

**Philippine Normal University - Visayas
Annual Procurement Plan for CY 2020**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)	Remarks (Explaining changes from the APP)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
A. SUPPLIES AND MATERIALS													
A.1.a	Office Supplies	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter			GAA		200,000			
	Other Supplies and Materials Expenses	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter			GAA		250,000			
B. UTILITIES													
	Water Expenses	FMAS	Direct Contracting		1st quarter to 4th quarter			GAA		227,000			
	Electricity Expenses	FMAS	Direct Contracting		1st quarter to 4th quarter			GAA		60,000			
C. Communication Expenses													
	Telephone (Mobile and Land Line)	Various Offices	Direct Contracting		1st quarter to 4th quarter			GAA		75,000			
	Internet Subscriptions Expenses	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter			GAA		254,000			
D. GENERAL SERVICES													
	Security Services	FMAS	Public Bidding/AMP		1st quarter to 4th quarter			GAA		909,000.00			
E. REPAIRS AND MAINTENANCE													
	School Buildings	FMAS	Public Bidding/AMP		1st quarter to 4th quarter			GAA		3,110,000.00			
	Office Equipment	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter			GAA		125,000.00			
	Other Property Plant and Equipment	FMSS	Public Bidding/AMP		1st quarter to 4th quarter			GAA		25,000.00			
F. OTHER MOOE													
	Advertising Expenses				1st quarter to 4th quarter			GAA		10,000.00			
	Printing and Publication Expenses				1st quarter to 4th quarter			GAA		25,000.00			
	Representation Allowance				1st quarter to 4th quarter			GAA		120,000.00			
								Sub-total		5,390,000.00			
A. SUPPLIES AND MATERIALS													
A.2.a	Office Supplies Expenses	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter			GAA		50,000.00			
	Textbooks and Instructional Materials Expenses	CTL/Library	Public Bidding/AMP		1st quarter to 4th quarter			GAA		100,000.00			
B. UTILITIES													
	Electricity Expenses	FMAS	Direct Contracting		1st quarter to 4th quarter			GAA		66,000.00			
C. COMMUNICATION EXPENSES													
	Landline	Various Offices	Direct Contracting		1st quarter to 4th quarter			GAA					
D. GENERAL SERVICES													
	Janitorial Services	FMAS	Public Bidding/AMP		1st quarter to 4th quarter			GAA					
	Other General Services	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter			GAA					
E. REPAIR AND MAINTENANCE													
	School Buildings	FMAS	Public Bidding/AMP		1st quarter to 4th quarter			GAA		10,000.00			
	Office Equipment	FMAS	Public Bidding/AMP		1st quarter to 4th quarter			GAA					
	Other Property, Plant and Equipment	FMAS	Public Bidding/AMP		1st quarter to 4th quarter			GAA		5,000.00			
F. SUBSCRIPTION EXPENSES													
	Library and Other Reading Materials Subscription	University Library	Public Bidding/AMP		1st quarter to 4th quarter			GAA		33,000.00			
								Sub-total		264,000.00			
A. SUPPLIES AND MATERIALS													
MFO 1	Office Supplies	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter			GAA		160,000.00			
	Fuel, Oil and Lubricants Expenses	FMAS	Public Bidding/AMP		1st quarter to 4th quarter			GAA					
	Other Supplies and Materials Expenses	Various	Public Bidding/AMP		1st quarter to 4th quarter			GAA					
B. UTILITIES													
	Water Expenses	FMAS	Direct Contracting		1st quarter to 4th quarter			GAA					
	Electricity Expenses	FMAS	Direct Contracting		1st quarter to 4th quarter			GAA		195,000.00			
C. COMMUNICATION EXPENSES													
	Telephone (Land Line)	Finance	Direct Contracting		1st quarter to 4th quarter			GAA		85,000.00			
D. GENERAL SERVICES													

PHILIPPINE NORMAL UNIVERSITY
BOARD OF REGENTS
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 Resolution No. V-3080
 Date Feb. 3, 2020

