

PROCUREMENT MONITORING REPORT OF DBP LEASING CORPORATION FOR 1st SEM of 20170

Code (PAP)	Procurement Prog./Proj	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Status
				Ads/Post	Sub/Open	Notice of Awards	Contract Signing		Total	CO/MOOE	Actual Cost	
	Procurement of Desktop Computers (15 Units)	FG (2) SSG (6) CREG (2) AMG (3) RCO (1) OG (1)	Small Value	--	--	--	--	COB	750,000	750,000	310,564.80	Procured 9 units from the DBM-PS. Unit distribution: FG-1, SSG -2, CREG-2, AMG-2, RCO-1, OG-1. Remaining 5 units rescheduled in 4Q of 2017
	Steel Filing Cabinets <ul style="list-style-type: none"> • Vertical Steel Filing Cabinet with Safe • Horizontal Steel Filing Cabinet • Vertical Steel Filing Cabinets 	OG (1) EG (1) AMG (1) CREG (1) SSG (2) RCO (1) AMG (2) FG (2)	Small Value	--	--	--	--	COB	240,000	240,000	--	Ongoing. TOR reposted.
	Laptops	SSG RCO	Small Value	(01/17)	(01/17)	(01/17)	(01/17)	COB	100,000	100,000	0.00	Rescheduled. Schedule for the procurement to be finalized.
	UPS	FG (4) RCO (2) AMG (3)	Small Value	(01/17)	(01/17)	(01/17)	(01/17)	COB	45,000	45,000	0.00	Rescheduled. Schedule for the procurement to be finalized.
	External Drive -1TB (2 Units)	FG RCO	Shopping	(01/17)	(01/17)	(01/17)	(01/17)	COB	6,000	6,000		1 unit procured from DBM. Remaining unprocured unit is rescheduled.
	Marketing Collaterals (1) a. Brochures	AMG	Small Value	(09/17)	(09/17)	(09/17)	(09/17)	COB	87,000	87,000	0.00	Not Applicable.


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	b. Flyers c. Calling Cards											
	Christmas Give-Aways (Marketing Collaterals-2) • Standard Windbreaker Umbrella (200) • Golf Windbreaker Umbrella (200) • Executive Planner (100) • Shoe Bag (100) • Clear Glass or Plastic Tumbler (50) • Foldable Car Shade (100) • Miscellaneous Give-Away (50)	AMG	Small Value	--	--	--	--	COB	280,000	280,000	0.00	Rescheduled. Initial discussion with the management is underway. Final schedule to be determined.
	Marketing Programs a. Venue b. Food & Amenities c. Standees d. Backdrops e. Posters	AMG	Small Value	--	--	--	--	COB	163,000	163,000	0.00	Rescheduled. Schedule for the procurement to be finalized.
	Motor Vehicle	AMG	Small Value	--	--	--	--	COB	850,000	850,000	--	Ongoing. TOR already prepared and approved. Documents requesting for approval for the purchase of the motor vehicle

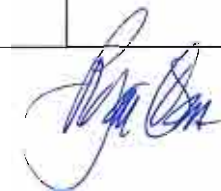
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												already submitted with the DBM.
Parking Slots (4 units - AMG) (2 units - RMLSG/SSG)	AMG & RMLSG/SSG	Small Value	(06/17)	(06/17)	(06/17)	(06/17)	COB	300,000 72,000	300,000 72,000	0.00	Rescheduled. Schedule for the procurement to be finalized.	
Satisfaction Survey of DLC Clients	OG	Small Value	01/17	01/17	01/17	02/17	COB	300,000	300,000	268,000	Completed. Final Report submitted to End-User last June 16, 2017.	
Condition Valuation of Vessels	OG	Small Value	(07/17)	(07/17)	(07/17)	(07/17)	COB	400,000	400,000	--	Ongoing. Under Evaluation of the BAC-TWG.	
Competency Framework Phase 2 Phase 3	OG	Public Bidding	--	--	--	--	COB	2,000,000	2,000,000	--	TOR is being crafted and consultations are being made.	
Documentation Management System	OG	Small Value	07/07/17	--	--	--	COB	450,000	450,000	--	Ongoing. Notice of Award to be issued to the winning supplier.	
Annual Insurance Survey (DOLE Building)	OG	Small Value	NA	NA	--	--	COB	30,000	30,000	29,500	Procurement awarded to Benchmark Valuers & Credit Solutions, Inc.	
Planning Conference a. Venue and Accommodation b. Meals c. Transportation	OG	Small Value	--	--	--	--	COB	150,000	150,000	--	NA	
Assessment a. Venue and Accommodation b. Meals c. Transportation	OG	Small Value	(10/17)	(10/17)	(10/17)	(10/17)	COB	150,000	150,000		NA	
Printing Services 1. (Templates of Contracts and other Documents)	OG	Small Value	--	--	--	--	COB	500,000	500,000	0.00	The procurement for the templated contracts and other documents	



