

**Annual Procurement Plan for CY 2020  
South Luzon**

Code (PAP)	Procurement / Program / Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	Date of Receipt of Delivery/Accept	Remarks (Explaining changes from the APP)
					Advertisement/Posting of IFR/RE	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO			
<b>SUPPLIES AND MATERIALS</b>															
	Office Supplies	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020				GAA/STF	679,000.00	489,000.00				
	Customized Table/Cabinet for Model Classroom	FMAS	No	Public Bidding/AMP	2nd Quarter 2020				GAA	50,000.00					
	Printer (heavy duty) for Registrar's Office	Registrar	Yes	Public Bidding/AMP	November - December 2019				GAA	120,000.00					
	Transceiver Radio	FMAS	No	Public Bidding/AMP	1st Quarter 2020				GAA	30,000.00					
	Push Cart	FMAS	No	Public Bidding/AMP	1st Quarter 2020				GAA	10,000.00					
	Hooded Wheeled Trash Bins	FMAS	Yes	Public Bidding/AMP	November - December 2019				GAA	80,000.00					
	Collapsible/Foldable Conference Table	FMAS	No	Public Bidding/AMP	2nd Quarter 2020				GAA	30,000.00					
	Purchase of adjustable ladder	Admin	No	Public Bidding/AMP	1st Quarter 2020				GAA	20,000.00	20,000.00				
	Student Uniforms and Pins	FMAS	Yes	Public Bidding/AMP	October - December 2019; 2nd Quarter				STF	200,000.00					
	Submersible water pump	FMAS	No	Public Bidding/AMP	2nd Quarter 2020				GAA	100,000.00					
	OS and Office License	FMAS	No	Public Bidding/AMP	1st Quarter 2020				GAA	139,000.00					
	Accountable Forms	Cashier		Public Bidding/AMP					GAA						
	Medical Dental and Laboratory Supplies	Campus Clinic	No	Public Bidding/AMP	1st - 4th Quarter 2020				GAA/STF						
	Fuel, Oil and Lubricants	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020				GAA/STF						
	Other Supplies and Materials	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020				GAA/STF	340,000.00	340,000.00				
	Materials for repair and maintenance of Administration Building	FMAS	Yes	Public Bidding/AMP	October - December 2019				GAA/STF	80,000.00					
	Uninterrupted Power Supply (UPS)	FMAS	No	Public Bidding/AMP	1st Quarter 2020				GAA	60,000.00					
	Window Blinds for Offices	FMAS	No	Public Bidding/AMP	1st Quarter 2020				GAA	50,000.00					
	8-Channel CCTV	FMAS	No	Public Bidding/AMP	2nd Quarter 2020				GAA	50,000.00					
	Sound System	FMAS	No	Public Bidding/AMP	2nd Quarter 2020				GAA	100,000.00					
	Books and other Instructional Materials	Library	Yes	Public Bidding/AMP	October 2019 to December 2020				GAA/STF	200,000.00	200,000.00				
<b>UTILITIES</b>															
	Water Services	Admin.	No	Public Bidding/AMP	1st - 4th Quarter 2020				GAA	183,000.00	183,000.00				
	Electricity Services	Admin.	No	Public Bidding/AMP	1st - 4th Quarter 2020				GAA/STF	190,000.00	190,000.00				
<b>COMMUNICATION EXPENSES</b>															
	Postage and Courier Services	Various Offices		Public Bidding/AMP					GAA/STF						
	Landline	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020				GAA	100,000.00	100,000.00				
	Internet Subscriptions	Admin.	No	Public Bidding/AMP	1st - 4th Quarter 2020				GAA	288,000.00	288,000.00				
	Cable, Satellite, Telegraph and Radio	Admin.		Public Bidding/AMP					GAA/STF						
<b>GENERAL MAINTENANCE SERVICES</b>															
	Janitorial Services	Admin.		Public Bidding/AMP											
	Security Services	Admin.	Yes	Public Bidding/AMP	October-November 2019				GAA/STF	1,132,000.00	1,132,000.00				
	Other General Services	Admin.		Public Bidding/AMP											
<b>REPAIRS AND MAINTENANCE</b>															
	Buildings	FMAS	No	Public Bidding/AMP	1st - 4th Quarter 2020				GAA/STF	360,000.00	481,000.00				
	Repair/Rehabilitation of Tanada Building	FMAS	No	Public Bidding/AMP	1st - 4th Quarter 2020				GAA/STF	50,000.00					
	Repair/Rehabilitation of Madrigal Building	FMAS	No	Public Bidding/AMP	1st - 4th Quarter 2020				GAA/STF	50,000.00					
	Repair/ Maintenance of water system	FMAS	No	Public Bidding/AMP	1st - 4th Quarter 2020				GAA	50,000.00					
	Enclosure and concreting of pavement of water supply source	FMAS	No	Public Bidding/AMP	1st Quarter 2020				GAA	40,000.00					
	Repair/Improvement of Registrar's Office	FMAS	No	Public Bidding/AMP	2nd Quarter 2020				GAA	20,000.00					
	Repair of Faculty Room 1 and Accreditation Room	FMAS	No	Public Bidding/AMP	2nd Quarter 2020				GAA	50,000.00					
	Repair of PNUSL Marker	FMAS	No	Public Bidding/AMP	2nd Quarter 2020				GAA	50,000.00					
	Repair/Rehabilitation of Gymnasium	FMAS	No	Public Bidding/AMP	2nd Quarter 2020				GAA/STF	50,000.00					

