

**ENDORISING FOR THE APPROVAL OF THE PRESIDENT OF THE REPUBLIC OF THE PHILIPPINES, HER EXCELLENCY PRESIDENT GLORIA MACAPAGAL-ARROYO PROPOSED AMENDMENTS TO THE IRR-A OF REPUBLIC ACT 9184 ON THE SHORTENING OF PROCUREMENT TIMELINES**

**WHEREAS**, Republic Act No. 9184 (R.A. 9184) and its Implementing Rules and Regulations Part A (IRR-A) took effect on January 26, 2003 and October 8, 2003 respectively;

**WHEREAS**, the Government Procurement Policy Board (GPPB) under Section 63 of the IRR-A of R.A. 9184 is mandated to formulate and amend public procurement policies, rules and regulations, and amend whenever necessary, the IRR-A of R.A.9184;

**WHEREAS**, Section 3 of R.A 9184 provides as one of its governing principles the streamlining of all procurement processes which should be simple and adaptable to advances in modern technology, for a more effective and efficient procurement system;

**WHEREAS**, the prescribed periods for procurement activities, as provided under the IRR-A of R.A. 9184, may still be shortened in order to expedite the acquisition of goods, infrastructure projects and consulting services of the Government without sacrificing transparency nor competition;

**WHEREAS**, the Inter-Agency Technical Working Group (IATWG) of the GPPB, in a special IATWG meeting held last July 14, 2006, reviewed, discussed and resolved to recommend to the GPPB for its consideration and approval, the shortening of the periods of action for each procurement activity as set forth under the pertinent provisions of the IRR-A and its Annex "C";

**WHEREAS**, the GPPB, in its special meeting held on July 20, 2006, duly considered and resolved to adopt the following as the total estimated maximum periods and the earliest possible time for the completion of the entire process for the procurement of goods, infrastructure projects and consulting services, respectively:

<b>Type of Procurement</b>	<b>Total Maximum Period</b>	<b>Earliest Possible Time</b>
Goods	80 calendar days	28 calendar days
Infrastructure Projects	70 calendar days for infrastructure projects with an ABC of 50M and below; and 100 calendar days for infrastructure projects with	43 calendar days



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	an ABC of above 50M	
Consultancy Services	139 calendar days and	48 calendar days

**WHEREAS**, during the same meeting, the GPPB identified important measures/courses of action that government agencies shall pursue to ensure the completion of the procurement process at the earliest possible time, namely: (i) the creation of an organic or permanent Bids and Awards Committee (BAC) Secretariat that will provide administrative support to the BAC, and if necessary, the creation of permanent Technical Working Groups (TWGs) to give technical assistance in the procurement process; (ii) the establishment of a Registry of Suppliers, Contractors, or Consultants that will greatly facilitate the process of eligibility check; and (iii) mandating members of the BAC, BAC Secretariat and TWG to undergo the training programs of the GPPB for the development of their capability and expertise in the field of procurement;

**WHEREAS**, for infrastructure projects, procuring entities must ensure that appropriate timing and/or phasing of related activities are undertaken, such as feasibility studies and/or engineering designs, way in advance of the commencement of procurement activities and project start to ensure smooth and timely implementation of infrastructure projects.

**NOW, THEREFORE**, for and in consideration of the foregoing, **WE**, the Members of the **GOVERNMENT PROCUREMENT POLICY BOARD**, by virtue of the powers vested in **US** by law, hereby **RESOLVE** :

To endorse for approval of the President of the Republic of the Philippines, Her Excellency President Gloria Macapagal-Arroyo, the proposed amendments to the IRR-A of R.A. 9184 and its Annex "C" relative to the Revised Procurement Timelines for the Procurement of Goods, Infrastructure Projects and Consulting Services, attached hereto as Annex "A" and made an integral part hereof.

This resolution shall take effect immediately.

**APPROVED** this 20<sup>th</sup> day of July, 2006 at Pasig City, Philippines

(Sgd.)

**ROLANDO G. ANDAYA JR.**

Secretary

Department of Budget and Management

(Sgd.)

**ROMULO L. NERI**

Director General

National Economic and Development  
Authority



**RESOLUTION NO. 014-2006**

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**NATIONAL ECONOMIC AND  
DEVELOPMENT AUTHORITY**

(Sgd.)