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
	Security Services	FMAS	Public Bidding/AMP		1st quarter to 4th quarter		GAA		178,000.00				
E. REPAIR AND MAINTENANCE													
	School Buildings	FMSS	Public Bidding/AMP		1st quarter to 4th quarter		GAA		100,000.00				
	Other Property, Plant and Equipment	FMSS	Public Bidding/AMP		1st quarter to 4th quarter		GAA		29,000.00				
F. ADVERTISING													
	Advertising Expenses	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter		GAA		5,000.00				
	Printing and Publication Expenses								60,000.00				
G. RENT/LEASE													
	Rents/Lease Expenses	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter		GAA		10,000.00				
H. SUBSCRIPTION EXPENSES													
	Other Subscription Expenses	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter		GAA						
							Sub-total		822,000.00				
A. SUPPLIES AND MATERIALS													
MFO 2	Office Supplies Expenses	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter		GAA		80,000.00				
B. UTILITIES													
	Electricity Expenses	FMSS	Direct Contracting		1st quarter to 4th quarter		GAA		58,000.00				
C. COMMUNICATION EXPENSES													
	Landline	MISO	Direct Contracting		1st quarter to 4th quarter		GAA		16,000.00				
D. GENERAL SERVICES													
	Security Services Services	FMSS	Public Bidding/AMP		1st quarter to 4th quarter		GAA		53,000.00				
E. REPAIR AND MAINTENANCE									207,000.00				
	Other Property, Plant and Equipment	FMSS	Public Bidding/AMP		1st quarter to 4th quarter		GAA		10,000.00				
							Sub-total		424,000.00				
A. SUPPLIES AND MATERIALS													
MFO 3	Office Supplies Expenses	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter		GAA		35,000.00				
	Other Supplies and Materials Expenses	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter		GAA		20,000.00				
B. UTILITIES													
C. COMMUNICATION EXPENSES													
	Landline	Various Offices	Direct Contracting		1st quarter to 4th quarter		GAA		8,000.00				
D. GENERAL SERVICES													
	Security Services	FMAS	Public Bidding/AMP		1st quarter to 4th quarter		GAA		30,000.00				
E. REPAIR AND MAINTENANCE													
	Other Property, Plant and Equipment	FMAS	Public Bidding/AMP		1st quarter to 4th quarter		GAA		20,000.00				
							Sub-total		113,000.00				
A. SUPPLIES AND MATERIALS													
MFO 4	Office Supplies Expenses	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter		GAA		40,000.00				
	Other Supplies and Materials Expenses	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter		GAA		50,000.00				
B. UTILITIES													
C. COMMUNICATION EXPENSES													
	Landline	MISO	Direct Contracting		1st quarter to 4th quarter		GAA		8,000.00				
							Sub-total		98,000.00				
D. OTHERS													
	Faculty Capability Building	ACAD	Public Bidding/AMP		3rd quarter		GAA		210,000.00				
	Staff Capability Building	HRD	Public Bidding/AMP		1st quarter		GAA		50,000.00				

