

Macabebe Water District Annual Procurement Plan-Non CSE for FY 2020


Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Common use supply	Admin/All Section	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly	Corporate Budget	2,664,718.26	2,664,718.26		Various common supplies and materials available at PS
	Other Supplies (not available in DBM)	Admin/All Section	Shopping	Monthly	N/A	Monthly	Monthly	Corporate Budget	175,000.00	175,000.00		Various office supplies and materials not available at PS
	Office Equipments/Devices	Admin/All Section	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	75,000.00		75,000.00	Office Equipment/Devices(Aircon,CCTV System,Digital Camera,Radio Handset)
	Information Technology Parts & Accessories & Perip	Admin/All Section	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	87,000.00		87,000.00	IT Equipment and accessories (Printer,External Hard Drive,Computer,Laptop,CPU,AVR,UPS, Scanner, etc.)
	Information Technology	Admin-HR	Shopping	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	50,000.00	50,000.00		Repair and Maintenance, IT equipment and Software
	Furniture/Fixture	Admin/All Section	Shopping	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	303,000.00		303,000.00	Furniture & Fixture (Swivel Chair,Filing Cabinet,Office tables, etc.)
	Janitorial Supplies	Admin-HR	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	35,000.00	35,000.00		Housekeeping Supplies
	Professional Services	Admin-HR	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	50,000.00	50,000.00		Legal Services (Notarial Fees and Professional Fees)
		Admin-HR	Direct Contracting	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	50,000.00	50,000.00		Updating Website(Compliance with transparency requirements)
		Admin-HR	Direct Contracting	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	50,000.00	50,000.00		
	General Repair and Maintenance Services	Admin-HR	NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	Corporate Budget	330,000.00	330,000.00		Repair and maintenance of MWD Office Building
		Admin-HR	NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	Corporate Budget	100,000.00	100,000.00		Repair and maintenance of various office equipment, as needed
		Admin-HR	NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	Corporate Budget	25,000.00	25,000.00		Repair and maintenance of various furniture and fixture of MWD office
		Admin-HR	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	75,000.00	75,000.00		Repair and maintenance of MWD service vehicle including labor, materials and change oils
	Advertisement/Printing	Admin-HR	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	30,000.00	30,000.00		Publication requirements of MWD/Materials for ARTA
		Admin-HR	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	20,000.00	20,000.00		Provision for printing and binding documents
		Admin-HR	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	35,000.00	35,000.00		Intends for Advertisement/Tokens/Rewards and other incentives
	Venue for Hosting and other programs	Admin-HR	NP-53.10 Lease of Real Property and Venue	N/A	N/A	as needed	as needed	Corporate Budget	75,000.00	75,000.00		Venue for hosting association meetings and MWD orientations
	Accountable Form	Finance Section	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	100,000.00	100,000.00		For disbursements,billing and collections like checkbooks,Official Receipts,Collectors Receipts
	Professional Services	Finance Section	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	150,000.00	150,000.00		Auditing Fee
	Professional Services	GM's Office	NP-53.7 Highly Technical Consultants	as needed	N/A	as needed	as needed	Corporate Budget	50,000.00	50,000.00		Managerial/Technical Consultant
	Diesel/Gas	GM/Production Section	Direct Contracting	N/A	N/A	Monthly	Monthly	Corporate Budget	525,000.00	525,000.00		Fuel, Oil and Lubricants for MWD's daily activities(fuel charge vary from time to time)
	Electricity	GM / Main Office	Direct Contracting	N/A	N/A	Monthly	Monthly	Corporate Budget	150,000.00	150,000.00		MWD main office electric consumptions
	Electricity	GM/Production Section	Direct Contracting	N/A	N/A	Monthly	Monthly	Corporate Budget	11,500,000.00	11,500,000.00		MWD pumping stations electric consumptions
	IT Broadcasting and Telecommunication	GM/All Section	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	170,000.00	170,000.00		Provision for mobile phone line to officers and other authorized personnel
	Internet Services	GM/All Section	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	65,000.00	65,000.00		Internet Connection Subscription
	Machine Tools	Engineering Section	Shopping	2nd Quarter	N/A	2nd Quarter	2nd Quarter	Corporate Budget	260,000.00		260,000.00	Lump Sum Hand tools & Equipments (Elect,Plumbing,Carpentry tools & Equip.)
	Safety and Occupational Products	Engineering Section	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	50,000.00	50,000.00		Lump Sum Safety Gears/Protective Gears/Warning Devices
	Water Service Connection Materials/Fittings	Engineering Section	Shopping	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	1,350,000.00		1,350,000.00	Lump Sum Materials/Fittings for Service Connections
		Engineering Section	Shopping	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	1,350,000.00		1,350,000.00	Purchase of Water Meters 1/2" diameter
	Hardware and Construction Supplies	Engineering Section	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	250,000.00	250,000.00		Lump Sum Construction Materials for Restoration (Cement,Sand,Gravel,Paint,Thinner,Plywood,etc.)
	Industrial Machinery and Equipment	Engineering Section	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	500,000.00		500,000.00	Purchase of Flowmeter for MWD Pumping Stations
		Engineering Section	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	400,000.00		400,000.00	Purchase Chlorinator for MWD Pumping Stations

Well Drilling and Construction Services	Engineering Section	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	12,000,000.00		12,000,000.00	Drilling of 2 Exploratory/Production Well
	Engineering Section	Competitive Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	750,000.00		750,000.00	Construction of Pump House
Transmission and Distribution Lines	Engineering Section	Competitive Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	7,000,000.00		7,000,000.00	Labor and Materials for Rehabilitation/Upgrading Projects (Pipelaying)
MWD Office Building	Engineering Section	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	5,500,000.00		5,500,000.00	Purchase of lot including labor and materials for new office building
Power Generation and Distribution Machinery	Production Section	Competitive Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	1,980,000.00		1,980,000.00	Generator Set
	Production Section	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	414,700.00		414,700.00	Purchase of brand new transformers
	Production Section	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	150,000.00		150,000.00	Purchase of Chlorine Residual Tester
	Production Section	NP-53.2 Emergency Cases	as needed	N/A	as needed	as needed	Corporate Budget	400,000.00		400,000.00	Purchase of 1 set of Pump and Motor
	Production Section	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	200,000.00	200,000.00		other PPE
Office Equipments and Consumables	Production Section	Shopping	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	750,000.00		750,000.00	Purchase of Chlorine Dioxide for disinfection of water supply
General Repair and Maintenance Services	Production Section	NP-53.2 Emergency Cases	as needed	N/A	as needed	as needed	Corporate Budget	2,200,000.00		2,200,000.00	Rehabilitation of Wells
	Production Section	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	275,000.00	275,000.00		Repair of various pumping stations (Perimeter fence, doors, ceilings, windows, steel gates, and roofing)
	Production Section	Shopping	as needed	N/A	as needed	as needed	Corporate Budget	250,000.00	250,000.00		Generator Maintenance
Professional Services	Production Section	Shopping	Monthly	N/A	Monthly	Monthly	Corporate Budget	175,000.00	175,000.00		Acquiring the expertise of an electro-mechanical engineer for MWD pumping stations
	Production Section	Shopping	Monthly	N/A	Monthly	Monthly	Corporate Budget	500,000.00	500,000.00		Conduct lab test to MWD water sample
TOTAL								53,594,418.26	18,124,718.26	35,469,700.00	

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