



BUTUAN CITY WATER DISTRICT
2018 REVISED ANNUAL PROCUREMENT PLAN (RE-ALIGNED BUDGET)
CONSOLIDATED MAINTENANCE & OTHER OPERATING EXPENSES

Code	Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)		Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signature		Total	MOOE	
1	751 A - Office Supplies Expenses	ASD	Shopping		Quarterly			GOP	239,600.00	239,600.00	Ballpen,bookpaper,folders, inks, etc
2	751 B - Office Supplies Expenses	OBD	Shopping		Quarterly			GOP	49,495.76	49,495.76	Alcohol, ballpen, paper, toner, staple wire, inks
3	751 C - Office Supplies Expenses	OGM	Shopping		Quarterly			GOP	53,509.95	53,509.95	signpen, envelope, maker, bond paper, etc
4	751 D - Office Supplies Expenses	Finance	Shopping		Quarterly			GOP	957,165.57	957,165.57	Ballpen, paper, columnar, inks, official receipts, etc
5	751 E - Office Supplies Expenses	MSD	Shopping		Quarterly			GOP	339,637.38	339,637.38	Ballpen, bookpaper, envelopes, ring binders, inks, cartridge, etc
6	751 F - Office Supplies Expenses	Comm	Shopping		Quarterly			GOP	193,552.15	193,552.15	Ballpen, paper, stamp pad, envelopes, bill forms, etc
7	751 G - Office Supplies Expenses	Prod	Shopping		Quarterly			GOP	44,716.73	44,716.73	notebook, ballpen, bookpapers, envelopes, inks
8	751 H - Office Supplies Expenses	PAMD	Shopping		Quarterly			GOP	109,000.00	109,000.00	Ballpen, bondpaper, folder, ink, printer
9	751 I - Office Supplies Expenses	Engg	Shopping		Quarterly			GOP	82,619.00	82,619.00	Ballpen, bookpaper, folder, ink, printer, etc
	Sub Total 751 - Office Supplies Expenses								2,069,296.54		
10	757 A - Fuel, Oil & Lubricants	ASD	Shopping		Monthly			GOP	2,155,955.51	2,155,955.51	District & Hired vehicles fuel
	Sub Total : 757 - Fuel, Oil & Lubricants								2,155,955.51		
11	759 A - Maintenance Supplies Expenses	ASD	Shopping		Monthly			GOP	32,082.00	32,082.00	Broom stick, rugs, freshener, mop, etc
12	759 B - Maintenance Supplies Expenses	OBD	Shopping		Monthly			GOP	15,380.00	15,380.00	Freshener, dishwashing, towel, tissue, mop, etc
13	759 C - Maintenance Supplies Expenses	OGM	Shopping		Monthly			GOP	19,943.00	19,943.00	Fish food, toilet paper, handsoap, alcohol, etc
14	759 D - Maintenance Supplies Expenses	Finance	Shopping		Monthly			GOP	4,570.00	4,570.00	Dishwashing, handsoap, ultra violet bulb, and soap
15	759 E - Maintenance Supplies Expenses	MSD	Shopping		Month of October			GOP	2,460.00	2,460.00	Air freshener, det. Soap, dishwashing, cartoons, etc
16	759 F - Maintenance Supplies Expenses	Comm	Shopping		Month of October			GOP	1,445.00	1,445.00	Dishwashing paste, empty box, sponge
17	759 H - Maintenance Supplies Expenses	PAMD	Shopping		To be procured as the need arises			GOP	1,991.00	1,991.00	broom, dishwashing, insert spray, mop, rug, etc
18	759 I - Maintenance Supplies Expenses	Engg	Shopping		To be procured as the need arises			GOP	7,126.00	7,126.00	Freshener, alcohol, dishwashing liquid, etc
	Sub total: 759 - Maintenance Supplies Expenses								84,997.00		
19	765 A - Other Supplies Expenses	ASD	Shopping		To be procured as the need arises			GOP	109,180.00	109,180.00	File cabinet, hacksaw, PPE, Office chair, HDPE pipes, plastic crates
20	765B - Other Supplies Expense	OBD	Shopping		To be procured as the need arises			GOP	4,500.00	4,500.00	contingency
21	765C - Other Supplies Expense	OGM	Shopping		To be procured as the need arises			GOP	26,500.00	26,500.00	Swivel chair, mobile phone
22	765D - Other Supplies Expense	Finance	Shopping		To be procured as the need arises			GOP	30,400.00	30,400.00	Money Detector, office chair, table top glass, printing calculator
23	765E - Other Supplies Expense	MSD	Shopping		To be procured as the need arises			GOP	32,486.78	32,486.78	Comp table, cutter blade, chair, extension cord, wooden shelves,
24	765F - Other Supplies Expense	Comm	Shopping		Months of August & September 2018			GOP	34,000.00	34,000.00	Computer chair with armrest, visitors chair, steel cabinet
25	765G - Other Supplies Expense	Prod	Shopping		To be procured as the need arises			GOP	24,300.00	24,300.00	PPE for Maintenance Personnel
26	765H - Other Supplies Expense	PAMD	Small Value Proc		To be procured as the need arises			GOP	3,799,862.00	3,799,862.00	Water meter assy, inserts, barricade materials, contingency
27	765 I - Other Supplies Expense	Engg	Shopping		To be procured as the need arises			GOP	245,310.00	245,310.00	Jackhammer, extension wire, welding mask gloves, drill bit, soft ton, dark clear glass, welding jacket, grinding wheel, cutting disk, steel tape, becnh vise, grinder, contingencies
	Sub Total: 765 - Other Supplies Expenses								4,306,538.78		
30	768 A - Water	ASD	Direct Contracting		Monthly			GOP	164,000.00	164,000.00	Payable monthly
31	769 A - Electricity	ASD	Direct Contracting		Monthly			GOP	1,420,710.00	1,420,710.00	Payable monthly
32	772 A - Postage & Deliveries	ASD	Direct Contracting		Monthly			GOP	10,800.00	10,800.00	Mailing
33	772 C - Postage & Deliveries	OGM	Direct Contracting		Monthly			GOP	10,800.00	10,800.00	Mailing
34	772 E - Postage & Deliveries	MSD	Direct Contracting		Monthly			GOP	8,000.00	8,000.00	Mailing
	Sub Total: 772 - Postage & Deliveries								29,600.00		

