

**DEPARTMENT OF LABOR AND EMPLOYMENT  
NATIONAL CONCILIATION AND MEDIATION BOARD  
REGIONAL CONCILIATION AND MEDIATION BRANCH - NCR  
PROCUREMENT MONITORING REPORT FOR FY 2018  
As of 31 December 2018 (2nd Semester)**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			REMARKS (brief description of the Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract		Total	MOOE	CO	
<b>Operations</b>	<b>SEMINARS / TRAININGS / ACTIVITIES</b>								<b>875,806.38</b>	<b>875,806.38</b>	-	
	Payment for PHILGEPS training exps. Inclusive of training materials, AM and PM snacks, lunch and certificates to held on June 7-8, 2018 at EBSI Training Center 2nd Fl. Chipeco bldg. Meralco Ave. cor. Shaw Blvd. Brgy. San Antonio , Pasig City\	CON-MED, ADM	Negotiated Procurement – Small Value Procurement. Sec. 53.9	06/01/2018	06/01/2018	06/07/2018	06/07/2018	GF-101	4,800.00	4,800.00		E-BLACKBOARDS LEARNING AND SOLUTION INC.
	Payment for expenses in connection with the seminar-workshop on Basic Records and Archives Management on 20-22 June 2018 at Sequoia Hotel Mother Ignacia Avenue	ADM	Negotiated Procurement – Small Value Procurement. Sec. 53.9	06/08/2018	06/08/2018	06/18/2018	06/18/2018	GF-101	9,600.00	9,600.00		KIM BREZ CORP DBA SEQUOIA INN AND HOTEL
	To defray expenses re: Orientation Seminar on 2017 Rules on Administrative Cases in the Civil Service (RACCS) CSC Resolution No. 17-01077.	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement. Sec. 53.9	06/11/2018	06/11/2018	06/11/2018	06/11/2018	GF-101	10,000.00	10,000.00		Liquidation of C/A: BAB (06/29/2018)
	To record payment Re: Strengthening the Crossroads Towards Greater Gender Equality cum Luzon Cluster Team Enhancement Exercise on 5 & 6 July 2018 at Dawal Beach Resort and Restaurant , Candelaria, Zambales	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement. Sec. 53.9	06/19/2018	06/19/2018	06/26/2018	06/26/2018	GF-101	71,494.34	71,494.34		DAWAL BEACH RESORT
		OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement. Sec. 53.9	06/25/2018	06/25/2018	06/25/2018	06/25/2018	GF-101	11,454.96	11,454.96		Liquidation of C/A: RPL (06/29/2018)
	Live-out package for 35 pax during NCMB Director's meeting to be held on 09 July 2018 inclusive of BF, AM Snacks, Lunch, PM Snacks from 8:00 A.M. to 5:00 P.M.	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement. Sec. 53.9	06/26/2018	06/28/2018	07/03/2018	07/16/2018	GF-101	42,000.00	42,000.00		THE BLULANE HOTEL
	Area-wide Labor Education Seminar for Pasay and Makati Cluster – An LMC Convergence of Programs on 24 July 2018	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement. Sec. 53.9	07/12/2018	07/13/2018	07/20/2018	08/22/2018	GF-101	103,013.50	103,013.50		PAN PACIFIC MANILA
	Payment of seminar expenses in connection with the Area-Wide Labor Education Seminar for PAMAMARISAN cluster - An LMC Convergence Program held at Valenzuela, City on 27 June 2018	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement. Sec. 53.9	07/13/2018	07/13/2018	07/23/2018	07/23/2018	GF-101	124,600.00	124,600.00		MILLENNIUM PROPERTIES AND BROKERAGE INC.
	Area-wide Labor Education Seminar for Manila Cluster – An LMC Convergence of Programs on 10 August 2018	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement. Sec. 53.9	07/28/2018	07/31/2018	08/07/2018	09/03/2018	GF-101	84,750.00	84,750.00		CBS PROPERTIES AND MANAGEMENT CORP.

