



Republic of the Philippines
GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE



REQUEST FOR QUOTATION

Date: 22 January 2018

RFQ No.: 05-2018

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

TIN: _____

PhilGEPS Registration No. (required prior to award): _____

The **Department of Budget and Management – Government Procurement Policy Board – Technical Support Office (DBM-GPPB-TSO)**, through its Bids and Awards Committee, intends to procure **Two-Day Rental of Video Projector and LED Wall Services for the "2018 Procurement Summit"**, classified into the following two (2) lots, which will be undertaken in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184:

Lot 1: Two-Day Rental of Video Projector Services for the "2018 Procurement Summit"	Seventy Thousand Pesos (PhP70,000.00)
Lot 2: Two-Day Rental of LED Wall Services for the "2018 Procurement Summit"	Seventy Thousand Pesos (PhP70,000.00)

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided at the last page of this RFQ. Submit your quotation duly signed by you or your duly authorized representative not later than **29 January 2018 at 3:00 PM**. Copies of **Mayor's/ Business Permit** and a notarized **Omnibus Sworn Statement** are required to be submitted prior to the issuance of Notice of Award.

Award of contract shall be made by lot. You may opt to submit a proposal for **each** or for **all** the lots, and the lowest calculated and responsive offer for each lot shall be selected.

Open quotations may be submitted manually or through facsimile or email at the address and contact numbers indicated below.

For any clarification, you may contact **Ms. Jocelyn C. Beslig or Ms. Diane Angela A. Marcos** at telephone no. **(02) 900-6741 to 44** or email address at bacsecgppb@gppb.gov.ph.

(Sgd.)

CHARITY ANNE OSDON
Procurement Officer

BIDS AND AWARDS COMMITTEE

Unit 2506 Raffles Corporate Center, F. Ortigas Jr. Road, Ortigas Center, Pasig City, Philippines 1605
(+632) 900-6741 to 44 | www.gppb.gov.ph | bacsecgppb@gppb.gov.ph

LOT 2: Two-Day Rental of LED Wall Services for the "2018 Procurement Summit"	Seventy Thousand Pesos (PhP70,000.00)		
TECHNICAL SPECIFICATIONS:	YES	NO	REMARKS
I. Availability: 26-27 February 2018 (2 days)			
II. Venue: Within Ortigas Center, Pasig City, Mandaluyong City, Pasay City or Makati City			
III. Required Equipment:			
a. LEDWALL at least 13.12ft by 16.40ft			
b. High Resolution			
IV. Package Includes:			
a. LEDWALL at least 13.12ft by 16.40ft			
b. Cables and Connectors			
c. Laptop			
d. Riser			
e. Switchers			
f. Splitters			
g. Delivery and installation			
h. Sufficient number of Technician Support/Operator (Please indicate number of technician/operator)			
<p>Terms of Payment:</p> <p><i>Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account.</i></p> <p>Payment Details:</p> <p>Banking Institution: _____</p> <p>Account Number: _____</p> <p>Account Name : _____</p> <p>Branch: _____</p>			
YOUR QUOTATION:			
Summary of Approved Budget	Offered Quotation		

Philippines, shall credit the amount due to the contractor's identified bank account not earlier than twenty four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.

12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone No. / Fax No.

Mobile Phone No. / Email address/es