**PHILIPPINE NORMAL UNIVERSITY**  
**BOARD OF REGENTS**  
**APPROVED**  
 Resolution No. U-3080  
 Date: Feb. 3, 2020

	Office equipment	FMAS	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	225,000.00	225,000.00											
	Purchase of Desktop Computers	Library	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	125,000.00	125,000.00											
	Purchase of LED Projector	Library	No	Public Bidding/AMP	2nd Quarter 2020	GAA	100,000.00	100,000.00											
	Purchase of Furniture and Fixtures for various Offices	FMAS	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF													
	Procurement of other Property Plant and Equipment	FMAS	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	55,000.00	55,000.00											
	<b>ADVERTISEMENTS</b>																		
	Advertising Expenses	Admin.	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	10,000.00	10,000.00											
	Printing and Publication	Admin.	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA	15,000.00	15,000.00											
	<b>LIBRARY AND SUBSCRIPTIONS</b>																		
	Library and Other Reading Materials Subscription	Library		Public Bidding/AMP		GAA/STF													
	Other Subscriptions	Admin.	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	81,000.00	81,000.00											
	<b>TRAVEL</b>																		
	Airfare and Transportation	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	180,000.00	180,000.00											
	Representation Expenses	Admin.	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA	120,000.00	120,000.00											
	<b>TRAINING EXPENSES</b>																		
	Trainings	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	282,000.00	282,000.00											
	<b>INSURANCE</b>																		
	Insurance (Vehicle, PPE and DOLI)	Admin.	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA													
	Rent (Equipment)	Admin.	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	10,000.00	10,000.00											
	<b>OTHER PROGRAMS</b>																		
	Training of Performing Arts Groups	CASDU	No	Public Bidding/AMP	2nd Quarter 2020	STF	70,000.00	70,000.00											
	Sports and Culture Program	CASDU	No	Public Bidding/AMP	2nd Quarter 2020	STF	200,000.00	200,000.00											
	University Day celebration	Various Offices	No	Public Bidding/AMP	Jan-20	GAA	50,000.00	50,000.00											
	Ani-Kaalaman	Various Offices	No	Public Bidding/AMP	2nd Quarter 2020	GAA	150,000.00	150,000.00											
	Medical Mission	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	STF	50,000.00	50,000.00											
	First Aid Training - Workshop	Various Offices	No	Public Bidding/AMP	3rd Quarter 2020	STF	30,000.00	30,000.00											
	Nutrition Month Celebration	Various Offices	No	Public Bidding/AMP	Jul-20	GAA	10,000.00	10,000.00											
	Buwan ng Wika	Various Offices	No	Public Bidding/AMP	Aug-20	GAA	10,000.00	10,000.00											
	Founding Anniversary	Various Offices	No	Public Bidding/AMP	Jul-20	GAA	100,000.00	100,000.00											
	Christmas activities	Various Offices	No	Public Bidding/AMP	Dec-20	GAA	50,000.00	50,000.00											
	<b>SAD PROGRAMS</b>																		
	National Women's Month Celebration	GAD	No	Public Bidding/AMP	Mar-20	GAA	30,000.00	30,000.00											
	Gender Sensitivity Training for Faculty and Staff	GAD	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA	10,000.00	10,000.00											
	Family Day Celebration	GAD	No	Public Bidding/AMP	3rd Quarter 2020	GAA	50,000.00	50,000.00											
	18-Day Campaign to end VAWC	GAD	No	Public Bidding/AMP	4th Quarter 2020	GAA	30,000.00	30,000.00											
	Seminar-workshop for External Stakeholder to end VAWC	GAD	No	Public Bidding/AMP	4th Quarter 2020	GAA	20,000.00	20,000.00											
	<b>RESEARCH</b>																		
	Research and Teacher Education Journal	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	50,000.00	50,000.00											
	Research Innovation	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	30,000.00	30,000.00											
	Research Publication	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	30,000.00	30,000.00											
	Research Presentation	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	50,000.00	50,000.00											
	<b>HR FUNDS</b>																		
	Faculty Enrollment in Trainers Methodology, NC, and other TLE-related Trainings	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	50,000.00	50,000.00											
	Trainings sponsored by ATI or BFAR	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	30,000.00	30,000.00											
	Team Building for Faculty and Staff	Various Offices	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	150,000.00	150,000.00											
	Health and Wellness Program	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	20,000.00	20,000.00											
	Teachers' Day Celebration	Various Offices	No	Public Bidding/AMP	Oct-20	GAA/STF	20,000.00	20,000.00											
	NC-tization of Administrative Staff	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	20,000.00	20,000.00											
	<b>COMMUNITY EXTENSION AND OUTREACH SERVICES</b>																		
	KaMayang Sumasakalkasan	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	20,000.00	20,000.00											
	Pangkabuhayan para kina Juan at Juana	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	20,000.00	20,000.00											
	Dunong ng Kabataan sa PNUSL Melilang	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	20,000.00	20,000.00											
	Empowering Barangay Officials through InfoTech	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	50,000.00	50,000.00											
	PNUSL Alumni Tracker Study	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	30,000.00	30,000.00											
	<b>QUALITY ASSURANCE</b>																		
	RCAT Visit	Admin.	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	75,000.00	75,000.00											