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	To record reimbursement of Seminar Expenses, Re: Workshop on Effective and Efficient Public Service (SWEEPS) on 03 Aug. 2018 held at 5/F, Arcadia Bldg., Quezon Ave., Q.C.	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	08/07/2018	08/07/2018	08/07/2018	08/07/2018	GF-101	17,910.00	17,910.00		Reimbursement: FMH
	Payment of seminar expenses in connection with the Area-Wide Labor Education Seminar for Pasay and Makati cluster - An LMC Convergence Program held at Pan Pacific Manila m. Adiatco cor Gen. Malvar St. Malate, Manila on July 24, 2018	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	08/14/2018	08/14/2018	08/22/2018	08/22/2018	GF-101	103,013.50	103,013.50		PAN PACIFIC MANILA
	Payment of seminar expenses in connection with the Area Wide Labor Education Seminar for Manila cluster - An LMC Convergence Program held at Cherry Blossoms Hotel # 550 Jorge Bocobo Ext St. Ermita Manila on 10 August 2018	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	08/24/2018	08/24/2018	09/03/2018	09/03/2018	GF-101	84,750.00	84,750.00		CBS PROPERTIES AND MANAGEMENT CORP.
	Reimbursement of expenses incurred re: Mini Area-wide Seminar @ NCM NCR WRED Conference Room on 23 and 24 August 2018	TECHNICAL	Negotiated Procurement – Small Value Procurement, Sec. 53.9	09/03/2018	09/03/2018	09/03/2018	09/03/2018	GF-101	1,792.00	1,792.00		Reimbursement: MCV C
	118th Philippine Civil Service Anniversary Celebration	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	09/03/2018	09/03/2018	09/03/2018	09/03/2018	GF-101	26,304.00	26,304.00		Liquidation of C/A: RPL (09/28/2018)
	Mini Area-Wide Labor Education Seminar for the month of September 2018	TECHNICAL	Negotiated Procurement – Small Value Procurement, Sec. 53.9	09/11/2018	09/11/2018	09/11/2018	09/11/2018	GF-101	3,943.60	3,943.60		Liquidation of C/A: MCV C (09/28/2018)
	Mini Area-Wide Labor Education Seminar for the month of October 2018	TECHNICAL	Negotiated Procurement – Small Value Procurement, Sec. 53.9	10/03/2018	10/03/2018	10/03/2018	10/03/2018	GF-101	15,256.48	15,256.48		Liquidation of C/A: MCV C (10/31/2018)
	Reimbursement of per diem and transpo. exp. incurred during the Educ. Seminar at Maynilad Water Supervisor's Assoc. at Camayan Beach Resort and Hotel, Subic Bay Freeport Zone last 18-20 October 2018 as per the issued Travel Authority dated 17	CON-MED	Negotiated Procurement – Small Value Procurement, Sec. 53.9	11/05/2018	11/05/2018	11/05/2018	11/05/2018	GF-101	3,628.00	3,628.00		Reimbursement: RMG
				11/05/2018	11/05/2018	11/05/2018	11/05/2018	GF-101	3,628.00	3,628.00		Reimbursement: ESB
	Mini Area-Wide Labor Education Seminar for the month of November 2018	TECHNICAL	Negotiated Procurement – Small Value Procurement, Sec. 53.9	11/05/2018	11/05/2018	11/05/2018	11/05/2018	GF-101	4,018.00	4,018.00		Reimbursement: MCV C
	Payment for the food and accommodation of ASAPP Plaques for 2018 LMC Summit at Century Park Hotel on 08-09 Nov. 2018.	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	11/08/2018	11/08/2018	11/16/2018	11/16/2018	GF-101	100,000.00	100,000.00		CENTURY PARK HOTEL
	85th DOLE Founding Addniversary Celebration on 06 December 2018 at The Forum, PICC, Pasay City per DOLE AO NO. 265 (s. 2018).	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	11/26/2018	11/26/2018	11/26/2018	11/26/2018	GF-101	12,250.00	12,250.00		Liquidation of C/A: FMH (11/29/2018)