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35	773 A - Telephone Expenses - Landline	ASD	Direct Contracting		Monthly			GOP	89,000.00	89,000.00	Payable monthly
36	773 C - Telephone Expenses - Landline	OGM	Direct Contracting		Monthly			GOP	1,125.00	1,125.00	Payable monthly (Fax machine)
37	773 E - Telephone Expenses - Landline	MSD	Direct Contracting		Monthly			GOP	17,100.00	17,100.00	Payable monthly
	Sub total: 773 - Telephone Expenses - Landline								107,225.00		
38	774 A - Telephone Expenses - Mobile	ASD	Direct Contracting		Monthly			GOP	240,000.00	240,000.00	Mobile phone
39	774 C - Telephone Expenses - Mobile	OGM	Direct Contracting		Monthly			GOP	54,000.00	54,000.00	Mobile phone - GM's globe unit
40	774 E - Telephone Expenses - Mobile	MSD	Direct Contracting		Monthly			GOP	69,300.00	69,300.00	Mobile phone
41	774 H - Telephone Expenses - Mobile	PAMD	Direct Contracting		Monthly			GOP	3,600.00	3,600.00	Mobile phone
42	774 F- Telephone Expenses - Mobile	Comm	Direct Contracting		Monthly			GOP	4,500.00	4,500.00	Mobile phone (Globe)
	Sub Total: 774 - Telephone Expenses - Mobile								371,400.00		
43	775 A Internet Expenses	ASD	Direct Contracting		Monthly			GOP	244,250.00	244,250.00	Payable monthly
44	775 C Internet Expenses	OGM	Direct Contracting		Monthly			GOP	39,000.00	39,000.00	Globe Tattoo, CD Asia
44	775 E Internet Expenses	MSD	Direct Contracting		Monthly			GOP	25,000.00	25,000.00	Web hosting
	Sub Total: 775 - Internet Expenses								308,250.00		
45	776 A - Cable, Satellite, Telegraph & Radio Expenses	ASD	Direct Contracting		Monthly			GOP	6,800.00	6,800.00	Payable monthly
46	777 E - Printing Expenses	MSD	Shopping		To be procured as the need arises			GOP	377,841.10	377,841.10	riso ink - B,C,M,Y
47	779 A - Taxes, Duties & Licenses	ASD	Direct Contracting		To be procured as the need arises			GOP	257,137.51	257,137.51	
	779 G - Taxes, Duties & Licenses	Prod	Direct Contracting		Month of October 2017			GOP	37,000.00	37,000.00	Surface water source and deep well
	Sub Total: 779 - Taxes, Duties & Licenses								294,137.51		
48	781 A- Insurance Premium	ASD	Agency-Agency		Monthly			GOP	492,324.00	492,324.00	
49	782B - Representation Expenses (Groceries)	OBD	Shopping		Monthly			GOP	9,122.50	9,122.50	Coffee, Coffe beans, creamer, sugar, tea, contingencies
50	786 A - Rent / Lease Expenses	ASD	Public Bidding		Contract - July 16, 2016 to July 15, 2017			GOP	3,086,100.00	3,086,100.00	Vehicle rental for 2018
	Sub Total: 786 - Rent / Lease Expenses								3,086,100.00		
51	787 A - Survey	ASD	Shopping		To be procured as the need arises			GOP	54,000.00	54,000.00	
52	792-01 G - Gen-Trans. & Dist. Exp. Source of Supply and Miscellaneous Expenses	Prod	Shopping		Monthly/ To be procured as the need arises			GOP	688,500.00	688,500.00	Rice allowance for Watershed Stakeholders (Tribal, AWFA & TRICORR), Other Environmental Requirements Pursuant to RA 6969, RA 9275, RA 8749, meals & snacks, Emergency fund
53	792-05G - Gen-Trans. & Dist. Exp. - Fuel for Power Production	Prod	Shopping		To be procured as the need arises			GOP	183,168.00	183,168.00	Fuel for 6 units Generator Set during failure in power supply/brown out
54	792-06 G - Gens., Trans., & Dist. Exp.- Pumping Operation Expenses	Prod	Shopping		To be procured as the need arises			GOP	157,570.00	157,570.00	Materials for flushing, pumping & Pressure monitoring, charging/discharging, radio communication and unforeseen requirements
55	792-07 G - Gen., Trans. & Dist. Exp. - Power Purchased for Pumping	Prod	Direct Contracting		Monthly			GOP	6,007,500.00	6,007,500.00	Power requirements for operation (Electricity consumption)/ pumping station, filtration plant, other source and plant facilities