

**COMMISSION ON POPULATION AND DEVELOPMENT-NATIONAL CAPITAL REGION  
FY 2020 ANNUAL PROCUREMENT PLAN (APP)**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>Meals/ Venue Accommodation for Training/Workshops/ Orientations</b>												
A.III.c	NFP Training, two batches	Tech Section	NP- Lease of Venue	Dec. 2019	Q1	Q1	Q1	GOP	315,000	315,000	0	within Metro Manila for 35 pax @ 3 days x 1 batch
A.III.c	RPRH Consolidation Workshop	PPMU	NP- Lease of Venue	Q1& Q3	Q1& Q3	Q1& Q3	Q1& Q3	GOP	180,000	180,000	0	One day activity, 2 workshops x 100 pax
A.III.c	Mid-year and year-end Strategic Planning and Assessment for RFPF	PPMU	NP- Lease of Venue	Q2	Q2	Q2	Q2	GOP	324,000	324,000	0	RP-FP 45pax (Mid-year 3 days, year-end- 2 days)
A.III.c	Mid-year and year-end Strategic Planning and Assessment for AHD	IMCU	NP- Lease of Venue	Q2	Q2	Q2	Q2	GOP	144,000	144,000	0	AHD- 40pax (Mid-year 1 day, year-end 2 days)
A.III.c	Year-End Assessment & Regl Planning Workshop	PPMU	NP- Lease of Venue	Q3	Q3	Q3	Q3	GOP	56,700	56,700	0	Regional staff, 21 pax
A.III.c	SHAPE-A Training	IMCU	NP- Lease of Venue	Q1	Q1	Q1	Q1	GOP	360,000	360,000	0	AHD 40 pax x 3days x 2 batches
A.III.c	ISDN Workshop	IMCU	NP- Lease of Venue	Q1	Q1	Q1	Q1	GOP	189,000	189,000	0	AHD 35 pax x 2 days x 2 sessions
A.III.c	Training on Parent-teen Talk/Parenting Education	IMCU	NP- Lease of Venue	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	405,000	405,000	0	AHD, 45 pax 2 days x 2 batches
A.III.c	Training on PPMP and GRPOPS among partners and stakeholders	GFPS	NP- Lease of Venue	Q3	Q3	Q3	Q3	GOP	202,500	202,500	0	3 days for 45 pax
A.III.c	GAD Database Review and Assessment	Tech Section	NP- Lease of Venue	Q1	Q1	Q1	Q1	GOP	162,200	162,200		2 day x 60 pax
A.III.c	Training of PMOC facilitators	Tech	NP- Lease of Venue	Q1 & Q2	Q1 & Q2	Q1 & Q2	Q1 & Q2	GOP	360,000	360,000	0	40 pax x 3days (2 batches)
A.III.c	Conduct of Dissemination Forum	Tech	Negotiated Procurement-SVP	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	90,000	90,000	0	100 pax for 1 day
A.III.c	POPDEV workshop on SEP enhancement/development/mentoring	PPMU	Negotiated Procurement-SVP	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	337,500	337,500	0	25 Pax x 3 days x 3 activities
<b>Meals for Meetings, Orientations, Trainings and other coordinative activities</b>												
A.III.a	Conduct of Coordinative & Consultative meetings for partners / networks (RPEB, RP-FP Focals, RIT etc.)	Technical	Shopping	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	150,000	150,000	0	Meals, kit,tokens, reproduction, toll fees
A.III.c	Coordination Meetings/Activities for RP-FP	Technical	Shopping	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	70,000	70,000	0	Meals, reproduction, toll fees
A.III.c	Orientation on Demographic Divided	Technical	Shopping	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	50,000	50,000	0	1 day session for
A.III.c	Orientation on KATROPA/RFPF	Tech Section	Shopping	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	80,000	80,000	0	


A.III.C	Engaging Civil Society Organization (CSO) for Family Planning Service Delivery in the Priority Cities - 1.) Parañaque 2.) Manila 3.) Makati 4.) Las Piñas 5.) Caloocan 6.) Mandaluyong and other LGUs in NCR as the need arises	(TECH)	ITB	1st Sem	1st Sem	1st Sem	1st Sem	GOP	2,517,902.00	2,517,902.00	0	DOH PROJECT
<b>Office Supplies and Materials</b>												
A.III.c	Commonly Used Supplies and Materials - PS	Technical Section	Procurement Service-DBM	Quarterly	Quarterly	Quarterly	Quarterly	GOP	100,000	100,000		
A.III.c	Commonly Used Supplies and Materials - Non PS-	Technical Section	SVP / Shopping	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	200,000	200,000	0	
A.III.c	Training supplies and materials	Technical Section	SVP/Shopping	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	100,000	100,000		Training supplies, reproduction, tokens, kits
A.III.c	Repair & Maintenance	Technical Section	Shopping	1Q - 4Q	1Q - 4Q	1Q - 4Q	1Q - 4Q	GOP	50,000	50,000	0	Repair, Maintenance of POPCOM NCR Vehicles, Airconditioning Unit, IT Equipment
<b>Office Supplies</b>												
A.I	~Purchase of commonly used supplies for the regular operation of the Admin Section	Admin Section	PS-DBM					GOP	50,000	50,000	0	
<b>Meals, Venue Accommodation</b>												
A.I	1. Conduct of Gender and Development Activities for the Regional Staff	Admin Section	SVP					GOP	150,000	150,000	0	
	2. Conduct Mid and Year-End Assessment for the Regional Staff	Admin Section	SVP					GOP	150,000	150,000	0	
A.I	<b>Tokens, Kit and Training Fees</b>											
	~Attendance of the regional staff to various trainings orientations conducted by CSC, COA, GSIS, BIR, Pag-ibig and other training institutions.	Admin Section	SVP					GOP	50,000	50,000	0	
	<b>Medical Package / Laboratories</b>											
A.I	Medical Package / Laboratories	Admin Section	NP					GOP	150,000	150,000	0	
	<b>Repair &amp; Maintenance</b>											
A.I	Repair, Maintenance of POPCOM NCR Vehicle, Airconditioning Unit, IT Equipment, Furnitures and Fixtures, NCR Office	Admin Section	SVP					GOP	150,000	150,000	0	
A.I	<b>Utilities</b>	Admin Section	Public Bidding c/o Central Office					GOP	500,000	500,000	0	
	Janitorial											
	Security Services											

	Gasoline Expenses							GOP	50,000	50,000	0	
<b>KIT/Supplies &amp; Materials/Token/Training Fee/Travel</b>												
A.I	In-house training, RSM, Flag Ceremony,	Admin Section						GOP	20,000	20,000	0	
A.I	Conduct of PRAISE 2020	Admin Section						GOP	20,000	20,000	0	
<b>Grand Total</b>									<b>11,953,912</b>			

Prepared By:

  
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Recommending Approval:

  
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