

**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**  
**Samar Provincial Office**  
**Annual Procurement Plan for FY 2020**  
**GPPB Template**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Maintenance and repair of Office building	FASU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	50,000.00	50,000.00		Repair of Office Roofing
	Maintenance and repair of Office building	FASU	Small Value Procurement	02-09-20	02/14/20	02/14/20	02/16/20	GAA	45,000.00	45,000.00		Replacement of fixed glass to glass window w/ steel frame
	Maintenance and repair of Office building	FASU	Small Value Procurement	02-09-20	02/14/20	02/14/20	02/19/20	GAA	40,000.00	40,000.00		Procurement of tiles for the stairs going to second floor
	Fabrication of Customized Plant Organizer and for Waste Box at FASU	FASU	Small Value Procurement	06-06-20	06-08-20	06-08-20	06-08-20	GAA	30,000.00	30,000.00		Procuments of materials for the fabrication of plant organizer and segregated waste box
	Purchase of Curtains	POU	Small Value Procurement	05-02-20	05-17-20	05-17-20	05-17-20	GAA	30,000.00	30,000.00		Ready made curtain for the second floor
	Purchase of materials for computer table	FASU	Small Value Procurement	05-02-20	05-17-20	05-17-20	05-17-20	GAA	45,000.00	45,000.00		Contruction of computer table at FASU
	Purchase of Office tables and Chairs	FASU	Small Value Procurement	06-29-20	07-06-20	07-09-20	07-09-20	GAA	100,000.00	100,000.00		Procurement of additional tables and chairs for employees
	Purchase of materials for stock room	FASU	Small Value Procurement	02-09-20	02/14/20	02/14/20	02/16/20	GAA	40,000.00	40,000.00		Procurement of materials for supply stock room
	Purchase of Vertical Steel Cabinet	FASU	Small Value Procurement	05-02-20	05-17-20	05-17-20	05-17-20	GAA	19,500.00	19,500.00		Procurement od Steel Cabinet for filing of documents FASU
	Maintenance and repair of Office building	FASU	Small Value Procurement	06-18-20	06/20/20	06-22-20	06/22/20	GAA	40,000.00	40,000.00		Repainting of Office Building relative to the preparation of the ISO 9001:2015 Audit
	Maintenance of Office Vehicle (Toyota Innova)	FASU	Direct Contracting	03/12/20	03/13/20	03/13/20	03/14/20	GAA	9,000.00	9,000.00		Change Oil
		FASU	Direct Contracting	08/21/20	08/22/20	08/22/20	08/22/20	GAA	9,000.00	9,000.00		Change Oil
	Maintenance of IT Equipment	FASU	Small Value Procurement	07/22/20	07/23/20	07/30/20	03/30/20	GAA	20,000.00	20,000.00		Labor expenses for IT equipment Repair & Maintenance
	Maintenance of Other Office Equipment	FASU	Small Value Procurement	05/22/20	05/23/20	05/30/20	05/30/20	GAA	20,000.00	20,000.00		Labor expenses for Other Office equipment Repair & Maintenance
	Maintenance of Air Con Units	FASU	Small Value Procurement	06/18/20	06/18/20	06/18/20	06/18/20	GAA	9,000.00	9,000.00		Labor expense in the cleaning of 4 units aircon.
		FASU	Small Value Procurement	11/19/20	11/23/20	11/30/20	11/30/20	GAA	9,000.00	9,000.00		Labor expense in the cleaning of 4 units aircon.
	Multicab	POU	Small Value Procurement	01/13/20	01/17/20	01/24/20	01/24/20	GAA	258,000.00	258,000.00		Purchase of multicab for Driving NCII Training
	Outdoor and indoor plants	FASU	Small Value Procurement	04/20/20	04/23/20	05/7/20	05/7/20	GAA	15,000.00	15,000.00		Purchase of plants in preparation for the Internal Quality Audit (IQA)
	Tools/Materials/Equipment for the establishment of PTC	POU	Small Value Procurement	03/9/20	03/13/20	03/27/20	03/27/20	GAA	200,000.00	200,000.00		Purchase of tools /materials/equipment for training purposes
	Purchase of T-Shirt	FASU	Small Value Procurement	03/02/20	03/6/20	03/13/20	03/13/20	GAA	20,000.00	20,000.00		Uniform Women's Month Celebration
		FASU	Small Value Procurement	04/13/20	04/16/20	04/30/20	04/30/20	GAA	20,000.00	20,000.00		Uniform Labor Day Celebration
		POU	Small Value Procurement	06/29/20	07/03/20	07/14/20	07/14/20	GAA	29,000.00	29,000.00		Uniform for Regional Skills Competition
		POU	Small Value Procurement	06/29/20	07/03/20	07/14/20	08/25/20	GAA	40,120.00	40,120.00		Uniform for World Café of Opportunities