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	Payment for the purchase of ASAPP Plaques for 2018 LMC Summit.	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	11/29/2018	11/29/2018	12/10/2018	12/10/2018	GF-101	14,200.00	14,200.00		RONEENA INC.
	2018 Year-End Performance Assessment (YEPA) cum General Assembly of the Branch	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	12/04/2018	12/04/2018	12/04/2018	12/04/2018	GF-101	23,400.00	23,400.00		Liquidation of C/A: BAB (12/28/2018)
	<b>GOODS AND SERVICES</b>								<b>433,452.05</b>	<b>433,452.05</b>	-	
	Cellphone loads for Director, Con-Meds and Technical Staff	OD, CON-MED, TECHNICAL, ADM	Shopping	Monthly				GF-101	45,200.00	45,200.00		Actual Utilization for Tel Exp.- Mobile (FY 2018)
	Gasoline for 2 motor vehicles (Mit. Montero and Adventure)	OD, CON-MED, TECHNICAL, ADM	Shopping	Monthly				GF-101	64,416.37	64,416.37		PCF P20,000.00 Monthly
	1 unit of Hot and Cold water dispenser (5 gallons) to be used for the Branch's clients	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	06/27/2018	07/04/2018	07/11/2018	08/07/2018	GF-101	8,250.00	8,250.00		LEA P. ARCEO LITANY COMMERCIAL
	Purchase of one (1) of Paper Shredder (shreds paper, credit cards and staples, etc.) to be used for valueless documents in order to protect information and records	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	06/15/2018	06/21/2018	07/19/2018	08/09/2018	GF-101	5,000.00	5,000.00		BAN BEE COMMERCIAL CO., INC.
	Hard Drive: 1TB SATA 7200rpm Hard Disk Drive	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	06/27/2018	07/03/2018	07/03/2018	07/23/2018	GF-101	2,500.00	2,500.00		VERSATECH COMPUTER SYSTEM AND TRADING CO.
	Supply of labor and material for replacement of compressor, and system processing, replacement of other parts for 2 or 2.5 HP Window-type Aircon Unit	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	07/19/2018	08/20/2018	08/20/2018	09/24/2018	GF-101	18,500.00	18,500.00		RAJ Refrigeration & Airconditioning Services
	Purchase of office supplies at DBM-PS	OD, CON-MED, TECH., ADM	Direct Contracting	07/30/2018	07/30/2018	08/06/2018	08/06/2018	GF-101	106,805.24	106,805.24		Procurement Request dated 06 August 2018
	Purchase of 1 unit of Circuit Breaker (2 Pole, Plug in, 40 AMP), and 1 unit of capacitor to repair the electrical area at the Technical Unit as well as its aircon units.	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	08/16/2018	08/16/2018	09/05/2018	09/05/2018	GF-101	1,050.00	1,050.00		PCF (FMH)
	Service charge for bundy clock to reset or adjust time.	ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	09/24/2018	09/24/2018	10/12/2018	10/12/2018	GF-101	770.00	770.00		PCF (FMH)
	Payment for 10 pcs toner cartridge, HP CF217A, black	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	09/25/2018	09/25/2018	10/03/2018	10/03/2018	GF-101	29,000.00	29,000.00		LUNARCHEM TRADING
	Purchase of office supplies at DBM-PS	OD, CON-MED, TECH., ADM	Direct Contracting	09/27/2018	09/27/2018	10/04/2018	10/04/2018	GF-101	89,890.44	89,890.44		Procurement Request 4 October 2018