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
	Wellness Program	HRD	Public Bidding/AMP		1st quarter			GAA		5,000.00			
	Training, Workshop and Conferences for prospective QA	ADMIN	Public Bidding/AMP		2nd and 3rd quarter			GAA		10,000.00			
	Gawad Parangal for Faculty and staff	ADMIN	Public Bidding/AMP		3rd quarter			GAA		15,000.00			
	Preparation on Digitization of Records	ADMIN	Public Bidding/AMP		3rd quarter			GAA		40,000.00			
	Purchase of books and educational videos	Library	Public Bidding/AMP		1st quarter			GAA		100,000.00			
	Coffee Table book	PMDO	Public Bidding/AMP		1st quarter to 4th quarter			GAA					
	University Week	ADMIN	Public Bidding/AMP		1st quarter to 4th quarter			GAA		30,000.00			
	ASEAN WEEK	ACAD	Public Bidding/AMP		1st quarter to 4th quarter			GAA		5,000.00			
	Foundation Day Celebration	ADMIN	Public Bidding/AMP		1st quarter to 4th quarter			GAA		50,000.00			
	Participation in International Research Congress/Conventions	ACAD	Public Bidding/AMP		1st quarter to 4th quarter			GAA		85,000.00			
	Furniture and Equipment	FMAS	Public Bidding/AMP		4th quarter to 4th quarter			GAA					
	General Repair and Maintenance	FMAS	Public Bidding/AMP		5th quarter to 4th quarter			GAA		324,000.00			
	Sustain Eco-farm (Green Learning Laboratory)	ACAD/ADMIN	Public Bidding/AMP		5th quarter to 4th quarter			GAA					
	Maintain Green Learning Knowledge Center	ACAD/ADMIN	Public Bidding/AMP		6th quarter to 4th quarter			GAA					
	Development of Senior Citizen and PWD Nook/Activities	ADMIN	Public Bidding/AMP		8th quarter to 4th quarter			GAA		17,000.00			
	Development of more policies for Environment	ACAD/ADMIN	Public Bidding/AMP		10th quarter to 4th quarter			GAA		5,000.00			
	Material and Product Development for Copyright	ACAD	Public Bidding/AMP		11th quarter to 4th quarter			GAA		20,000.00			
	Strategic Planning Program	ACAD	Public Bidding/AMP		12th quarter to 4th quarter			GAA		15,000.00			
								Sub total		581,500.00			
								TOTAL for GAA		8,092,000.00			
A. OTHER SUPPLIES AND MATERIALS													
	Supplies and Other Materials	Various Offices	Public Bidding/AMP		1st quarter to 4th quarter			STF					
B. LEASE OF VENUE/FOOD/ACCOMODATION													
	Cultural Presentations of Performing Groups(MDT and DC)	OSS	Public Bidding/AMP		1st to 4th quarter			STF		20,000.00			
	Cultural Troupes Training (MDT and DC)	OSS	Public Bidding/AMP		2nd and 3rd quarter			STF		30,000.00			
	Sports Fest	OSS	Public Bidding/AMP		1st quarter to 4th quarter			STF		40,000.00			
	ACTLIFE (Proj. ICE, Bungalow, SIKAT, 1Million Trees with CENRO, 10M Trees in 10Years)	CEGTE	AMP		1st quarter to 4th quarter			STF		40,000.00			
	ASQUE (Proj TES, BuligTUON)	CEGTE	AMP		2nd quarter			STF		25,000.00			
	LCB	CEGTE	AMP		1st quarter to 4th quarter			STF		45,000.00			
	DEAR (Proj. SaLVAR, DRRM)	CEGTE	AMP		1st quarter to 4th quarter			STF		10,000.00			
	Project Pag-TAMUD	ALUMNI / OSS	AMP		1st quarter to 4th quarter			STF		32,000.00			
	Alumni Homecoming	ACAD	AMP		1st quarter to 4th quarter			STF		50,000.00			
	Faculty and Staff Development	ACAD	AMP		2nd quarter to 4th quarter			STF		100,000.00			
	Mastering Qualitative Research for Environmental Issues and Faculty-Student Research Collaboration	ACAD / FGSTER	Public Bidding/AMP		1st quarter to 4th quarter			STF		30,000.00			
	Development of BINHI Environment and Green Technology	ACAD / FGSTER	Public Bidding/AMP		1st to 4th quarter			STF		40,000.00			
	Preparation, revision and critiquing of the OBGTEC in MPhEd.	ACAD / FGSTER	Public Bidding/AMP		2nd quarter			STF		30,000.00			
	National and International Research Presentation	ACAD / FGSTER	Public Bidding/AMP		4th quarter			STF		5,000.00			
	Graduate School Operation (FGSTER)	ACAD / FGSTER	Public Bidding/AMP		1st quarter			STF		50,000.00			
	ISO 19001:2015 QMS Certification	ADMIN / QA	Public Bidding/AMP		1st quarter			STF		10,000.00			
	Preparation and Application for the SEAL OF GOOD ENVIRONMENTAL GOVERNANCE (Sustainability)	CEGT / ACAD	Public Bidding/AMP		4th quarter			STF		30,000.00			
	QA Training, Workshop and Conferences (National/International)	ADMIN / QA	Public Bidding/AMP		3rd quarter			STF					
					2nd quarter			STF		30,000.00			
	OBGTEC AACUP Accreditation Level 1	ADMIN / QA / ACAD	Public Bidding/AMP		2nd quarter			STF		30,000.00			
	Level 1 Accreditation BECed	ADMIN / QA / ACAD	Public Bidding/AMP		2nd quarter			STF		30,000.00			
	COD/COE preparation	ADMIN / QA / ACAD	Public Bidding/AMP		1st quarter			STF		30,000.00			

