p> <p>[]</p> <p>[]</p> <p>[]</p> <p>[]</p> <p>[]</p>	<p>Garden Wing Only</p>
<p>5. Other requirements:</p> <p>a. Provision of janitorial and maintenance services*</p> <p>b. Ambience promotes learning</p> <p>c. Adequate security service (24/7)*</p>			<p>✓</p> <p>✓</p> <p>✓</p>	<p>[]</p> <p>[]</p> <p>[]</p>	
<p>6. Catering Services</p> <p>a. Location must be inside the Function Room and/or outside of, but near the Function Room*</p>			<p>✓</p>	<p>[]</p>	

<ul style="list-style-type: none"> i. Four (4) AM and three (3) PM snacks* ii. Four (4) buffet lunch* <ul style="list-style-type: none"> 1. Salad/or soup* 2. Main course (at least 2 variants of meat, and 1 variant of vegetables; or at least 1 variant of meat, 1 variant of fish, and 1 variant of vegetables)* 3. Rice* 4. Dessert* iii. Three (3) buffet dinner* <ul style="list-style-type: none"> 1. Salad/or soup* 2. Main course (at least 2 variants of meat, and 1 variant of vegetables; or at least 1 variant of meat, 1 variant of fish, and 1 variant of vegetables)* 3. Rice* 4. Dessert* iv. Drinks (at least one round of iced tea/juice for every meal and every snack)* v. Free flowing coffee and tea* 			<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>□</p> <p>□</p> <p>□</p> <p>□</p> <p>□</p> <p>□</p> <p>□</p> <p>□</p>	
<p>7. Client's satisfactory rating based on online hotel reviews</p>			<p>✓</p>	<p>□</p>	

Please quote your best offer based on the following:

<p>Offered rate TWIN SHARING (inclusive of breakfast)</p>	<p>Superior Twin P 2,850.00 / room / day</p>
<p>AM snacks / pax</p>	<p>P 120.00/pax</p>
<p>PM snacks / pax</p>	<p>P 120.00/pax</p>
<p>Buffet lunch / pax</p>	<p>P 280.00/pax</p>
<p>Buffer dinner / pax</p>	<p>P 280.00/pax</p>

FROM : GARDEN ORCHID HOTEL


FAX NO. : 0629910035

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Bryan T. Go

Signature over Printed Name

(062) 991 - 0031 to 34

Office Telephone No.

0917 700-2300 or 0922 826-0700

Mobile No.

gardenorchidhotel@gmail.com

Email address/es

i. Four (4) AM and three (3) PM snacks*					
ii. Four (4) buffet lunch*					
1. Salad/or soup*					
2. Main course					
(at least 2 variants of meat, and 1 variant of vegetables; or at least 1 variant of meat, 1 variant of fish, and 1 variant of vegetables)*					
3. Rice*					
4. Dessert*					
iii. Three (3) buffet dinner*					
1. Salad/or soup*					
2. Main course					
(at least 2 variants of meat, and 1 variant of vegetables; or at least 1 variant of meat, 1 variant of fish, and 1 variant of vegetables)*					
3. Rice*					
4. Dessert*					
iv. Drinks (at least one round of iced tea/juice for every meal and every snack)*					
v. Free flowing coffee and tea*					
7. Client's satisfactory rating based on online hotel reviews					

Please quote your best offer based on the following:

Offered rate TWIN SHARING (inclusive of breakfast)	Superior Twin P 3,000.00 / room / day Superior Twin P 2,850.00
AM snacks / pax	P 120.00/pax
PM snacks / pax	P 120.00/pax
Buffet lunch / pax	P 280.00/pax
Buffer dinner / pax	P 280.00/pax



