



Republic of the Philippines  
**GOVERNMENT PROCUREMENT POLICY BOARD**  
**TECHNICAL SUPPORT OFFICE**



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REQUEST FOR QUOTATION

Date: 02 April 2019

RFQ No.: 18-2019

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Store/Shop: \_\_\_\_\_

Address: \_\_\_\_\_

TIN: \_\_\_\_\_

PhilGEPS Registration Number (*required prior to award*): \_\_\_\_\_

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The Department of Budget and Management – Government Procurement Policy Board – Technical Support Office (DBM GPPB-TSO), through its Bids and Awards Committee (BAC), intends to procure **Supply, Delivery, Installation and Configuration of Firewall** in accordance with **Section 53.9 (Negotiated Procurement – Small Value Procurement)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item/s described herein subject to the Terms and Conditions provided at the last page of this RFQ. Submit your quotation duly signed by you or your duly authorized representative **not later than 8 April 2019 at 03:30 PM**. A copy of your **2019 Mayor's/Business Permit** is also required to be submitted along with your quotation/proposal.

A **notarized Omnibus Sworn Statement (GPPB-prescribed form)** will also be required to be submitted prior to award.

For any clarification, you may contact us at telephone no. **(02) 900-6741 to 44** or email address at [bacsecgppb@gppb.gov.ph](mailto:bacsecgppb@gppb.gov.ph).

(Sgd.)

**MONICA MARIE A. SADIA**

Procurement Officer

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**BIDS AND AWARDS COMMITTEE**

Unit 2506 Raffles Corporate Center, F. Ortigas Jr. Road, Ortigas Center, Pasig City, Philippines 1605  
(+632) 900-6741 to 44 | [www.gppb.gov.ph](http://www.gppb.gov.ph) | [bacsecgppb@gppb.gov.ph](mailto:bacsecgppb@gppb.gov.ph)

**INSTRUCTIONS:**

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF FIREWALL			
TECHNICAL SPECIFICATIONS:	YES	NO	REMARKS
❖ <b>Features:</b>			
a. Gateway Anti-Virus, Anti-Spyware, Anti-spam and Intrusion Prevention			
b. Web Filtering			
c. Provides Application Classification Policy Enforcement			
d. Content Filtering Services			
e. Provides easy to use Web-Based Reporting			
f. Provides Reporting and Monitoring features with real time information			
g. Provides software and firmware updates and upgrades			
❖ <b>Hardware and Sizing Requirements:</b>			
a. Serves 80 users			
b. With VPN Connection Implementation of at least 10 users			
c. With storage of at least 128GB SSD			
d. Power supply: 12VDC or 100-240VAC@50-60Hz			
❖ <b>Installation and Support:</b>			
a. 24/7 access to telephone, email and web-based support for configuration and troubleshooting assistance			
b. Post installation support 8x5 telephone and web-based support			
c. 24/7 online or on-sit technical support			
❖ <b>Knowledge Transfer:</b>			
Basic and Advance training on the installation, configuration and policy creation and Implementation			

❖ <b>Subscription:</b>			
Two (2) Years of Subscription			
❖ <b>Warranty:</b>			
Two (2) Year warranty from the delivery date			

**Terms of Payment:**

*Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account.*

**Payment Details:**

Banking Institution: \_\_\_\_\_

Account Number: \_\_\_\_\_

Account Name : \_\_\_\_\_

Branch: \_\_\_\_\_

**FINANCIAL OFFER:**

Please quote your **best offer** for the items below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF FIREWALL	
Approved Budget for the Contract	Your Total Offered Quotation
<p>One Hundred Fifty Thousand Pesos (PhP 150,000.00)</p>	<p>In Words: _____</p> <p>_____</p> <p>_____</p> <p>In Figures: _____</p>

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ “draw lots” as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, Order Slip and/or Billing statement, by the supplier, contractor or consultant. Our Government Servicing Bank, i.e, the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor or consultant **not earlier than twenty four (24) hours, but not later than forty-eight (48) hours**, upon receipt of our advice. Please note that the **corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor or consultant.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone/Fax/Mobile Nos.

\_\_\_\_\_  
Email address/es