

**PURCHASE ORDER****DBM-GPPB-TSO**

Entity Name

Supplier : Samahan ng Mananahi sa Pagsanjan Producers Coop. Address : P. Caballes St., Barangay Uno, Pagsanjan, Laguna CDA Reg No. : 9520-04024179	P.O. No. : 2018-CDD-06 Date : May 11, 2018 Mode of Procurement : Small Value Procurement
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : GPPB-TSO Office, Pasig City Date of Delivery : _____	Delivery Term : _____ Payment Term : _____
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>Procurement of Training bags for the In-House and Regional Trainings and 2018 Continuing Education Program</b>	820		73,800.00
		<b>TECHNICAL SPECIFICATIONS:</b>			
		<b>I. BAG</b>			
		A. Height: Approx. 15.25" inches			
		B. Thickness: Approx. 4 inches			
		C. Width: Approx. 15.25" inches			
		D. Base: 2.5" inches			
		D. Material: Poly Rubber			
		E. Color : Black			
		F. Closure: Velcro Snap			
		G. Pocket inside			
		G. Print: GPPB-TSO Logo (Please see attached sample picture)			
		- Size of Print: Approx. 4.5 (H) x 8 (W) inches			
		<b>II. HANDLE</b>			
		A. 2 handles			
		B. Length: Approx. 19 inches			
		C. Width: Approx. 1.5 inches thick			
		D. Material: Nylon			
		E. Color : Black			
		<b>III. STRAP</b>			
		A. 1 Strap attached by plastic snap hook and plastic buckle			
		B. Length: Approx. 28 inches			
		C. Width: Approx. 1.5 inches thick			
		D. Material: Nylon			
		E. Color: Black			
		<b>DELIVERY REQUIREMENT:</b>			
		a. Must submit a sample for approval of the end-user within 2 calendar days upon receipt of the Purchase Order			
		<b>b. Delivery schedules:</b>			
		1st Delivery – 200 pcs within seven (7) calendar days upon approval of the sample			
		2nd Delivery – 200 pcs within seven day (7) calendar days after the 1st delivery			
		3rd Delivery – 200 pcs within seven day (7) calendar days after the 2nd delivery			

		4th Delivery – 220 pcs within seven day (7) calendar days after the 3rd delivery			
		*Mandatory requirements			
		**** nothing follows****			

**(Total Amount in Words) Sixty Nine Thousand Three Hundred Pesos only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*Cyca  
Veronica C. Tejido*

Signature over Printed Name of Supplier

05-11-18  
Date

Very truly yours,

*Elmira S. Cruz-Caisido*  
**ELMIRA S. CRUZ-CAISIDO**

Signature over Printed Name of Authorized  
Official  
Deputy Executive Director IV  
Designation

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

*Kristine Dale T. Corpuz*  
**KRISTINE DALE T. CORPUZ**

Signature over Printed Name of Chief Accountant/Head of  
Accounting Division/Unit

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_