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	Purchase of 1 pc wood table sign curve SR, 2 pcs Acrylic Door Sign (4"x 13" x 1/4" thick, and 5 pcs of wood table sign (11.5' x 4') including delivery charge for NCMB-NCR personnel	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement - Small Value Procurement, Sec. 53.9	10/19/2018	10/22/2018	10/22/2018	12/27/2018	GF-101	7,250.00	7,250.00		RONEENA INC.
	Payment for the purchase of 2 pcs folding bed (blue) for marathon conciliation-mediation.	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement - Small Value Procurement, Sec. 53.9	10/18/2018	10/19/2018	10/30/2018	11/26/2018	GF-101	6,534.00	6,534.00		JAPHET UNLI-SALES TRADING CO.
	Payment for the purchase of 2 pcs Neo Sofia Bed (uratex) for marathon conciliation-mediation	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement - Small Value Procurement, Sec. 53.9	10/18/2018	10/19/2018	10/30/2018	11/26/2018	GF-101	13,436.00	13,436.00		JAPHET UNLI-SALES TRADING CO.
	Purchase of 2 boxes of HP Toner, CB4354, Black, #35; and 10 boxes of HP Toner, CE285A, Black, #85	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement - Small Value Procurement, Sec. 53.9	10/16/2018	10/17/2018	10/19/2018	11/19/2018	GF-101	23,600.00	23,600.00		VANESSA D. DONATO (BEST CHOICE ENTERPRISES)
	Renewal of fidelity bond for the period (Nov. 2018 to Nov. 2019) - Dir. II Feliciano R. Orihuela, Jr.	OD	Direct Contracting	Annual				GF-101	11,250.00	11,250.00		Bureau of Treasury
<b>CAPITAL OUTLAY</b>	<b>COMPUTER SOFTWARE</b>								<b>100,000.00</b>	<b>-</b>	<b>100,000.00</b>	
	Queuing and Scheduling Management System (QSMS) with hardware, software and includes packages QSMS Hardwares: 4 pieces of CMOS battery, Memory module of 512 MB, Hard Disk, CAT 5 (cable) of 60 meters, DVI to HDMI converter, Wall outlet with 2 LAN port, etc.	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement - Small Value Procurement, Sec. 53.9	02/16/2018 and 03/09/2018	03/15/2018	07/18/2018	09/27/2018	GF-101 GF-101	100,000.00		100,000.00	SOFTITPRO SOFTWARE DEVELOPMENT AND I.T. SOLUTIONS
	<b>COMMUNICATION EQUIPMENT</b>											
	None							GF-101	-			
	<b>OFFICE EQUIPMENT</b>											
	None							GF-101	-			
<b>ISSP FUNDS</b>	<b>INFORMATION COMMUNICATION TECHNOLOGY</b>								<b>83,890.00</b>	<b>13,890.00</b>	<b>70,000.00</b>	
	1 set DC: iCore 7, 7200k, 8GB RAM, OS: Windows 10, MS Office (Professional / Home and Business), UPS, 23 inches Monitor	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement - Small Value Procurement, Sec. 53.9	12/10/2018	12/13/2018	12/14/2018	12/21/2018	GF-101	70,000.00		70,000.00	BAYAN PC TECHNOLOGIES, INC.
	Epson Printer, L565	OD, CON-MED, TECHNICAL, ADM	Negotiated Procurement - Small Value Procurement, Sec. 53.9	12/11/2018	12/12/2018	12/18/2018	12/21/2018	GF-101	13,890.00	13,890.00		IMAX TECHNOLOGIES, INC.

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	<b>FUNITURE AND FIXTURES</b>											
	None							GF-101	-			
	<b>MOTOR VEHICLE</b>								<b>69,675.41</b>	<b>69,675.41</b>		-
	Payment for repair and maintenance of service vehicle (SHZ-497)	OD	Direct Contracting	Casa (service provider)				GF-101	42,848.40	42,848.40		DIAMOND MOTOR CORP.
	Purchase of one (1) unit of 3SMF Motolite Excel SN# 209515052 for Mitsubishi Adventure with plate number SKC-231.	ADM	Negotiated Procurement – Small Value Procurement, Sec. 53.9	07/19/2018	07/19/2018	09/05/2018	09/05/2018	GF-101	6,900.00	6,900.00		PCF (FMH)
	Smoke test and LTRFB Registration fee of Mitsubishi Montero with plate number SHZ-497	ADM	Negotiated Procurement – Small Value Procurement	07/27/2018	07/27/2018	08/09/2018	08/09/2018	GF-101	3,054.06	3,054.06		PCF (FMH)
	Payment for repair and maintenance of service vehicle SHZ-497	ADM	Negotiated Procurement – Small Value Procurement	09/04/2018	09/04/2018	09/12/2018	09/12/2018	GF-101	5,000.00	5,000.00		BALUARTE AUTOSHOP
	Car wash and vulcanize of Mit. Adv., SKC-231	ADM	Negotiated Procurement – Small Value Procurement	09/20/2018	09/20/2018	10/12/2018	10/12/2018	GF-101	200.00	200.00		PCF (FMH)
	Payment for motor car insurance of Mitsubishi Adventure GLX DSL with plate no. SKC-231 for the period covered February 1, 2018 to February 1, 2019	TECHNICAL	Direct Contracting	Continuous service provider				GF-101	4,778.41	4,778.41		GSIS-GENERAL INSURANCE GROUP
	Payment for motor car insurance of Mitsubishi Montero Sport GLX DSL MT 4x2 with plate no. SHZ-497 for the period covered 1 August 2018 to 7 May 2019	TECHNICAL	Direct Contracting	Continuous service provider				GF-101	6,894.54	6,894.54		
	<b>CONTRACTS</b>								<b>2,018,426.10</b>	<b>2,018,426.10</b>		-
	LOCKHEED GLOBAL SECURITY AND INVESTIGATION SERVICES, INC. (Security Services)	OD, CON-MED, TECHNICAL, ADM	Public Bidding	Letter of Extension for CY 2018 (DOLE Security Services)				GF-101	386,721.94	386,721.94		2 SGs, Actual utilization for FY 2018
	TRIPLE 7 MANPOWER SERVICES, INC. (Janitorial Services)	OD, CON-MED, TECHNICAL, ADM	Public Bidding	Letter of Extension for CY 2018 / Contract for June 1 to Dec. 31, 2018				GF-101	407,501.88	407,501.88		Actual utilization for FY 2018
	GLOBALAIRE TECHNOLOGY CORP. (Maintenance of Aircon)	OD, CON-MED, TECHNICAL, ADM	Shopping	Letter of Extension for CY 2018 / Contract for June 1 to Dec. 31, 2018				GF-101	-			Actual utilization for FY 2018
	AQUA INTRA WATER REFILLING STATION (Supply of Mineral Water)	OD, CON-MED, TECHNICAL, ADM	Shopping	Letter of Extension for CY 2018				GF-101	15,360.00	15,360.00		P40.00/gallon, 2 water dispensers; 32 gallons/month/water dispenser
	GOLDEN CUP EXIM MARKETING CORP. (Rental of Copier Machine)	OD, CON-MED, TECHNICAL, ADM	Shopping	Letter of Extension for CY 2018 / Contract for June 1 to Dec. 31, 2018				GF-101	82,504.00	82,504.00		Actual utilization for FY 2018

