

DEPARTMENT OF AGRARIAN REFORM SORSOGON PROVINCIAL OFFICE Annual Procurement Plan for FY 2019

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	A. Office supplies and Materials								0			
	Common Use Supplies and Materials available at Procurement Service	All Sector	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	790716.99	790,716.99		Purchase Quarterly at PS-DEM
	Common Use Supplies and Materials not available at PS	All Sector	Competitive Bidding	Nov-13-2018	Dec-3-2018	Jan-19	Jan-19	GoP	875125.47	875,125.47		For 1st Semester Office Supplies & Materials
	Common Use Supplies and Materials not available at PS	All Sector	NP-53.9 - Small Value Procurement	Jul-Sep-2019	N/A	Jul-Sep-2019	Jul-Sep-2019	GoP	369175.26	358,175.26		For 3rd quarter Office Supplies & Materials
	Common Use Supplies and Materials not available at PS	All Sector	NP-53.9 - Small Value Procurement	Oct-Dec-2018	N/A	Oct-Dec-2019	Oct-Dec-2019	GoP	463730.8	463,730.80		For 4th quarter Office Supplies & Materials
	B. Professional Services								0			
	Security Services	GAS-STOD	Competitive Bidding	Nov-6-2018	Nov-26-2018	Jan-19	Jan-19	GoP	730000	730,000.00		Provision for 2019 Security Services composed of 4 Security Guards
	Janitorial Services	GAS-STOD	Competitive Bidding	Nov-7-2018	Nov-27-2019	Jan-19	Jan-19	GoP	315000	315,000.00		Provision for 2019 Janitorial Services (2 Janitors)
	C. Utilities								0			
	Electricity Expenses	GAS-STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	900000	900,000.00		
	Water Expenses	GAS-STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	100000	100,000.00		
	D. Communications								0			
	Mobile	GAS-STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	289000	288,000.00		
	Landline	GAS-STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	90000	90,000.00		
	Internet	GAS-STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	30000	30,000.00		
	Postage and Deliveries	GAS-STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	336000	336,000.00		
	Cable, Satellite, Telegraph and Radio Expenses	GAS-STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	50000	50,000.00		
	Legal Services (Notarial)	GAS-STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	10000	10,000.00		
	E. Leases/Rentals								0			
	Rent Expenses-Building & Structures	GAS-STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Dec-18	Jan-19	GoP	980000	980,000.00		
	ICT Machinery and Equipment	GAS-STOD	NP-53.9 - Small Value Procurement	Feb-Dec-2019	N/A	Feb-Dec-2019	Feb-Dec-2019	GoP	115000	115,000.00		
	F. Consulting Services								0			
	Survey	LTSP	Competitive Bidding	Jan-Dec-2019	Jan-Dec-2019	Jan-Dec-2019	Jan-Dec-2019	GoP	1080000	1,080,000.00		
	H. Trainings/ Seminars/ Conferences								0			
	Regular meeting	GAS-STOD	NP-53.9 - Small Value Procurement	Jan-Dec-2019	N/A	Jan-Dec-2019	Jan-Dec-2019	GoP	56000	56,000.00		
	2-Day Workshop on PPMP/A/P/ C&E	GAS-STOD	NP-53.9 - Small Value Procurement	May-19	N/A	May-19	May-19	GoP	72000	72,000.00		
	Year-end Assessment	GAS-STOD	NP-53.9 - Small Value Procurement	Sep-19	N/A	Sep-19	Sep-19	GoP	72000	72,000.00		
	LTSP Conference with ARPTs & SARPTs on CF Preparation every quarter/Subdivision Survey and Redocumentation of Collective CIOA /documentation of DNYD/FSD Landholdings /LT-OpTool Skills Enhancement session for ARPTs & SARPTs/Monthly LTSP Conference with MARPOs /LTID regular monthly Meeting	LTSP	Competitive Bidding	Nov-16-2018	Dec-6-2018	Jan-19	Jan-19	GoP	336400	336,400.00		
	2-day Mid-year Assessment of CY 2019 Targets	LTSP	NP-53.9 - Small Value Procurement	May-Jun-2019	N/A	Jun-19	Jun-19	GoP	175000	175,000.00		
	2-Day Assessment of CY 2019 Targets & Planning Workshop for 2020 targets on LTSP	LTSP	NP-53.9 - Small Value Procurement	May-Jun-2020	N/A	Oct-19	Oct-19	GoP	175000	175,000.00		
	GAD Planning, Budgeting Orientation Seminar	LTSP	NP-53.9 - Small Value Procurement	Feb-Dec-2019	N/A	Feb-Dec-2019	Feb-Dec-2019	GoP	20700	20,700.00		
	CIOA Distribution Involving 400 participants	LTSP	NP-53.9 - Small Value Procurement	Feb-Dec-2019	N/A	Feb-Dec-2019	Feb-Dec-2019	GoP	40000	40,000.00		
	Conduct of Quarterly Assessment/ Year End Assessment	AJDP	NP-53.9 - Small Value Procurement	Feb-Dec-2019	N/A	Feb-Dec-2019	Feb-Dec-2019	GoP	360000	360,000.00		
	Conduct of Monthly/ Quarterly PARAD/ Legal Staff Conference	AJDP/LEGAL	Competitive Bidding	Nov-16-2018	Dec-6-2018	Jan-19	Jan-19	GoP	98000	99,000.00		
	Trainings during the Conduct of ITEMA- Trainings/Seminars/Feedbacking resultsto ARBOs/Orientation/ITeMA Refresher Course for PLEs/National Feedbacking of Results/ Orientation on IT-enabled Systems for ARCs	ARBCSP	NP-53.9 - Small Value Procurement	Feb-Dec-2019	N/A	Feb-Dec-2019	Feb-Dec-2019	GoP	153300	153,300.00		
	Trainings, Planning, Assessment, Workshop and Conferences/ meetings	ARBCSP	NP-53.9 - Small Value Procurement	Feb-Dec-2019	N/A	Feb-Dec-2019	Feb-Dec-2019	GoP	322000	322,000.00		
	ARC/ARC Cluster Development-Barangay Workshop consultation/ focused Group Discussion/ Ceremonial launching/Review, Finalization and Packaging of ARC Development Plan	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Dec-2019	N/A	Feb-Dec-2019	Feb-Dec-2019	GoP	46978	46,978.00		
	Organizational Management and Governance/Policy Development/Strategic Planning and Management/ Conflict Management/ System Management Workshop Training/ Effective Communication Skills	ARBDSP	Competitive Bidding	Nov-16-2018	Dec-6-2018	Jan-19	Jan-19	GoP	480600	480,600.00		
	Training/ Community Consultations on Agrarian Reform and ARC Strategic Intervention Framework	ARBDSP	Competitive Bidding	Nov-16-2018	Dec-6-2018	Jan-19	Jan-19	GoP	154400	154,400.00		
	ARB Membership Recruitment-conduct Basic Cooperative Course (PMES)/ Basic Skills Training on Product Development (3 batches) (EDES)	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	42925	42,925.00		
	Training during the development of ARBOs to become MF Provider	ARBDSP	Competitive Bidding	Nov-16-2018	Dec-6-2018	Jan-19	Jan-19	GoP	44000	44,000.00		
		ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	28000	28,000.00		