PHILIPPINE NORMAL UNIVERSITY  
 BOARD OF REGENTS  
**APPROVED**  
 Resolution No. 17-2020  
 Date - Feb. 3, 2020



Purchase of Instructional Materials, tools and equipment for Home Economics and Agri-Fishery Arts	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	50,000.00	50,000.00
Workshop on Utilizing Technology as an Alternative Mode of Instruction	Academics	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	20,000.00	20,000.00
Finishing School Seminar	Academics	No	Public Bidding/AMP	1st Quarter 2020	GAA/STF	30,000.00	30,000.00
<b>STUDENT DEVELOPMENT/STUDENT SUPPORT SERVICES</b>							
Health and Wellness Program	OSSAS	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	20,000.00	20,000.00
NC-tization of BTLÉ Students	OSSAS	No					
Student Recruitment Program	OSSAS	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	10,000.00	10,000.00
Disaster Risk and Reduction Management Program	OSSAS	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	30,000.00	30,000.00
LUCTAA 2020	OSSAS	No	Public Bidding/AMP	4th Quarter 2020	GAA/STF	100,000.00	100,000.00
Improvement of Student Government and Torch Offices	OSSAS	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	30,000.00	30,000.00
Improvement of Student's Park	OSSAS	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	100,000.00	100,000.00
Gawad Parangal 2020	OSSAS	No	Public Bidding/AMP	1st Quarter 2020	GAA	20,000.00	20,000.00
<b>INTERNATIONALIZATION AND LINKAGES</b>							
MOA with Bureau of Fisheries and Aquatic Resources (BFAR) and Agricultural Training Institute (ATI)	EDP						
2nd International Conference on Technology and Livelihood Education (ICTLE)	EDP and Academics	Yes	Public Bidding/AMP	October 2019 - February 2020	STF	150,000.00	150,000.00
Membership campaign for Youth ALTA	Academics	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	10,000.00	10,000.00
<b>REGIONAL EVENTS, PROMOTIONS AND PR</b>							
Enhancement of TLE Bazaar / Construction of 5 units of collapsible booths	Various Offices	No	Public Bidding/AMP	2nd Quarter 2020	GAA	50,000.00	50,000.00
Edible Landscaping of TechnoDemo Farm	Various Offices	No		2nd Quarter 2020			
From Demo Farm to Kitchen Lab	Various Offices	No	Public Bidding/AMP	2nd Quarter 2020	GAA	50,000.00	50,000.00
Regional Technolympics 2020	Various Offices	No	Public Bidding/AMP	2nd - 3rd Quarter 2020	GAA	30,000.00	30,000.00
<b>FINANCIAL ASSET AND MANAGEMENT SUPPORT PROGRAM (FASP)</b>							
BLEPT Review	Admin/BDO	No	Public Bidding/AMP	2nd - 3rd Quarter 2020	GAA/STF	500,000.00	500,000.00
Opening of Souvenir Shop	Admin/BDO	No	Public Bidding/AMP	2nd Quarter 2020	STF	30,000.00	30,000.00
Canteen Operation	Admin/BDO	No	Public Bidding/AMP	1st - 4th Quarter 2020	STF	50,000.00	50,000.00
Rental of University facilities (Gym, ItEC, Computer Laboratory, etc)	Admin/BDO	No	Public Bidding/AMP	1st - 4th Quarter 2020	STF	50,000.00	50,000.00
<b>KNOWLEDGE MANAGEMENT</b>							
Software Renewal	Admin.	No	Public Bidding/AMP	2nd Quarter 2020	STF	200,000.00	200,000.00
Workshop on IM Publication	Various Offices	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	30,000.00	30,000.00
Syllabi Development for BMSEE Major Courses	Various Offices	No	Public Bidding/AMP	1st - 2nd Quarter 2020	GAA/STF	25,000.00	25,000.00
Enhancement of Library Holdings-	Library	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	250,000.00	250,000.00
Upgrading of PWEBSS	Admin.	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	100,000.00	100,000.00
<b>CONTINUING PROFESSIONAL EDUCATION AND LIFELONG LEARNING</b>							
Second Training Program for TLE Teachers of DepED Quezon	EDP and Academics	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	50,000.00	50,000.00
<b>GOOD GOVERNANCE</b>							
Review/Revisit Citizen's Charter	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	10,000.00	10,000.00
Meetings and Planning Workshops	Various Offices	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	50,000.00	50,000.00
<b>PHYSIC</b>							
Structuring of model classroom/improvement of classrooms	Admin	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	30,000.00	30,000.00
Refurbishment/Repair of the Instructional Technology Center (ITeC)	Admin	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	100,000.00	100,000.00
Improvement of FMAS/Supply and Property Offices	Admin.	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	100,000.00	100,000.00
Construction of the PNU South Luzon Signage	Admin.	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	250,000.00	250,000.00
Electrical Upgrading	FMAS	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA	2,000,000.00	2,000,000.00
Rehabilitation of Campus Electrical System	Admin.	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	350,000.00	350,000.00
Installation of sliding windows and blinds for Administration Building	Admin.	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	150,000.00	150,000.00