GARDEN ORCHID
HOTEL

CHOICES FOR NATIVE SNACKS @ P120.00 PER PAX

1. *Cassava Cake w/Juice*
2. *Banana Cake w/ Juice*
3. *Fresh Lumpiang Ubod w/ Iced Tea*
4. *Tuna Pandesal sandwich w/ Juice*
5. *Chicken Pandesal sandwich w/ Juice*
6. *Saging at Kamote Rebosado at Tsikalang w/ Juice*
7. *Guinataang Halo – halo and water*
8. *Special Ensaymada w/ Juice*
9. *Sapin – sapin w/ Juice*
10. *Chocolate Muffin w/ Juice*
11. *Cheese Muffin w/ Juice*
12. *Fried Ukoy w/ Juice*
13. *Coffee Bread w/ Juice*
14. *Cinnamon Bread w/ Juice*
15. *Chocolate Marble w/ Juice*



GARDEN ORCHID HOTEL

P 280.00 PER PERSON

Menu I

Chicken Fruit Macaroni Salad
Beef Stroganoff
Chicken Afritada
Fish Fillet w/ Tartar Dressing
Sotanghon Guisado
Steamed White Rice
Chocolate Roll
Softdrinks in glass

Menu II

Fruit macaroni Salad
Beef w/ Vegetable Tips
Cantonese Fried Chicken
Sweet and Sour Fish
Chinese Egg Noodles w/ Quail Eggs
Steamed White Rice
Chocolate Roll
Softdrinks in glass

Menu III

Chicken Fruit Macaroni Salad
Beef Steak Tagalog
Roast Honey Chicken
Fish Fillet Muniere
Pancit Canton
Steamed White Rice
Leche Flan
Softdrinks in glass

Menu IV

Thai Chicken Salad
Beef with Broccoli in Oyster Sauce
Boneless Chicken Teriyaki
Steamed Fish w/ Japanese Sauce
Vegetable Chopsuey w/ Quail Eggs
Steamed White Rice
Brazo de Mercedes
Softdrinks in glass

Menu V

Pineapple Potato Salad
Beef Bulgogi
Spicy Chicken Curry
Fried Calamares
Bam - I
Steamed White Rice
Ube Roll
Softdrinks in glass

Menu VI

Fruit Waldorf Salad
Korean Beef Ribs
Chicken Pastel
Egg Crabmeat
Sotanghon Guisado
Steamed White Rice
Fruit Jello Gulaman
Softdrinks in Glass

Menu VII

Salted Eggs and Tomato Salad
Mangga at Bagoong
Kare Kare Rabo de Baka
Hawaiian Chicken
Inihaw na Pusit
Fresh Miki Guisado
Steamed White Rice
Maja Blanca
Softdrinks in glass

Menu VIII

Tuna & Vegetable Salad
Beef Culma
Chicken BBQ on Stick
Fish Fillet with Tartar Dressing
Bam - I
Steamed White Rice
Chocolate Brownies
Softdrinks in glass

Menu IX

Chicken Pineapple Potato Salad
Beef Caldereta
Garlic Fried Chicken
Inihaw na Pusit
Pancit Canton
Steamed White Rice
Leche Flan
Softdrinks in glass

ADD - ONS:

- Assorted Fresh Fruits @ P25.00/pax (mango, banana, pineapple, papaya)
 - Chocolate Fountain @ P 5,000.00 for 100 pax (add P 2,500.00 for every 100 pax additional)
- (Marshmallow on Stick, Stick -O, Assorted Fresh Fruits: mango, papaya, banana, pineapple & grapes)
- Welcome Drink & Peanuts @ P 25.00 per pax
 - Japanese Platter @ P 3,000.00/platter (Assorted Japanese Sushi, Sashimi & Maki)
 - Lechon @ P 3,500.00/Lechon
 - Additional Viand (subject to recosting)
 - Soup (subject to recosting)
 - Hotdog Cart @ P 1,500.00 minimum of 90 sticks.
 - Cotton Candy Cart @ P 1,400.00 minimum of 100 sticks with 6 different flavors (Grapes, Ube, Cola, Mint, Pinya, Langka, Strawberry, Melon, Chocolate, Orange).