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	Diaper Changing and Breast Feeding Area	GAD	Public Bidding/AMP		2nd quarter			STF		50,000.00			
	Other GAD Related Activities	GAD	Public Bidding/AMP		2nd quarter			STF		210,000.00			
	Publication of Instructional Materials	PMDO / ACAD	Public Bidding/AMP		2nd quarter			STF		10,000.00			
	Purchase book scanner and reader	PMDO / ACAD	Public Bidding/AMP		3rd quarter			STF		20,000.00			
	Purchase of License Windows software	KMO	Public Bidding/AMP		2nd quarter			STF		50,000.00			
	Develop and Validate Modules on Environmental Concepts and Pedagogy for the In-Service Training of Teachers	PMDO / ACAD	Public Bidding/AMP		1st quarter to 4th quarter			STF		25,000.00			
	Built-in BLEPT Review in the Curriculum for Second Year onwards	ACAD	Public Bidding/AMP		3rd quarter			STF					
	Monitor and Evaluate the Integration of EGTE, GCED, and GAD concepts, values, and skills in the curriculum	ACAD/ FGSTER/ GAD	Public Bidding/AMP		1st-4th qtr			STF					
	Design and offer Intensive Review for Retakers	DRRM	Public Bidding/AMP		1st quarter			STF					
	Curriculum Audit (GTEC)	ACAD	AMP		1st-4th qtr			STF		20,000.00			
	Course Syllabi Review, Revision and Evaluation	ACAD	AMP		1st-4th qtr			STF		10,000.00			
	Institutionalize Professional Sharing among Faculty Members	ACAD	AMP		1st-4th qtr			STF		10,000.00			
	Career Campaign, PNU Admission Test Preparation and Conduct	ACAD / OSS	AMP		1st-4th qtr			STF		20,000.00			
	Enhancement of Guidance Program	ACAD / OSS	AMP		1st-4th qtr			STF		20,000.00			
	Freshman Orientation	ACAD / OSS	AMP		1st-4th qtr			STF		5,000.00			
	Students & Parents' Orientation on PWEBBS	ACAD / OSS	AMP		1st-4th qtr			STF		5,000.00			
	Honor's Convocation	ACAD	AMP		1st-4th qtr			STF		10,000.00			
	Career Planning / Job Fair	ACAD / OSS	AMP		1st-4th qtr			STF		10,000.00			
	Alumni Activities Alumni Meet-Up (by Chapter), Seminar-workshop, Wall of Fame	OSS / ALUMNI	AMP		1st-4th qtr			STF					
	Green OBCCJP	ACAD / OSS	AMP		1st-4th qtr			STF		10,000.00			
	Student Seminar/Training/Conferences	ACAD / OSS	AMP		1st-4th qtr			STF		60,860.00			
	Tracking of Students' Performance	ACAD / OSS	AMP		1st-4th qtr			STF		10,000.00			
	Repainting of Academic Building Façade	FMAS	Public Bidding/AMP		1st-4th qtr			STF		4,486,000.00			
	Repair of Restrooms in Acad Bldg	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	Construction of Drainage	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	Installation of Fire Alarm and Hydrant Phase 2	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	Repair of Evacuation Center	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	Repair and Renovation of CTL and College Library	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	Rehabilitation/ Improvement of Guard House with Info Center	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	Repair and enhancement of Auxiliary Facilities	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	Ground Filling	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	Electrical Rewiring of Academic Building	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	Repair of Academic Building Staircases	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	Repair of CTL classroom ceilings and doors	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	Finishing of windows jmb's of Technology Building ground floor	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	Improvement of campus grounds and sidewalk	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	Installation of Emergency Lights Phase 2	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	Other Maintenance and Preventive Measures	FMAS	Public Bidding/AMP		1st-4th qtr			STF					
	IGP	BDO	Public Bidding/AMP		1st-4th qtr			STF					
	Green Business Initiatives	BDO	Public Bidding/AMP		1st-4th qtr			STF					
	Conduct Series of Seminars and Workshops	BDO	Public Bidding/AMP		1st-4th qtr			STF					
	Project M. A. P. P.	BDO	Public Bidding/AMP		1st-4th qtr			STF					

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
								TOTAL for STF		5,748,860.00			
	Construction												
	Environment and Green Technology Education Building		Public Bidding/AMP		1st quarter		GAA 2017 (funds transferred to DPWH Region 6)			71,000,000.00			
	Renovation of Multi Purpose Hall (BSP)		Public Bidding/AMP		1st quarter		Donation (LGU)			7,000,000.00			
							Sub total			78,000,000.00			
							TOTAL for Donations/Grant			78,000,000.00			
							TOTAL for GAA			8,092,000.00			
							TOTAL for STF			5,748,860.00			
							GRAND TOTAL FOR APP 2019			91,840,860.00			

Prepared by:

[Signature]
RICHELLE A. DELMO
 Head, Bids and Awards Unit

Certified Funds Available / Certified Appropriate Funds Available:

[Signature]
VINCENT G. GARCIA
 Accountant I

Recommending Approval:

[Signature]
GLICERIA ARLYN G. GARANCHO, Ph.D.
 Executive Director and Provost

Approved by:

[Signature]
BERT J. TUGA, Ph.D.
 President

Endorsed by:

[Signature]
DESIREE B. CACERES, Ed.D.
 Chairman, BAC

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