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	Training on Swine Raising (BDS)	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	29000	29,000.00		
	Starter kit (1 head Ready to breed swine)	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	25368	25,368.00		
	Farm Productivity Enhancement/Farm Productivity Enhancement for Raw Materials Sustainability/ Support for Business Licensing/ market Engagement and Product Enhancement	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	486340	486,340.00		
	Training Supplies and materials (starter kit)	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	233000	233,000.00		
	Transportation and Delivery Expenses	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	92850	92,850.00		
	Training on Collection of Past Due Accounts (PBD Lawyering)	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	22500	22,500.00		
	Training for PBB-Community Orientation/MOA Signing and Launching/PBq Sessions 1-25/Conduct of Market survey/Culminating Activity/Project review Assessment	ARBDSP	Competitive Bidding	Nov-16-2018	Dec-6-2018	Jan-19	Jan-19	GoP	205000	205,000.00		
	Series of Trainings for Agrarian Production Credit Program	ARBDSP	Competitive Bidding	Nov-16-2018	Dec-6-2018	Jan-19	Jan-19	GoP	226500	226,500.00		
	Series of Trainings for Partnership Against Hunger and Poverty	ARBDSP	Competitive Bidding	Nov-16-2018	Dec-6-2018	Jan-19	Jan-19	GoP	100000	100,000.00		
	Conduct Orientation on Microfinance Services	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	35880	35,680.00		
	Project Launching and Joint Planning Session (MOA Signing between and among PARO, MLGU and CBO)/Hands-on WATSAN Facilities Construction/ Process Review/ Acceptance/Turn-over of Completed WATSAN Facilities	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	132250	132,250.00		
	Series of trainings for Sustainable Livelihood Support for Disaster Affected Areas	ARBDSP	Competitive Bidding	Nov-16-2018	Dec-6-2018	Jan-19	Jan-19	GoP	271500	271,500.00		
	Training Supplies and materials for Organic Fertilizer Production/ Formulation of Hog Feeds/ Organic Swine Production/ setting up of Demo Farm on Organic Swine/ Training on Karamunav	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	191920	191,920.00		
	Learning Sessions-Exposure to Areas with organic Farms	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	116414	116,414.00		
	Series of Trainings for Major Crop-Based Block farm productivity Enhancement	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	161200	161,200.00		
	Training Supplies and materials	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	107530	107,530.00		
	Printing Taravulin/Passbook	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	2000	2,000.00		
	Telephone/Mobile Expenses	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	37884	37,884.00		
	Rentals/Repairs & Maintenance of IT Equipment	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	460000	460,000.00		
	Transportation & delivery (Hiring Vehicle)	ARBDSP	NP-53.9 - Small Value Procurement	Feb-Nov-2019	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	61844	61,844.00		
	Representation Expenses	All Sector	NP-53.9 - Small Value Procurement	Feb-Nov-2020	N/A	Feb-Nov-2019	Feb-Nov-2019	GoP	100000	100,000.00		
	GRAND TOTAL								13254179.52	13,254,179.52		

Prepared by:



SHEILA L. ATIENZA

BAC SECRETARIAT HEAD

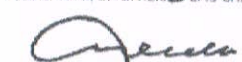
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