PRICES OF BEVERAGE

Softdrinks (8 oz)	P 320.00/case
Softdrinks (1.litro)	P 500.00/case
SMB Pilsen	P 700.00/case
SMB Light	P 750.00/case
Tanduay Ice	P 750.00/case
Cali	P 700.00/case

CORKAGE FEES

Lechon	P 150.00/lechon
Roast Calf	P 500.00/head
Softdrinks	P 150.00/case
Beer	P 150.00/case
Wine	P 150.00/Bottle
Liquor	P 300.00/Bottle
Additional Viands	P 500.00/dish



Department of Budget and Management
GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE

NOTICE OF AWARD

10 January 2013

MR. BRYAN T. GO
GARDEN ORCHID HOTEL & RESORT
Governor Camins Avenue,
Zamboanga City

Dear Mr. Go:

We are pleased to inform you that your quotation for the procurement of **Lease of Venue for the Training Roll-Out to the 12 Selected Municipalities of the CSO and LGU Procurement Manual (7th Training: Municipality of Tungawan, Zamboanga Sibugay)** with the corresponding bid price of **Three Hundred Two Thousand Seven Hundred Pesos (PhP302,700.00)** has been determined to be the lowest submitted price quotation.

Kindly send the copy of the Contract for said project for our review and perusal not later than 11 January 2013. The Contract shall be approved at the soonest possible time in accordance with the Guidelines on Procurement under IBRD Loans and Credits of the World Bank.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,


DENNIS S. SANTIAGO
Executive Director III

Received By: 

BRYAN T. GO

(Signature above printed name)

January 15, 2013

(Date and Time of receipt)

**Kindly fax to sender to acknowledge receipt*



**GARDEN ORCHID
HOTEL
CONTRACT**

KNOW ALL MEN BY THESE PRESENTS:

This CONTRACT, entered into by and between:

DEPARTMENT OF BUDGET AND MANAGEMENT – GOVERNMENT PROCUREMENT BOARD – TECHNICAL SUPPORT OFFICE on January 14, 2013, as represented by **ATTY. DENNIS S. SANTIAGO**, Executive Director III, with postal address at **Unit 2506 Raffles Corporate Center, F. Ortigas Jr. Road, Ortigas Center, Pasig City** and Fax No. (02) 900-6741 - 44 referred to as the:

FIRST PARTY

- and -

The **GARDEN ORCHID HOTEL & RESORT CORPORATION**, a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with principal office and place of business in Zamboanga City, herein represented by its General Manager, **BRYAN T. GO**, likewise of legal age, married, Filipino citizen and a resident of Zamboanga City, hereinafter referred to as the

SECOND PARTY

WITNESSETH:

a.] That the **FIRST PARTY** hereby contracts to use the venue and its facilities of the **SECOND PARTY** particularly those at the **GARDEN ORCHID HOTEL**, for the conduct of **"JSDF Project on "Improving the Quality and Responsiveness of Public Spending in Poor Communities through Localized Procurement Reform"** at **YAKAN** Function room on January 15-18, 2013.

b.] That the **SECOND PARTY** shall provide meals with a minimum guarantee of 45 participants for AM snacks, Lunch Buffet, PM snacks & Dinner Buffet for the Function proper. Rates are as follows;

MEAL RATES: (rates quoted are Net)

	Buffet
AM snacks	P 120.00
Lunch	P 280.00
PM snacks	P 120.00
Dinner	<u>P 280.00</u>
	P 800.00 per person per day

c.] That the **SECOND PARTY** shall provide room accommodation for a minimum guarantee of 20 Superior Rooms with Twin Sharing. Rates are as follows.



GARDEN ORCHID HOTEL

ROOM RATE:

MAIN BUILDING

Superior Room (Twin Sharing)

P 2,850.00

- Rooms are with Complimentary Breakfast Buffet at the Café
- Check - in time is at 2:00 PM, Check - out time is before 12:00 Noon

Note: * We charge one night NO show fee for every room cancellation on the scheduled date of arrival based on the guaranteed room reservation.

***** ESTIMATED COMPUTATION *****

ROOM ACCOMMODATION:

Check-In: January 14-18, 2013

2 Superior Twin @ P 2,850.00/rm/night x 4 nights = P 22,800.00

Check-In: January 15-18, 2013

18 Superior Twin @ P 2,850.00/rm/night x 3 nights = P 153,900.00

TOTAL AMOUNT ON ROOMS P 176,700.00

MEALS:

January 15-17, 2013 "JSDF Project on "Improving the Quality and Responsiveness of Public Spending in Poor Communities through Localized Procurement Reform" at Yakan 3 Function Room from 8am-7pm.