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	2. Property Tags 1 & 2		Small Value	03/06/17	--	04/10/17	04/10/17		100,000	100,000	21,500	are rescheduled. Schedule for the procurement to be finalized. Procurement of the property tags (1) was already completed. Part 2 was rescheduled on the 4 th Qtr of 2017.
	QMS Certification 1. QMS Consultancy 2. Workshops and/or Training 3. 3 rd Party Certification	OG	Small Value	-- 05/05/17 --	-- -- --	03/15/17 05/11/17 --	03/15/17 05/12/17 --	COB	1,100,000 300,000 450,000 350,000	1,100,000 300,000 ---- 350,000	220,000 0.00	Part 1 is being implemented. Part 2 is ongoing. Part 3 will be rescheduled.
	GAD Related Activities 1. Consultancy Services 2. GAD Workshop and Training	OG	Small Value	02/25/17	--	03/08-15/17	03/08-15/17	COB	540,000 100,000 450,000	540,000 100,000 450,000	157,697 --	Completed (1) On going (2)
	Appraisal Services for the BCP	OG	Small Value	03/07/17	--	04/06/17	04/06/17	COB	20,000	20,000	14,000	Completed.
	HMO Benefit for all DBPLC Regular Employees	EG	Public Bidding	(09/17)	(09/17)	(09/17)	(09/17)	COB	1,208,880	1,208,880	0.00	NA
	Psychological Testing Services	EG	Small Value	(05/17)	(05/17)	(05/17)	(05/17)	COB	75,000	75,000	0.00	On hold due to Policy Realignment with the CSC.
	Corporate Social Responsibility Program a. Venue and Accommodation b. Meals c. Transportation	EG	Small Value	(06/17)	(06/17)	(06/17)	(06/17)	COB	350,000	350,000	0.00	Studies are underway.



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Computer Parts and Accessories	SSG	Small Value	Monthly Basis	Monthly Basis	Monthly Basis	Monthly Basis	COB	210,000	210,000	--	Ongoing. Network Switch already delivered.
Common Office Supplies and Equipment	RMLSG/SSG	Small Value (DBM-PS)	Monthly Basis	Monthly Basis	Monthly Basis	Monthly Basis	COB	480,000	480,000	--	Ongoing.
Colored Toners	RMLSG/SSG	Small Value	(01/17)	(01/17)	(01/17)	(02/17)	COB	360,000	360,000	0.00	Rescheduled. Schedule for the procurement to be finalized.
Newspaper Subscription	SSG	Small Value	(01/17)	(01/17)	(01/17)	(02/17)	COB	14,000	14,000	0.00	Rescheduled. Schedule for the procurement to be finalized.
Insurance of Office Space & Motor Vehicle	RMLSG/SSG	Small Value	(01/17)	(01/17)	(01/17)	(02/17)	COB	65,000	65,000	0.00	Rescheduled. Schedule for the procurement to be finalized.
IT Maintenance Services (Website, Webmailer, and Cyberoam)	RMLSG/SSG	Small Value	(01/17)	(01/17)	(01/17)	(01/17)	COB	60,000	60,000	0.00	Rescheduled. Schedule for the procurement to be finalized.
Office Equipment (shredder, Camera and etc.)	SSG	Small Value	(04/17)	(04/17)	(01/17)	(04/17)	COB	7,500	7,500	0.00	Rescheduled. Schedule for the procurement to be finalized.
Computer Software	SSG	Small Value	(04/17)	(04/17)	(04/17)	(04/17)	COB	20,000	20,000	0.00	Rescheduled. Schedule for the procurement to be finalized.
Drinking Water Supply	RMLSG/SSG	Small Value	01/17	--	01/17	01/17	COB	24,000	--	--	Completed. Costing is based on actual consumption or on deliveries made. Deliveries is still ongoing on a periodic basis.
Black Toners	SSG	Small Value	(01/17)	(01/17)	(01/17)	(01/17)	COB	30,000	30,000	0.00	Rescheduled. Schedule for the procurement to be



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												finalized.
Anti-Virus and Malware (50 units)	SSG	Small Value	10/17	10/17	10/17	10/17	COB	50,000	50,000	0.00	NA	
Personnel Services (3)	RMLSG/SSG	Small Value	10/17	10/17	10/17	10/17	COB	612,000	612,000	0.00	NA	
Gasoline and Other Petroleum Products	SSG	Small Value	10/17	10/17	10/17	10/17	COB	144,000	144,000	0.00	NA	
Copying Machine	SSG	Small Value	10/17	10/17	10/17	10/17	COB	120,000	120,000	0.00	NA	
Printers (2 Units)	SSG	Small Value	(02/17)	(02/17)	(02/17)	(02/17)	COB	30,000	30,000	0.00	Rescheduled. Schedule for the procurement to be finalized.	
IT Services	SSG	Small Value	(07/17)	(07/17)	(07/17)	(07/17)	COB	300,000	300,000	0.00	TOR being drafted.	
Office, Equipment and Car Maintenance	RMLSG/SSG	Small Value	Monthly Basis	Monthly Basis	Monthly Basis	Monthly Basis	COB	150,000	150,000	--	Ongoing.	
Office Lease	RMLSG/SSG	Agency to Agency	Monthly Basis	Monthly Basis	Monthly Basis	Monthly Basis	COB	3,240,000	3,240,000	--	Ongoing.	
Modular Tables and Chairs	SSG	Small Value	(07/17)	(07/17)	(07/17)	(07/17)	COB	525,000	525,000	--	Procurement underway. TOR being drafted.	
IT Systems Customization (LFMS)	SSG	Limited Source Bidding	(01/17)	(01/17)	(01/17)	(01/17)	COB	750,000	750,000	0.00	Rescheduled. Schedule for the procurement to be finalized.	
Books and Other Legal Materials and Reference	RMLSG/SSG	Shopping	(01/17)	(01/17)	(01/17)	(01/17)	COB	40,000	40,000	0.00	Rescheduled. Schedule for the procurement to be finalized.	

2/20

	Digital Recorder	RCO	Small Value (DBM-PS)	(01/17)	(01/17)	(01/17)	(01/17)	COB	5,000	5,000	0.00	Rescheduled. Schedule for the procurement to be finalized.
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Prepared and Consolidated by:



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Risk and Compliance Officer

Head of the Bids and Awards Committee Secretariat

Recommending Approval



Atty. ERIC R. CORTES

AVP – RMLSG & SSG

Chairman of the Bids and Awards Committee

Approved:



DANILO T. REYES

President and Chief Executive Officer

Head of the Procuring Entity