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**DEPARTMENT OF EDUCATION**

(Sgd.)

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**DEPARTMENT OF INTERIOR AND  
LOCAL GOVERNMENT**

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**DEPARTMENT OF PUBLIC WORKS  
AND HIGHWAYS**

(Sgd.)

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**DEPARTMENT OF TRADE AND  
INDUSTRY**

(Sgd.)

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**DEPARTMENT OF TRANSPORTATION  
AND COMMUNICATIONS**

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**DEPARTMENT OF NATIONAL  
DEFENSE**

(Sgd.)

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**DEPARTMENT OF HEALTH**

(Sgd.)

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**DEPARTMENT OF ENERGY**

(Sgd.)

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**DEPARTMENT OF FINANCE**

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**DEPARTMENT OF SCIENCE AND  
TECHNOLOGY**

(Sgd.)

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**PRIVATE SECTOR REPRESENTATIVE**

Attested by:

(Sgd.)

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**ATTY. PIA ZOBEL Z. RUIZ**  
*Officer-in-Charge, GPPB-TSO*

<b>AMENDMENTS TO THE IMPLEMENTING RULES AND REGULATIONS PART A (IRR-A) OF REPUBLIC ACT NO. 9184 (R.A. 9184)</b>						
<b>IRR-A Reference</b>	<b>IRR-A Provision</b>	<b>Proposed Amendments</b>				
1	<p>Section 21.2.1.</p> <p>Except as otherwise provided in Sections 21.2.3 and 21.2.4 of this IRR-A and for the procurement of common-use goods and supplies, the Invitation to Apply for Eligibility and to Bid shall be:</p> <p>a) Advertised at least twice within a maximum period of fourteen (14) calendar days, with a minimum period of six (6) calendar days in between publications, in a newspaper of general nationwide circulation which has been regularly published for at least two (2) years before the date of issue of the advertisement;</p> <p>b) Posted continuously in the website of the procuring entity concerned, if available, the website of the procuring entity's service provider, if any, as provided in Section 8 of this IRR-A, and the G-EPS during the maximum period of fourteen (14) calendar days stated above; and</p> <p>c) Posted at any conspicuous place reserved for this purpose in the premises of the procuring entity concerned, as certified by the head of the BAC Secretariat of the procuring entity concerned.</p>	<p>Except as otherwise provided in Sections 21.2.3 and 21.2.4 of this IRR-A and for the procurement of common-use goods and supplies, the Invitation to Apply for Eligibility and to Bid shall be:</p> <p>a) Advertised at least <b>once</b> in one (1) newspaper of general nationwide circulation which has been regularly published for at least two (2) years before the date of issue of the advertisement;</p> <p>b) Posted continuously in the website of the procuring entity concerned, if available, the website of the procuring entity's service provider, if any, as provided in Section 8 of this IRR-A, and the G-EPS for <b>seven (7) calendar days starting on date of advertisement, if applicable</b>; and</p> <p>c) Posted at any conspicuous place reserved for this purpose in the premises of the procuring entity concerned <b>for seven calendar days, if applicable</b>, as certified by the head of the BAC Secretariat of the procuring entity concerned.</p> <p><b>To ensure the widest dissemination of the Invitation to Apply for Eligibility and to Bid, suppliers, manufacturers, distributors, contractors and/or consultants must register with the G-EPS in accordance with the provisions of Section 8.5.1 of the Act and this IRR-A. Such registration shall ensure that prospective bidders will receive an automatic notification of all bidding opportunities in government agencies.</b></p>				
2	<p>Section 21.2.2</p> <p>The following periods from the last day of the period for advertising and/or posting of the Invitation to Apply for Eligibility and to Bid up to the opening of bids shall be observed:</p> <p>(i) For goods, a maximum period of thirty (30) calendar days from the last day of the period of advertising and/or posting of the Invitation to Apply for Eligibility and to Bid up to opening of bids.</p> <p>(ii) For infrastructure projects, the bidding documents shall be issued within thirty (30) calendar days from the last day of the period of advertising and/or posting of the Invitation to Apply for Eligibility and to Bid, and the opening of bids shall be conducted within the following periods from the last day of the issuance of the bidding documents:</p>	<p>The following periods from <b>date of advertisement and/or 1<sup>st</sup> day of posting</b> of the Invitation to Apply for Eligibility and to Bid up to opening shall be observed:</p> <p>(i) For goods, a maximum period of thirty (30) calendar days from <b>date of advertisement and/or 1<sup>st</sup> day of posting</b> of the Invitation to Apply for Eligibility and to Bid up to opening of bids.</p> <p>(ii) For infrastructure projects, <b>the following maximum periods from date of advertisement and/or 1<sup>st</sup> day of posting of the Invitation to Apply for Eligibility and to Bid up to bid opening shall be observed:</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Approved Budget for the Contract (in pesos)</th> <th style="text-align: center;">Period</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Fifty (50) million</td> <td style="text-align: center;">36 calendar</td> </tr> </tbody> </table>	Approved Budget for the Contract (in pesos)	Period	Fifty (50) million	36 calendar
Approved Budget for the Contract (in pesos)	Period					
Fifty (50) million	36 calendar					

