

Republic of the Philippines  
**GOVERNMENT PROCUREMENT POLICY BOARD**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the GOVERNMENT PROCUREMENT POLICY BOARD in the CSC website:

**JULIE D. ABRIGO**  
**HRMO**

Date: April 20, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	PROCUREMENT MANAGEMENT OFFICER III	GPPB-TSOB-PROCMO3-10-2013	16	38,150.00	Bachelor's degree relevant to the job	4 hours of relevant training	One (1) year of relevant experience	Career Service (Professional) / Second Level Eligibility	N/A	Information Management Division
2	PROCUREMENT MANAGEMENT OFFICER IV	GPPB-TSOB-PROCMO4-1-2013	19	49,835.00	Bachelor's degree relevant to the job	8 hours of relevant training	Two (2) years of relevant experience	Career Service (Professional) / Second Level Eligibility	N/A	Information Management Division
3	PROCUREMENT MANAGEMENT OFFICER IV	GPPB-TSOB-PROCMO4-2-2013	19	49,835.00	Bachelor's degree relevant to the job	8 hours of relevant training	Two (2) years of relevant experience	Career Service (Professional) / Second Level Eligibility	N/A	Information Management Division
4	PLANNING OFFICER II	GPPB-TSOB-PLO2-22-2018	15	35,097.00	Bachelor's degree relevant to the job	4 hours of relevant training	One (1) year of relevant experience	Career Service (Professional) / Second Level Eligibility	N/A	Office of the Executive Director

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 2, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Work Experience Sheet (CS Form No. 212) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating for the last two (2) rating periods (if applicable);
3. Certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records;
5. Certificate of Employment or Service Record;
6. Certificate of trainings attended.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ATTY. ROWENA CANDICE M. RUIZ**

Executive Director V

Unit 2504 Raffles Corporate Center F. Ortigas Jr. Road Ortigas Center Pasig City  
[careers@gppb.gov.ph](mailto:careers@gppb.gov.ph)

**ONLY THOSE WHO HAVE SUBMITTED COMPLETE REQUIREMENTS WITHIN THE DEADLINE SHALL BE CONSIDERED.**

**“Government Procurement Policy Board – Technical Support Office (GPPB-TSO) is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, disability, or any other protected characteristic as outlined by the law. This policy applies to all employment practices within our agency including hiring, recruiting, and promotion.”**