

**DEPARTMENT OF TOURISM, REGION 2 Annual Procurement Plan for FY 2020**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Provision for ACCOMMODATION	Tourism Policy Formulation and Development Plan	NP-53.9 - Small Value Procurement					GoP	25,000.00	25,000.00		Provision of accommodation for the conduct of various TPFDP PAPs
50202010 00	Review , consultation workshops , site inspection , capability trainings for Local Tourism Development Plan Formulation/Updating for Nueva Vizcaya			January	January	January	January					
50202010 00	Review , consultation workshops , site inspection , capability trainings for Local Tourism Development Plan Formulation/Updating for Quirino			February	February	February	February					
50202010 00	Review , consultation workshops , site inspection , capability trainings for Local Tourism Development Plan Formulation/Updating for Isabela			February	February	February	February					
50202010 00	Review , consultation workshops , site inspection , capability trainings for Local Tourism Development Plan Formulation/Updating for Batanes			March	March	March	March					
	Provision for ACCOMMODATION	Training	NP-53.9 - Small Value Procurement					GoP	255,000.00	255,000.00		Provision of accommodation for the conduct of various regular trainings
50202010 00	Cultural Tourism Development Workshop - Batanes			July	July	July	July					
50202010 00	Tour Packaging Development Seminar Workshop - Isabela - Districts 1-3			April	April	April	April					
50202010 00	Tour Packaging Development Seminar Workshop - Isabela - Districts 4-6			February	February	February	February					
50202010 00	Community-Based Tourism Kulinarya Workshop			February	February	February	February					
50202010 00	Product Development Seminar Workshop for Accredited Agri Tourism Farm			January	January	January	January					
	Provision for ACCOMMODATION	Product Development	NP-53.9 - Small Value Procurement						97,500.00	97,500.00		Provision of accommodation for the conduct of various Product Development initiatives
50201010 00	Tourism Product Launching			June	June	June	June					
50299030 00	Tourism Product Validation			August	August	August	August					
	Provision for ACCOMMODATION	Market Development	NP-53.9 - Small Value Procurement					GoP	528,500.00	528,500.00		Provision of accommodation for attendance/participation to various national events/exhibits
50299030 00	Attendance to National Events and Exhibits			various dates								
	Provision for ACCOMMODATION	Accreditation	NP-53.9 - Small Value Procurement					GoP	457,200.00	457,200.00		Provision of accommodation for various accreditation activities
50201010 00	Inventory & Accreditation Campaign: Survey & mapping for the accreditation universe data			various dates								
50201010 00	PAS Orientation and Accreditation Updates			various dates								
50201010 00	Mobile & Regular Accreditation Orientation; PAS, new MC's, new revised standards of TTA's and Tour Guides			various dates								
50201010 00	Mobile & Regular Accreditation Orientation: Accommodation Facilities			various dates								
50201010 00	Benchmarking on Accredited Tourism Farm Sites			April	April	April	April					
	Provision for MEALS and CATERING SERVICES	Tourism Policy Formulation and Development Plan	NP-53.9 - Small Value Procurement					GoP	191,250.00	191,250.00		
50202010 00	Consultation and Review of Local Tourism Development Plan for the 5 Provinces			various dates								
50202010 00	Convergence initiatives			various dates								
	Provision for MEALS and CATERING SERVICES	Tourism Policy Formulation and Development Plan	NP-53.9 - Small Value Procurement					GoP	590,430.00	590,430.00		
50202010 00	Cultural Tourism Development Workshop			July	July	July	July					
50202010 00	Tour Packaging Development Workshop			various dates								
50202010 00	Community-Based Tourism Kulinarya Workshop			February	February	February	February					
50202010 00	Product Development Seminar Workshop			January	January	January	January					
	Provision for MEALS and CATERING SERVICES	Product Development	NP-53.9 - Small Value Procurement					GoP	105,000.00	105,000.00		
50299030 00	Launching & Validation of Tourism Circuits											
	Provision for MEALS and CATERING SERVICES	Accreditation	NP-53.9 - Small Value Procurement					GoP	465,150.00	465,150.00		
50299030 00	Caucus Activity of Accreditation			Quarterly								