Estimated Contract Cost (in pesos)	Period	and below Above fifty (50) million	days 50 calendar days
Up to twenty five (25) million	15 to 30 calendar days		
Above twenty five (25) million up to fifty (50) million	15 to 45 calendar days		
Above fifty (50) million up to two hundred (200) million	30 to 60 calendar days		
Above two hundred (200) million	60 to 90 calendar days		

  

<p>In case of simple or repetitive or standardized works where time is of the essence, the head of the procuring entity may reduce the above term of issuance to not less than fifty percent (50%) of the periods indicated above: <i>Provided, however,</i> That the periods for conducting eligibility check, pre-bid conference and the issuance of bidding documents shall be followed.</p> <p>(iii) For consulting services, a maximum period of ninety (90) calendar days from the last day of the period of advertising and/or posting of the Invitation to Apply for Eligibility and to Bid up to the opening of bids.</p> <p>With respect to priority programs and infrastructure projects funded out of the annual GAA which are intended for implementation within the province, the procuring entity may, in addition to the requirements specified in this Section, publish the Invitation to Apply for Eligibility and to Bid in a local newspaper of general circulation within the respective periods stated in this Section.</p>	<p>(iii) For consulting services, a maximum period of <b>sixty (60) calendar days from date of advertisement and/or 1<sup>st</sup> day of posting</b> of the Invitation to Apply for Eligibility and to Bid up to opening of bids.</p> <p><b>For infrastructure projects and consulting services, the eligibility documents shall be issued and made available at the time the Invitation to Apply for Eligibility and to Bid is advertised or posted. The bidding documents must be issued after the conduct of eligibility check and/or short listing, and the same must be available for at least seven (7) calendar days from the date the bidding documents were first issued.</b></p> <p>With respect to priority programs and infrastructure projects funded out of the annual GAA which are intended for implementation within the province, the procuring entity may, in addition to the requirements specified in this Section, publish the Invitation to Apply for Eligibility and to Bid in a local newspaper of general circulation within the respective periods stated in this Section.</p>
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3	Section 21.3.1	<p>For the procurement of infrastructure projects and consulting services, the interested party shall submit a written LOI together with its application for eligibility, which must be received by the BAC not later than seven (7) calendar days after the last day of the period for advertising and/or posting of the Invitation to Apply for Eligibility and to Bid provided in Section 21.2 of this IRR-A.</p>	<p>For the procurement of infrastructure projects and consulting services, the interested party shall submit a written LOI together with its application for eligibility, which must be received by the BAC not later than seven (7) calendar days from <b>last date of posting</b> of the Invitation to Apply for Eligibility and to Bid provided in Section 21.2 of this IRR-A.</p>
4	Section 23.3	<p>The BAC shall inform an eligible prospective bidder that it has been found eligible to participate in the bidding. On the other hand, the BAC shall inform an ineligible prospective bidder that it has been found ineligible to participate in the bidding, and the grounds for its ineligibility. Those found ineligible have seven (7) calendar days upon written notice or, if present at the time of opening of eligibility requirements, upon verbal notification, within which to file a request for a reconsideration with the BAC: x x x</p>	<p>The BAC shall inform prospective bidders if they have been found eligible or ineligible to participate in the bidding. If found ineligible, the BAC shall also state the grounds for its ineligibility. Those found ineligible have <b>three (3) calendar days</b> upon written notice or, if present at the time of opening of eligibility requirements, upon verbal notification, within which to file a request for a reconsideration with the BAC: x x x</p>

