

JOB ORDER REQUEST

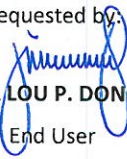
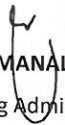
DBM - GPPB-TSO

Agency

Dept. Office of the Executive Director JOR No.: 2017-002 Date: 2/09/2017
Section _____ SAI No.: _____ Date: _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		Repair and Maintenance of GPPB-TSO Service Vehicle (Toyota Innova YX9848) -perform 25T km check-up use semi synthetic engine oil \\ -perform change oil \\ -replace oil filter \\ -replace gasket \\ -supply injector cleaner \\ -perform tire rotation and balancing \\ -check/clean and adjust all brakes \\ -check/top up fluid \\ -check drive belt condition \\ -replace aircon filter \\ -replace air filter element \\ -perform engine decarbonize \\ -perform engine wash \\ -check car battery charging condition \\ -petroleum oil lubricant \\ -perform aircon air care service \\ *****nothing follows*****			20,000.00
					20,000.00

Purpose: Repair and Maintenance of GPPB-TSO Service Vehicle
(Toyota Innova YX9848)

Signature:	<p>Requested by:  DIANA LOU P. DONOSO End User</p>	Approved by:  MILA C. MANALASTAS Supervising Admin Officer
Printed Name:		
Designation:		

JOB ORDER

DBM - GPPB-TSO

Agency _____

Supplier: TOYOTA MAKATI, INC.
 Address: Ayala cor. Metropolitan Ave. Makati City
 TIN: 225-814-535

J.O. No.: 2017-02
 Date: _____
 Mode of Procurement: Nego. Proc: SVP

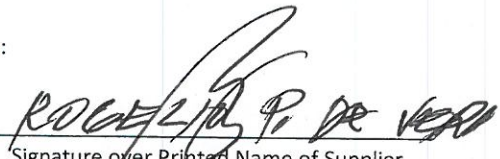
Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>Unit 2506, Raffles Corporate Center, F. Ortigas Jr. Rd., Ortigas Center, Pasig City</u>	Delivery Term: _____ Land Bank's LDDAP-ADA/Bank Transfer facility
Date of Delivery: _____	Payment Term: _____

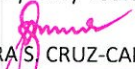
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(Total Amount in Words) **Nineteen Thousand Nine Hundred Ninety-Five Pesos and Sixty Centavos** **19,995.60**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 

 Signature over Printed Name of Supplier
15 MARCH 2017
 Date

Very Truly Yours,


 ELMIRA S. CRUZ-CAISIDO
 Authorized Official

Funds Available: Kristine Dale T. Corpuz

 Chief Accountant

ALOBS No.: _____
 Amount: _____