PHILIPPINE NORMAL UNIVERSITY  
BOARD OF REGENTS  
APPROVED

Resolution No. U-3080  
Date: Feb. 3, 2020

Procurement of Generator	Admin.	No	Public Bidding/AMP	1st Quarter 2020	GAA/STF	400,000.00	400,000.00				
Completion of Demo Farm	Admin.	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	150,000.00	150,000.00				
Procurement of Cabinets for Cultural Groups	Admin.	No	Public Bidding/AMP	2nd Quarter 2020	STF	60,000.00	60,000.00				
Construction of Drainage System	Admin.	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	100,000.00	100,000.00				
Repair of comfort rooms of Administration and Nantes Buildings	Admin.	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	100,000.00	100,000.00				
Repair and Rehabilitation of Classrooms in Nantes and Madrigal Buildings	Admin.	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	100,000.00	100,000.00				
Provision of Pedestrian Lane and other Signages	Admin.	No	Public Bidding/AMP	2nd Quarter 2020	GAA/STF	70,000.00	70,000.00				
Other Preventive Maintenance Activities	Admin.	No	Public Bidding/AMP	1st - 4th Quarter 2020	GAA/STF	370,000.00	370,000.00				
						<b>GRAND TOTAL</b>	<b>1,890,000.00</b>				

Prepared by:

*Dandy V. Surio*  
**DANDY V. SURIO**  
 Chairman, BAC

Certified Funds Available / Certified Appropriate Funds Available:

*Pressie E. Recomendable*  
**PRESSIE E. RECOMENDABLE**  
 In-charge, Accounting Office

Recommending Approval:

*Marites C. Geronimo*  
**MARITES C. GERONIMO**  
 Executive Director and Provost

Approved by:

*Bert J. Tuga*  
**BERT J. TUGA**  
 President

Subject to approval by the Board of Regents

**PHILIPPINE NORMAL UNIVERSITY**  
**BOARD OF REGENTS**  
**APPROVED**  
 Resolution No. U-3080  
 Date Feb. 3, 2020 *ft*