5	Section 23.10	The entire process of eligibility check for the procurement of infrastructure projects shall not exceed fifteen (15) calendar days.	The entire process of eligibility check for the procurement of infrastructure projects shall not exceed <b>three (3) calendar days</b> .
6	Section 24.15.4	The BAC shall recommend the short list of consultants to the head of the procuring entity for consideration and approval. The entire process of eligibility check and short listing shall not exceed thirty (30) calendar days.	The BAC shall recommend the short list of consultants to the head of the procuring entity for consideration and approval. The entire process of eligibility check and short listing shall not exceed <b>twenty (20) calendar days</b> .
7	Section 30.3.	A bidder determined as “failed” has seven (7) calendar days upon written notice or, if present at the time of bid opening, upon verbal notification, within which to file a request for a reconsideration with the BAC: x x x	A bidder determined as “failed” has <b>three (3) calendar days</b> upon written notice or, if present at the time of bid opening, upon verbal notification, within which to file a request for a reconsideration with the BAC: x x x
8	Section 32.3	Members of the BAC, including its staff and personnel, as well as its Secretariat and TWG, are prohibited from making or accepting any kind of communication with any bidder regarding the evaluation of their bids until the issuance of the Notice of Award, unless otherwise allowed in this IRR-A. The entire evaluation process shall be completed in not more than fifteen (15) days for the procurement of goods and infrastructure projects from the deadline for receipt of proposals.	Members of the BAC, including its staff and personnel, as well as its Secretariat and TWG, are prohibited from making or accepting any kind of communication with any bidder regarding the evaluation of their bids until the issuance of the Notice of Award, unless otherwise allowed in this IRR-A. The entire evaluation process shall be completed in not more than <b>seven (7) calendar days</b> for the procurement of goods and infrastructure projects from the deadline for receipt of proposals. <b>However, for infrastructure projects costing fifty (50) million and below, the entire evaluation process shall be completed in not more than five (5) calendar days from the deadline for receipt of proposals.</b>
9	Section 33.4.2	After approval by the head of the procuring entity, of the Highest Rated Bid, the BAC shall within seven (7) calendar days notify and invite the consultant with the Highest Rated Bid for negotiation. x x x	After approval by the head of the procuring entity, of the Highest Rated Bid, the BAC shall within <b>three (3) calendar days</b> notify and invite the consultant with the Highest Rated Bid for negotiation. x x x
10	Section 33.4.4	Except for meritorious reasons, negotiations with any one consultant shall be completed within fourteen (14) calendar days.	Except for meritorious reasons, negotiations with any one consultant shall be completed within <b>ten (10) calendar days</b> .
11	Section 33.5	<i>Quality-Cost Based Evaluation Procedure</i>  x x x The BAC shall rank the consultants in descending order based on the combined numerical ratings of their technical and financial proposals and identify the Highest Rated Bid: <i>Provided, however,</i> That subsequent negotiations in accordance with Section 33.4.3 of this IRR-A shall still be undertaken with the first in rank consultant, except for item (e) thereof. Except for meritorious reasons, negotiations with any one consultant shall be completed within fourteen (14) calendar days. Total calculated bid prices, as evaluated and corrected for minor arithmetical corrections, such as computational errors, which exceed the approved budget for the contract shall not be considered.	<i>Quality-Cost Based Evaluation Procedure</i>  x x x The BAC shall rank the consultants in descending order based on the combined numerical ratings of their technical and financial proposals and identify the Highest Rated Bid. <b>After approval by the head of the procuring entity of the HRB, the BAC shall within three (3) calendar days notify and invite the consultant with the HRB for negotiation: <i>Provided, however,</i> That subsequent negotiations in accordance with Section 33.4.3 of this IRR-A shall still be undertaken with the first in rank consultant, except for item (e) thereof. Except for meritorious reasons, negotiations with any one consultant shall be completed within <b>ten (10) calendar days</b>.</b> Total calculated bid prices, as evaluated and corrected for minor arithmetical corrections, such as computational errors, which exceed the approved budget for the contract shall not be considered.

