

Republic of the Philippines
GOVERNMENT PROCUREMENT POLICY BOARD
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the GOVERNMENT PROCUREMENT POLICY BOARD in the CSC website:


DIANA LOU P. DONOSO
HRMC

Date: October 22, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ATTORNEY III	ATY3-11-2018	21	59,353.00	Bachelor of Laws	Four (4) hours relevant training	One (1) year relevant experience	RA 1080 (Bar)		Legal and Research Division A
2	PROCUREMENT MANAGEMENT OFFICER IV	PROCMO4-10-2013	19	46,791.00	Bachelor's degree relevant to the job	Eight (8) hours relevant training	Two (2) years relevant experience	Second Level / Career Service (Professional)		Legal and Research Division A
3	PROCUREMENT MANAGEMENT OFFICER IV	PROCMO4-12-2018	19	46,791.00	Bachelor's degree relevant to the job	Eight (8) hours relevant training	Two (2) years relevant experience	Second Level / Career Service (Professional)		Legal and Research Division B
4	PROCUREMENT MANAGEMENT OFFICER IV	PROCMO4-6-2013	19	46,791.00	Bachelor's degree relevant to the job	Eight (8) hours relevant training	Two (2) years relevant experience	Second Level / Career Service (Professional)		Performance Monitoring Division A
5	PROCUREMENT MANAGEMENT OFFICER III	PROCMO3-12-2013	16	35,106.00	Bachelor's degree relevant to the job	Four (4) hours relevant training	One (1) year relevant experience	Second Level / Career Service (Professional)		Capacity Development Division A
6	PROCUREMENT MANAGEMENT OFFICER III	PROCMO3-14-2013	16	35,106.00	Bachelor's degree relevant to the job	Four (4) hours relevant training	One (1) year relevant experience	Second Level / Career Service (Professional)		Performance Monitoring Division A
7	PROCUREMENT MANAGEMENT OFFICER II	PROCMO2-2-2018	13	26,754.00	Bachelor's degree	None required	None required	Second Level / Career Service (Professional)		Performance Monitoring Division B
8	PROCUREMENT MANAGEMENT OFFICER II	PROCMO2-3-2018	13	26,754.00	Bachelor's degree	None required	None required	Second Level / Career Service (Professional)		Performance Monitoring Division A
9	ACCOUNTANT IV	A4-10-2018	22	66,867.00	Bachelor's degree in Commerce/Business Administration major in Accounting	16 hours of relevant training	3 years of relevant experience	RA 1080 (CPA)		Finance Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 5, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. ROWENA CANDICE M. RUIZ
Executive Director V
Unit 2506 Raffles Corporate Center F. Ortigas Jr. Road Ortigas Center
Pasig City
careers@gppb.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.