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		FASU	Small Value Procurement	08/03/20	08/06/20	08/21/20	08/21/20	GAA	20,000.00	20,000.00	Uniform TESDA Anniversary Celebration
	Cleaning Supplies for 4th Quarter	FASU	Negotiated/Shopping 52.1b	10/01/20	10/09/20	10/14/20	10/14/20	GAA	80,000.00	80,000.00	Quarterly Cleaning Supplies for Provincial Office
	Office Supplies for the 4th Quarter	FASU	Negotiated/Shopping 52.1b	10/01/20	10/09/20	10/14/20	10/14/20	GAA	80,000.00	80,000.00	Quarterly Office Supplies for Provincial Office
	Catering Services	POU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	20,000.00	20,000.00	Quarterly CTEC Meeting
		POU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	20,000.00	20,000.00	Quarterly TVI's Meeting
		POU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	20,000.00	20,000.00	Quarterly Stakeholder's Forum
		POU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	20,000.00	20,000.00	Semi Annually Industry Forum
		POU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	20,000.00	20,000.00	Provincial Skills Competition
		POU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	20,000.00	20,000.00	COA Exit Conference
		POU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	20,000.00	20,000.00	Calibration of Assessors
		POU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	44,000.00	44,000.00	World Café of Opportunities
		POU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	20,000.00	20,000.00	Semi Annually PTESDC Meeting
		FASU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	20,000.00	20,000.00	Meals & Snacks during the TESDA Anniversary
	Provincial Skills Competition	POU	Small Value Procurement	07/01/20	07/06/20	07/14/20	07/14/20	GAA	50,000.00	50,000.00	Purchase of materials for the provincial skills competition
	Office Supplies for the 2nd Quarter	FASU	Negotiated/Shopping 52.1b	04/01/20	04/06/20	04/20/20	04/20/20	GAA	80,000.00	80,000.00	Quarterly Office Supplies for Provincial Office
	Cleaning Supplies for 2nd Quarter	FASU	Negotiated/Shopping 52.1b	10/01/20	10/06/20	10/20/20	10/20/20	GAA	80,000.00	80,000.00	Quarterly Cleaning Supplies for Provincial Office
	Office Supplies for the 3rd Quarter	FASU	Negotiated/Shopping 52.1b	04/01/20	04/06/20	04/20/20	04/20/20	GAA	80,000.00	80,000.00	Quarterly Office Supplies for Provincial Office
	Cleaning Supplies for 3rd Quarter	FASU	Negotiated/Shopping 52.1b	10/01/20	10/06/20	10/20/20	10/20/20	GAA	80,000.00	80,000.00	Quarterly Cleaning Supplies for Provincial Office
	Purchase of Laptop	POU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	36,000.00	108,000.00	Purchase of three (3) units of laptop for the regional director/financial analyst & SO
	Purchase of 50" SMART TV	POU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	35,000.00	35,000.00	Purchase of one (1) unit Smart TV for provincial operation unit during seminar/meeting presentation
	Wireless Microphone	POU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	20,000.00	20,000.00	Purchase of two (2) wireless microphone for provincial operation unit
	Floor polisher, 1000watts	POU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	18,000.00	18,000.00	Purchase of one (1) unit floor polisher for cleaning of office vicinity
	Laminating Machine	POU	Small Value Procurement	01-15-20	1/22/20	01/22/20	02/29/20	GAA	4,500.00	4,500.00	For the ID's, signages and other office documents

Prepared by:

Recommending Approval:

Approved:

  
**EVA E. ELECHO**  
Supply Officer Designate

  
**PRIMO V. REGIS, JR.**  
Chairman, BAC

  
**MARICEL P. GARBAJA**  
Administrative Officer V

  
**ENGR. ENRICO C. BANARIO**  
Provincial Director