12	Section 34.1	<p>Within seven (7) calendar days from the determination of Lowest Calculated Bid or the Highest Rated Bid, as the case may be, the BAC shall conduct and accomplish a post-qualification of the bidder with the Lowest Calculated Bid/Highest Rated Bid, to determine whether the bidder concerned complies with and is responsive to all the requirements and conditions for eligibility, the bidding of the contract, as specified in the bidding documents, in which case the said bidder's bid shall be considered and declared as the "<b>Lowest Calculated Responsive Bid</b>" for the procurement of goods and infrastructure projects, or the "<b>Highest Rated Responsive Bid</b>" for the procurement of consulting services. In exceptional cases, the seven (7) calendar day period may be extended by the GPPB.</p>	<p>Within seven (7) calendar days from the determination of Lowest Calculated Bid or the Highest Rated Bid, as the case may be, the BAC shall conduct and accomplish a post-qualification of the bidder with the Lowest Calculated Bid/Highest Rated Bid, to determine whether the bidder concerned complies with and is responsive to all the requirements and conditions for eligibility, the bidding of the contract, as specified in the bidding documents, in which case the said bidder's bid shall be considered and declared as the "<b>Lowest Calculated Responsive Bid</b>" for the procurement of goods and infrastructure projects, or the "<b>Highest Rated Responsive Bid</b>" for the procurement of consulting services.</p> <p>In exceptional cases, <b>the post qualification period may be extended by the head of the procuring entity, but in no case shall the aggregate period exceed thirty (30) calendar days.</b></p>
13	Section 34.4	<p>If, however, the BAC determines that the bidder with the Lowest Calculated Bid/Highest Rated Bid fails the criteria for post-qualification, it shall immediately notify the said bidder in writing of its post-disqualification and the grounds for it. The post-disqualified bidder shall have seven (7) calendar days from receipt of the said notification to request from the BAC, if it so wishes, a reconsideration of this decision. The BAC shall evaluate the request for reconsideration, if any, using the same non-discretionary criteria, and shall issue its final determination of the said request within seven (7) calendar days from receipt thereof.</p>	<p>If, however, the BAC determines that the bidder with the Lowest Calculated Bid/Highest Rated Bid fails the criteria for post-qualification, it shall immediately notify the said bidder in writing of its post-disqualification and the grounds for it. The post-disqualified bidder shall have <b>three (3) calendar days</b> from receipt of the said notification to request from the BAC, if it so wishes, a reconsideration of this decision. The BAC shall evaluate the request for reconsideration, if any, using the same non-discretionary criteria, and shall issue its final determination of the said request within seven (7) calendar days from receipt thereof.</p>
14	Section 37.2.1	<p>Within a period not exceeding fifteen (15) calendar days from the determination and declaration by the BAC of the Lowest Calculated Responsive Bid or Highest Rated Responsive Bid, and the recommendation of the award, the head of the procuring entity or his duly authorized representative shall approve or disapprove the said recommendation. In case of approval, the head of the procuring entity or his duly authorized representative shall immediately issue the Notice of Award to the bidder with the Lowest Calculated Responsive Bid or Highest Rated Responsive Bid. In the case of GOCCs and GFIs, the period provided herein shall be thirty (30) calendar days. Within the same period provided herein, the BAC shall notify all losing bidders of its decision.</p>	<p>Within a period not exceeding <b>seven (7) calendar days</b> from the determination and declaration by the BAC of the Lowest Calculated Responsive Bid or Highest Rated Responsive Bid, and the recommendation of the award, the head of the procuring entity or his duly authorized representative shall approve or disapprove the said recommendation. <b>However, for infrastructure projects with an ABC of fifty (50) million and below</b>, the head of the procuring entity or his duly authorized representative shall approve or disapprove the said recommendation <b>within four (4) calendar days</b>. In case of approval, the head of the procuring entity or his duly authorized representative shall immediately issue the Notice of Award to the bidder with the Lowest Calculated Responsive Bid or Highest Rated Responsive Bid. In the case of GOCCs and GFIs, the period provided herein shall be <b>fifteen (15) calendar days</b>. Within the same period provided herein, the BAC shall notify all losing bidders of its decision.</p>
15	Section 37.4	<p>Approval of Contract</p> <p>When further approval of higher authority is required, the approving authority for the</p>	<p>Approval of Contract</p> <p>When further approval of higher authority is required, the approving authority for the contract,</p>