AM Snacks	45 pax	x	P 120.00	x	3 Days	=	P 16,200.00
Lunch Buffet	45 pax	x	P 280.00	x	3 Days	=	P 37,800.00
PM Snacks	45 pax	x	P 120.00	x	3 Days	=	P 16,200.00
Dinner Buffet	45 pax	x	P 280.00	x	3 Days	=	P 37,800.00
						=	P 108,000.00

January 18, 2013 "JSDF Project on "Improving the Quality and Responsiveness of Public Spending in Poor Communities through Localized Procurement Reform" at Yakan 3 Function Room from 8am-12nn

AM Snacks	45 pax	x	P 120.00	=	P 5,400.00
Lunch Buffet	45 pax	x	P 280.00	=	P 12,600.00
				=	P 18,000.00

TOTAL AMOUNT ON MEALS P 126,000.00

TOTAL ESTIMATED AMOUNT DUE	= P 302,700.00
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GARDEN ORCHID HOTEL

d] That the SECOND PARTY shall charge other chits or incidentals that may be incurred by the FIRST PARTY. The following equipments may be made use of by corresponding fee by the FIRST PARTY:

- | | |
|-------------------------------------|---|
| 1] Sound System w/ Microphone | - free |
| 2] White Board, pen & Eraser | - free |
| 3] Function Room for Seminar Proper | - free |
| 4] Wide screen for projector | - free |
| 5] Podium | - free |
| 6] Wifi Connection for Secretariat | - free |
| 7] LCD Projector w/ Screen Rental | - P1,500.00 1st hr (P500.00/hr in excess) |
| 8] Photocopy | - P 5.00 per page - short/long |

e] That the SECOND PARTY shall coordinate with the FIRST PARTY'S head of the Secretariat regarding details of the function.

f] That the SECOND PARTY requires the FIRST PARTY to provide Letter of Authority for send bill arrangement of the total amount of the event. Full Payment must be made 30 days after receiving the Statement of the total billings of the said function & to be deposited to the following account:

GARDEN ORCHID HOTEL & RESORT CORP.

Banco de Oro

Mayor Jaldon Brarich Zamboanga City

Savings Account # 3170002060

g] That the FIRST PARTY shall notify the SECOND PARTY of their desire to increase the number of participants for reservations at least seventy two (72) hours prior to the schedule event.

h] That the FIRST PARTY shall not be responsible for any charges incurred in the room of the delegates such as Laundry, Mini Bars, Telephone Calls or Meals taken in their particular room upon check out, unless authorized by the FIRST PARTY.

i] That the Terms & Conditions in the GORH RSO request for quotation No. 52-2012 dated 27 December 2012 shall form part of this Contract.



GARDEN ORCHID HOTEL

j] That both parties hereby undertake to observe honesty and good faith in complying with their respective obligations stipulated in this contract.

IN WITNESS WHEREOF, we have hereunto affixed our signatures on the date and at the place appearing hereunder.

ATTY. DENNIS S. SANTIAGO
Executive Director III

MR. BRYAN T. GO
General Manager

DBM-GPPB-TSO
First Party

GARDEN ORCHID HOTEL
Second Party

Signed in the presence of:

REPUBLIC OF THE PHILIPPINES }
CITY OF ZAMBOANGA } s.s.

BEFORE ME, Notary Public for and in the City of Zamboanga, this day of _____ with their respective community tax certificate described opposite their names as follows:

Name	CTC No.	Place Issue	Date Issue
Atty. Dennis S. Santiago			
Mr. Bryan T. Go	348-584-486	Zamboanga City	01/03/12

Both known to me to be the same persons who executed the foregoing Contract and acknowledged before me that the same is their free and voluntary act and deed.

WITNESS MY HAND & NOTARIAL SEAL on the date and at the place first above-written.

Doc. No. _____
Page No. _____
Book No. _____
Series of 2013 _____