



RESOLUTION NO. 19-2017

APPROVING THE ISSUANCE OF A CIRCULAR ON THE USE OF THE NEW FACILITY IN UPLOADING BIDDING DOCUMENTS IN THE PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM (PHILGEPS)

WHEREAS, Section 8 of Republic Act (RA) No. 9184 and its Implementing Rules and Regulations (IRR) provides that the PhilGEPS shall serve as the primary and definitive source of information on government procurement and that all procuring entities are mandated to fully use the PhilGEPS in accordance with policies, rules, regulations and procedures adopted by the Government Procurement Policy Board (GPPB) and embodied in the IRR;

WHEREAS, Section 17.3 of the 2016 revised IRR of RA 9184 requires that the procuring entity shall post the complete Bidding Documents at its website and the PhilGEPS website from the time the Invitation to Bid/Request for Expression of Interest is advertised;

WHEREAS, during the 2nd GPPB and 3rd Inter-Agency Technical Working Group (IATWG) Joint Meeting on 10 April 2017, the GPPB-TSO reported that there are procuring entities that cannot access the PhilGEPS and that despite the willingness of these procuring entities to post procurement opportunities and awards in the PhilGEPS, the system can no longer accommodate their posting requirements, which causes delay on their PhilGEPS posting;

WHEREAS, the Department of Budget and Management – Procurement Service (DBM-PS) recommended a temporary solution for the problems encountered in the PhilGEPS posting, *i.e.*, posting of procurement opportunities and awards through a separate module, pending the PhilGEPS modernization, which is the long term solution;

WHEREAS, the GPPB-TSO proposed that a Circular be issued by the GPPB informing the procuring entities on how to avail of the remedy under the temporary solution being espoused by the PhilGEPS;

WHEREAS, after due deliberation and careful review, the GPPB adopted the proposal of the GPPB-TSO to issue a Circular based on the recommended temporary solution of the DBM-PS;

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the **GOVERNMENT PROCUREMENT POLICY BOARD**, by virtue of the powers vested on **US** by law, hereby **RESOLVE** to confirm, adopt, and approve, as **WE** hereby confirm, adopt, and approve the issuance of a Circular informing the procuring entities of the temporary solution to address the problem on PhilGEPS posting, based on the instructions and/or information to be provided by the PhilGEPS.

This Resolution shall take effect immediately.

APPROVED this 10th day of April 2017 at the Pasig City, Philippines.

(SGD)

**DEPARTMENT OF BUDGET AND
MANAGEMENT**

**NATIONAL ECONOMIC AND
DEVELOPMENT AUTHORITY**

(SGD)

(SGD)

DEPARTMENT OF EDUCATION

DEPARTMENT OF ENERGY

(SGD)

(SGD)

DEPARTMENT OF FINANCE

DEPARTMENT OF HEALTH

**DEPARTMENT OF INFORMATION AND
COMMUNICATIONS TECHNOLOGY**

**DEPARTMENT OF THE INTERIOR
AND LOCAL GOVERNMENT**

(SGD)

(SGD)

**DEPARTMENT OF NATIONAL
DEFENSE**

**DEPARTMENT OF PUBLIC WORKS
AND HIGHWAYS**

(SGD)

(SGD)

**DEPARTMENT OF SCIENCE AND
TECHNOLOGY**

**DEPARTMENT OF TRADE AND
INDUSTRY**

(SGD)

DEPARTMENT OF TRANSPORTATION

PRIVATE SECTOR REPRESENTATIVE



Unit 2506 Raffles Corporate Center,
F. Ortigas Jr. Road, Ortigas Center,
Pasig City, Philippines 1605

CIRCULAR 06-2017

21 December 2017

TO : Heads of Departments, Bureaus, Offices and Agencies of the National Government including State Universities and Colleges, Government Owned and/or Controlled Corporations, Government Financial Institutions, and Local Government Units

SUBJECT : New Facility in Uploading Bidding Documents in the Philippine Government Electronic Procurement System (PhilGEPS)

1.0 Purpose

This Circular is being issued to inform procuring entities of the temporary solution to address the problem on PhilGEPS posting pending PhilGEPS Modernization.

2.0 Coverage

All Departments, Bureaus, Offices and Agencies of the National Government, including State Universities and Colleges, Government-Owned and/or Controlled Corporations, Government Financial Institutions, and Local Government Units.

3.0 New Facility in Uploading Bidding Documents in the PhilGEPS

3.1 Procuring entities experience delay in the posting of procurement opportunities in the PhilGEPS, which affected the efficiency of their procurement activities.

3.2 PhilGEPS Modernization seeks to address the issues being encountered by the procuring entities in posting procurement opportunities in the PhilGEPS by upgrading the system that is responsive to the needs of the procuring entities.

3.3 Meantime that the PhilGEPS is undergoing modernization, the Department of Budget and Management – Procurement Service (DBM-PS) – PhilGEPS developed a new facility in uploading Bidding Documents in the PhilGEPS for a more efficient creation of bid notices.

3.4 Attached in this Circular is the illustration or guide setting forth the necessary

steps in using the new facility in uploading Bidding Documents and revised steps in creating bid notices, which the procuring entities shall adopt to hasten the posting of procurement opportunities in the PhilGEPS.

4.0 This Circular shall take effect immediately.

5.0 For guidance and compliance.

BENJAMIN E. DIOKNO

Chairperson