		contract, or his duly authorized representative, shall be given a maximum of twenty (20) calendar days from receipt thereof, together with all documentary requirements to perfect the said contract, to approve or disapprove it. In the case of GOCCs, the concerned board, or its duly authorized representative, shall act on the approval of the contract within thirty (30) calendar days from receipt thereof together with all documentary requirements to perfect the said contract.	or his duly authorized representative, shall be given a maximum of <b>fifteen (15) calendar days</b> from receipt thereof, together with all documentary requirements to perfect the said contract, to approve or disapprove it. <b>However, for infrastructure projects with an ABC of fifty (50) million and below, the maximum period is five (5) calendar days.</b> In the case of GOCCs, the concerned board, or its duly authorized representative, shall act on the approval of the contract within <b>twenty-five (25) calendar days</b> from receipt thereof together with all documentary requirements to perfect the said contract.
16	Section 37.5	<p>Notice to Proceed</p> <p>The concerned procuring entity shall then issue the Notice to Proceed together with a copy or copies of the approved contract to the successful bidder within seven (7) calendar days from the date of approval of the contract by the appropriate government approving authority. All notices called for by the terms of the contract shall be effective only at the time of receipt thereof by the successful bidder. If an effectivity date is provided in the Notice to Proceed by the procuring entity concerned, all notices called for by the terms of the approved contract shall be effective only from such effectivity date.</p>	<p>Notice to Proceed</p> <p>The concerned procuring entity shall then issue the Notice to Proceed together with a copy or copies of the approved contract to the successful bidder within <b>three (3) calendar days</b> from the date of approval of the contract by the appropriate government approving authority. <b>However, for infrastructure projects with an ABC of fifty (50) million and below, the notice to proceed must be issued within two (2) calendar days.</b> All notices called for by the terms of the contract shall be effective only at the time of receipt thereof by the successful bidder. If an effectivity date is provided in the Notice to proceed by the procuring entity concerned, <b>such date shall not be later than seven (7) calendar days from issuance thereof.</b></p>
17	Section 38.1	<p>The procurement process from the opening of bids up to the award of contract shall not exceed three (3) months, or a shorter period to be determined by the procuring entity concerned. The estimated periods for action on specific procurement activities are provided for in Annex “C” of this IRR-A. In case the deadline for each activity falls on a non-working day (i.e. Saturday and Sunday), legal holiday, or special non-working holiday, the deadline shall be the next working day.</p>	<p>The procurement process from the opening of bids up to the award of contract shall not exceed three (3) months, or a shorter period to be determined by the procuring entity concerned. <b>All members of the BAC shall be on a “jury duty” type of assignment until the Notice of Award is issued by the head of procuring entity in order to complete the entire procurement process at the earliest possible time.</b></p> <p><b>For purposes of this section, the term “jury duty” shall be understood to mean a state by which the members give utmost priority to BAC assignments over all other duties and responsibilities until the requirements for the said assignments at hand are completed.</b></p> <p><b>The maximum periods and earliest possible time for action on specific procurement activities are provided for in Annex “C” of this IRR-A.</b> In case the deadline for each activity falls on a non-working day (i.e. Saturday and Sunday), legal holiday, or special non-working holiday, the deadline shall be the next working day.</p>



