

Tagaytay City Water District Annual Procurement Plan for FY 2020

Code / PAP	Procurement / Program / Project	PMO / End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10699010	Construction of Building	All Units	Public Bidding	Aug. 15, 2020	Oct. 10, 2020	Dec. 2, 2020	Dec. 17, 2020	General Fund	60,000,000.00		60,000,000.00	Const. of TCWD building A & B
	Sub-total								60,000,000.00		60,000,000.00	
	Purchases											
10404010	Office Supplies	All Units	Shopping/ NP - Agency to Agency	Not Applicable				General Fund	419,055.00	419,055.00		Office Supplies for stocks
	Sub-total (Purchases)								419,055.00	419,055.00	0.00	
50203990	Cleaning Tools for Computer	All Units	Shopping (Sect. 52.1B)	To be procured as needed				General Fund	5,000.00	5,000.00		Other Supplies Expense
50203990	Printer	All Units	Shopping (Sect. 52.1B)	To be procured as needed				General Fund	44,000.00	44,000.00		Other Supplies Expense
50203990	UPS	All Units	Shopping (Sect. 52.1B)	To be procured as needed				General Fund	44,000.00	44,000.00		Other Supplies Expense
50203990	Wireless Phone	All Units	Shopping (Sect. 52.1B)	To be procured as needed				General Fund	3,000.00	3,000.00		Other Supplies Expense
	Sub-total (Other Supplies Expenses)								96,000.00	96,000.00		
50201010	Travelling Expenses	All Units	Direct Contracting	Not Applicable				General Fund	1,449,160.00	1,449,160.00		Other Operating Expenses
50202010	Training Expenses	All Units	Direct Contracting	Not Applicable				General Fund	1,146,000.00	1,146,000.00		Other Operating Expenses
50203010	Office and Supplies Expenses	All Units	Shopping/ NP- Agency to Agency/ NP - SVP	Not Applicable				General Fund	348,000.00	348,000.00		Other Operating Expenses
50203090	Gasoline, Oil & Lubricants Expenses	All Units	Shopping/ NP - SVP	To be procured as needed				General Fund	360,000.00	360,000.00		Other Operating Expenses
50205010/5020/5030/5040	Communication Expenses	All Units	Direct Contracting	To renew Contract with existing service provider				General Fund	351,600.00	351,600.00		Other Operating Expenses
50299060	Membership Dues & Contributions to Organizations	All Units	Direct Contracting	To renew Contract with existing service provider				General Fund	79,000.00	79,000.00		Other Operating Expenses
50299010	Advertising & Promotion	All Units	Negotiated Procurement - SVP	Not Applicable				General Fund	154,000.00	154,000.00		Other Operating Expenses
50299030	Representation	All Units	Direct Contracting	Not Applicable				General Fund	347,792.00	347,792.00		Other Operating Expenses
50299070	Subscription Expenses	All Units	Direct Contracting	To renew Contract with existing service provider				General Fund	12,000.00	12,000.00		Other Operating Expenses
50206010	Rewards and Other Claims	All Units	Negotiated Procurement - SVP	Not Applicable				General Fund	30,000.00	30,000.00		Other Operating Expenses
50211010/1020/1030/2030/1990	Professional Services	All Units	NP - Agency to Agency/ Neg. Proc. - SVP	Not Applicable				General Fund	1,202,200.00	1,202,200.00		Other Operating Expenses
50299080	Donations	All Units	Direct Contracting	Not Applicable				General Fund	24,000.00	24,000.00		Other Operating Expenses
50210030-1	Extraordinary Expenses	All Units	Direct Contracting	Not Applicable				General Fund	45,600.00	45,600.00		Other Operating Expenses
50210030-2	Miscellaneous Expenses	All Units	Direct Contracting	Not Applicable				General Fund	72,000.00	72,000.00		Other Operating Expenses
50215010	Taxes, Duties & Licenses	All Units	Neg. Proc. - Agency to Agency	Not Applicable				General Fund	3,023,293.65	3,023,293.65		Other Operating Expenses
50215020	Fidelity Bond Premiums	All Units	Neg. Proc. - Agency to Agency	Not Applicable				General Fund	52,800.00	52,800.00		Other Operating Expenses
50215030	Insurance	All Units	Neg. Proc. - Agency to Agency	To renew Contract with existing service provider				General Fund	140,000.00	140,000.00		Other Operating Expenses

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50299990	Other Maintenance & Oper. Expenses	All Units	Direct Contracting	Not Applicable				General Fund	136,800.00	136,800.00		Other Operating & Maintenance Expense
50213050	Maintenance of Office Equipment	All Units	Negotiated Procurement/SVP	Not Applicable				General Fund	50,000.00	50,000.00		Maintenance Expenses
50213050-4	Maintenance of IT Eqpt. & Software	All Units	Negotiated Procurement/SVP	Not Applicable				General Fund	130,000.00	130,000.00		Maintenance Expenses
50213060	Maintenance of Service Vehicle	All Units	Negotiated Procurement/SVP	Not Applicable				General Fund	483,000.00	483,000.00		Maintenance Expenses
	Sub-total (MOOE)							9,637,245.65	9,637,245.65			
	GRAND TOTAL							70,152,300.65	10,152,300.65	60,000,000.00		

Prepared by:


ENGR. BERNABE G. TOLEDO
 Dept. Manager - Engineering / BAC Chairman

Certified Funds Available/
 Certified Appropriate Funds Available:


RONALYN D. DE SAGUN
 Finance Services Div. Manager

Approved by:


CARMELITA O. FERMA
 General Manager