

JOB ORDER REQUEST

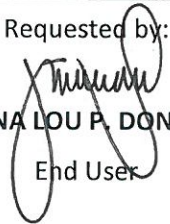
DBM - GPPB-TSO

Agency _____

Dept. Administrative and Finance Division JOR No.: _____ Date: 12/14/2016
Section _____ SAI No.: _____ Date: _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		Repair and Maintenance of GPPB-TSO Service Vehicle (Mitsubishi Adventure XNK 961) - refill of Freon oil - flushing of aircon tubes with nitrogen -replacement of the following motor parts: - evaporator - discharge hose - aircon dryer - expansion valve			13,000.00

Purpose: Repair and Maintenance of GPPB-TSO Service Vehicle
(Mitsubishi Adventure XNK 961)

Signature:	Requested by: 	Approved by:
Printed Name:	DIANA LOU P. DONOSO	MILA C. MANALASTAS
Designation:	End User	Supervising Admin Officer

JOB ORDER

DBM - GPPB-TSO

Agency

Supplier: EVERRICH ENTERPRISE INC. (RAPIDE ORTIGAS EXTENSION)
 Address: 8005 ORTIGAS AVE. EXTENSION PASIG CITY
 TIN: 007-918-732

J.O.R. No.: 10 2017-01
 Date: 13 March 2017
 Mode of Procurement: Negotiated Proc: SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Unit 2506, Raffles Corporate Center, F. Ortigas Jr. Rd., Ortigas Center, Pasig City

Delivery Term: _____

Date of Delivery: _____

Payment Term: _____

Land Bank's LDDAP-
ADA/Bank Transfer
facility

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	piece	Repair and Maintenance of GPPB-TSO Service Vehicle (Mitsubishi Adventure XNK 961) - refill of Freon oil - flushing of aircon tubes with nitrogen -replacement of the following motor parts: - evaporator - discharge hose - aircon dryer - expansion valve *****nothing follows*****			13,000.00

(Total Amount in Words) **Thirteen Thousand Pesos Only**

13,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very Truly Yours,

ELMIRA S. CRUZ-CAISIDO

Authorized Official

Conforme:



 Signature over Printed Name of Supplier

3-20-2017

 Date

Funds Available:

Kristine Dale T. Corpuz

 KRISTINE DALE T. CORPUZ

Chief Accountant

ALOBS No.: _____

Amount: _____