**ANNEX “C”  
PERIOD OF ACTION ON PROCUREMENT ACTIVITIES**

Stage	Activities	Deadline	MAXIMUM PERIODS			
			Goods	Civil Works		Consulting Services
				For ABC costing 50M and below	For ABC costing above 50M	
1	Advertisement/posting of IAEB		7 cd	7 cd	7 cd	7 cd
2	Letter of Intent	Within 7 cd from the last day of posting	n/a	7 cd	7 cd	7 cd
3	Eligibility Check for civil works and consulting services/Short-listing for consulting services		refer to stage 6	3 cd	3 cd	20 cd
4	Issuance and availability of bidding documents	available for at least for 7 cd from the date of the issuance	30 cd	36 cd	50 cd	60 cd
5	Pre bid conference (Note: for goods, the pre-bid conference is conducted prior to eligibility check.)	12 before the deadline of submission of bids	1 cd	1 cd	1 cd	1 cd
	Request for clarification	10 days before deadline of submission				
	Supplemental/Bid bulletin	7 days before the deadline of submission of bids				
6	Submission and Opening of Bids		1cd (includes eligibility check)	1 cd	1 cd	1 cd
7	Bid Evaluation		7 cd	5 cd	7 cd	21 cd + 2 cd for approval of ranking
8	Notification for Negotiation		n/a			3 cd
9	Negotiation					10 cd
10	Post Qualification		7 cd	7 cd	7cd	7cd
11	Approval of Resolution/Issuance of Notice of Award		7 cd	4 cd	7 cd	7 cd
12	Contract Preparation and Signing		10 cd	10 cd	10 cd	10 cd
13	Approval of Contract by Higher Authority		15 cd	5 cd	15 cd	15 cd
14	Issuance of Notice to Proceed		3 cd	2 cd	3 cd	3 cd
<b>Total Maximum Periods</b>			<b>80 cd</b>	<b>70 cd</b>	<b>100 cd</b>	<b>139 cd</b>

*Note:* The periods indicated in the boxes are the maximum periods to be observed from the day of advertisement and/or 1<sup>st</sup> day of posting of the Invitation of Apply for Eligibility and to Bid up to opening of bids.

**ANNEX “C”  
PERIOD OF ACTION ON PROCUREMENT ACTIVITIES**

Stage	Activities	Deadline	EARLIEST POSSIBLE TIME		
			Goods	Civil Works	Consulting Services
1	Advertisement/posting of IAEB		7 cd	7 cd	7 cd
2	Letter of Intent	Within 7 cd from the last day of posting	n/a	7 cd	7 cd
3	Eligibility Check for civil works and consulting services/short-listing for consulting services		refer to stage 6	1 cd	3 cd (1 cd for eligibility, 1 cd for shortlisting and 1 cd for notification)
	Issuance and availability of bidding documents	available for at least for 7 cd from the date of the issuance	refer to stage 1	7 cd	7 cd
4	Pre bid conference (Note: for goods, the pre-bid conference is conducted prior to eligibility check.)	12 before the deadline of submission of bids	1 cd (12 days before the submission of bids)	1 cd (12 days before the submission of bids)	1 cd (12 days before the submission of bids)
	Request for clarification	10 days before deadline of submission			
	Supplemental/Bid bulletin	7 days before the deadline of submission of bids			
6	Submission and Opening of Bids		1 cd	1 cd	1 cd
7	Bid Evaluation		1 cd	1cd	1 cd + 1 cd for approval of ranking
8	Notification for negotiation		n/a		1 cd
9	Negotiation				1 cd
10	Post Qualification		1 cd	1 cd	1 cd
11	Approval of Resolution/Issuance of Notice of Award		2 cd (1 cd for BAC Resolution and 1 cd for issuance of NOA)	2 cd (1 cd for BAC Resolution and 1 cd for issuance of NOA)	2 cd (1 cd for BAC Resolution and 1 cd for issuance of NOA)
12	Contract Preparation and Signing		2 cd (1 cd for contract preparation and 1 cd for contract signing)	2 cd (1 cd for contract preparation and 1 cd for contract signing)	2 cd (1 cd for contract preparation and 1 cd for contract signing)
13	Approval of Contract by Higher Authority		1 cd	1 cd	1 cd
14	Issuance of Notice to Proceed		1 cd	1 cd	1 cd
<b>Total Estimated Earliest Possible Time</b>			<b>28 cd</b>	<b>43 cd</b>	<b>48 cd</b>

*Note:* The procurement process from the opening of bids up to the award of contract shall not exceed three (3) months, or a shorter period to be determined by the procuring entity concerned. All members of the BAC shall be on a “jury duty” type of assignment until the Notice of Award is issued by the head of procuring entity in order to complete the entire procurement process at the earliest possible time.