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	PC CLINIC PHILS., INC. / VERSATECH COMPUTER SYSTEM AND TRADING CO. (Computer, etc. - Repair and Maintenance)	OD, CON-MED, TECHNICAL, ADM	Shopping	Letter of Extension for CY 2018 / Contract for June 1 to Dec. 31, 2018				GF-101	-			Actual utilization for FY 2018
	DBP Service Corporation (2 General Clerks, 1 Driver)	OD, CON-MED, TECHNICAL, ADM	Direct Contracting	Letter of Extension for CY 2018 / Contract for June 1 to Dec. 31, 2018				GF-101	239,005.05	239,005.05		Actual utilization for FY 2018
	AIRFREIGHT 2100, INC. (AIR 21) / INTERTRAFFIC TRANSPORT CORP. (ITC) - (Courier Services)	OD, CON-MED, TECHNICAL, ADM	Shopping	Letter of Extension for CY 2018 / Contract for June 1 to Dec. 31, 2018				GF-101	195,878.12	195,878.12		Actual utilization for FY 2018
	Wifi Modem for internet connection from 5 to 10 Mbps (PLDT)	OD, CON-MED, TECHNICAL, ADM	Shopping	Continuous service provider				GF-101	11,970.00	11,970.00		P1,995.00 Monthly; Included in the monthly billing of Telephone expenses - Landline (526-4230)
	PLDT (Telephone charges)	OD, CON-MED, TECH., ADM	Direct Contracting	Continuous service provider				GF-101	131,840.84	131,840.84		Actual utilization for FY 2018
	TTPi (Telephone charges)											
	MERALCO (Electric consumption)	OD, CON-MED, TECHNICAL, ADM	Direct Contracting	Continuous service provider				GF-101	531,673.94	531,673.94		Actual utilization for FY 2018
	MAYNILAD (Water consumption)	OD, CON-MED, TECHNICAL, ADM	Direct Contracting	Continuous service provider				GF-101	15,134.51	15,134.51		Actual utilization for FY 2018
	BAYANTEL (Internet Subscripton, 5 Mbps)	OD, CON-MED, TECHNICAL, ADM	Direct Contracting	Continuous service provider				GF-101	835.82	835.82		P6,500.00 Monthly
<b>TOTAL</b>									<b>3,581,249.94</b>	<b>3,411,249.94</b>	<b>170,000.00</b>	

Prepared by:

  
**FERDINAND M. HERNAEZ**  
BAC Secretariat

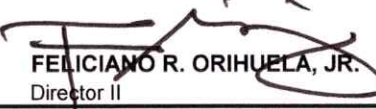
Reviewed by:

  
**ESTELITA S. BAUTISTA**  
BAC Chairperson

Budget Allocation - Attested by:

  
**BERNADETTE A. BOMBARDA**  
Budget Officer - Designate

APPROVED BY:

  
**FELICIANO R. ORIHUELA, JR.**  
Director II

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