50299030 00	Inventory & Accreditation Campaign: Survey & mapping for the accreditation universe data			various dates					
50299030 00	PAS Orientation and Accreditation Updates			various dates					
50299030 00	Mobile & Regular Accreditation: Orientation re PAS, new MCs, new revised standards of TTAs and Tour Guides			various dates					
50299030 00	Mobile & Regular Accreditation: Validation, inspection and monitoring of Accommodation Facilities			various dates					
50299030 00	Mobile & Regular Accreditation: Secondary Tourism Enterprise			various dates					
	Provision for MEALS and CATERING SERVICES	Accreditation	NP-53.9 - Small Value Procurement			GoP	108,800.00	108,800.00	
50299030 00	Benchmarking on Accredited Tourism Farm Sites			April	April	April	April		
	Provision for MEALS and CATERING SERVICES	Market Development	NP-53.9 - Small Value Procurement			GoP	283,200.00	283,200.00	
50299030 00	Attendance to National Events and Exhibits			various dates			-	-	
	<b>VAN RENTAL</b>					GoP	-	-	
50299050 03	Consultation and Review of Local Tourism Development Plan for the 5 Provinces	Tourism Policy Formulation and Development Plan	NP-53.9 - Small Value Procurement	various dates			150,000.00	150,000.00	
50299050 03	Regular Trainings	Training	NP-53.9 - Small Value Procurement	various dates			90,000.00	90,000.00	
50299050 03	Launching & Validation of Tourism Circuits	Product Development	NP-53.9 - Small Value Procurement	various dates			30,000.00	30,000.00	
50299050 03	Attendance to National Events and Exhibits/Local Festivals	Market Development	NP-53.9 - Small Value Procurement	various dates			15,000.00	15,000.00	
50299050 03	Inventory & Accreditation Campaign: Survey & mapping for the accreditation universe data	Accreditation	NP-53.9 - Small Value Procurement	various dates			65,000.00	65,000.00	
50299050 03	PAS Orientation and Accreditation Updates	Accreditation	NP-53.9 - Small Value Procurement	various dates			10,000.00	10,000.00	
50299050 03	Mobile & Regular Accreditation: Validation, inspection and monitoring of Accommodation Facilities	Accreditation	NP-53.9 - Small Value Procurement	various dates			20,000.00	20,000.00	
50299050 03	Mobile & Regular Accreditation: Secondary Tourism Enterprise	Accreditation	NP-53.9 - Small Value Procurement	various dates			60,000.00	60,000.00	
50299050 03	Benchmarking on Accredited Tourism Farm Sites	Accreditation	NP-53.9 - Small Value Procurement	April	April	April	April	56,000.00	56,000.00
50299050 03	Participation/Involvement to regional and national conferences, meetings, dialogues, fora and consultations with other NGAs, LGUs, NGOs, Pos	GASS	NP-53.9 - Small Value Procurement	various dates			30,000.00	30,000.00	
50299050 03	<b>TRICYCLE RENTAL</b>	Accreditation	Direct Contracting	various dates		GoP	6,000.00	6,000.00	
	<b>PLANE TICKETS</b>					GoP			
50201010 00	Consultation and Review of Local Tourism Development Plan for the 5 Provinces	Tourism Policy Formulation and Development Plan	NP-53.9 - Small Value Procurement	various dates			47,000.00	47,000.00	
50201010 00	Convergence initiatives	Tourism Policy Formulation and Development Plan	NP-53.9 - Small Value Procurement	various dates			20,000.00	20,000.00	
50201010 00	Regular Trainings	Training	NP-53.9 - Small Value Procurement	various dates			97,000.00	97,000.00	
50201010 00	Attendance to National Events and Exhibits/Local Festivals	Market Development	NP-53.9 - Small Value Procurement	various dates			62,500.00	62,500.00	
50201010 00	Mobile & Regular Accreditation: Orientation re PAS, new MCs, new revised standards of TTAs and Tour Guides	Accreditation	NP-53.9 - Small Value Procurement	various dates			20,000.00	20,000.00	

*ft domis*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

50201010 00	Mobile & Regular Accreditation: Validation, inspection and monitoring of Accommodation Facilities	Accreditation	NP-53.9 - Small Value Procurement	various dates				20,000.00	20,000.00	
OFFICE SUPPLIES							GoP	-		
50203010 00	Consultation and Review of Local Tourism Development Plan for the 5 Provinces	Tourism Policy Formulation and Development Plan	NP-53.5 Agency-to-Agency	various dates				24,822.55	24,822.55	
50203010 00	Statistical Report Generation	Tourism Policy Formulation and Development Plan	NP-53.5 Agency-to-Agency	various dates				772.00	772.00	
50203010 00	Regular Trainings	Training	NP-53.5 Agency-to-Agency	various dates				46,668.35	46,668.35	
50203010 00	Attendance to National Events and Exhibits/Local Festivals		NP-53.5 Agency-to-Agency	various dates				21,400.00	21,400.00	
50203010 00	Inventory & Accreditation Campaign: Survey & mapping for the accreditation universe data	Accreditation	NP-53.5 Agency-to-Agency	various dates				9,245.92	9,245.92	
50203010 00	PAS Orientation and Accreditation Updates	Accreditation	NP-53.5 Agency-to-Agency	various dates				5,172.03	5,172.03	
50203010 00	Mobile & Regular Accreditation: Orientation re PAS, new MCs, new revised standards of TTAs and Tour Guides	Accreditation	NP-53.5 Agency-to-Agency	various dates				28,697.49	28,697.49	
50203010 00	Mobile & Regular Accreditation: Validation, inspection and monitoring of Accommodation Facilities	Accreditation	NP-53.5 Agency-to-Agency	various dates				5,000.34	5,000.34	
50203010 00	Mobile & Regular Accreditation: Secondary Tourism Enterprise	Accreditation	NP-53.5 Agency-to-Agency	various dates				2,498.00	2,498.00	
50203010 00	From PS	GASS	NP-53.5 Agency-to-Agency	N/A	N/A	monthly	monthly	96,924.39	96,924.39	Common-use of office supplies available at the Procurement Service
50203010 00	Outside PS	GASS	NP-53.9 - Small Value Procurement	Indicate Date	N/A	monthly	monthly	83,545.00	83,545.00	Common-use of office supplies NOT available at the Procurement Service
OTHER OFFICE SUPPLIES							GoP	-		
50203990 00	Launching & Validation of Tourism Circuits	Tourism Policy Formulation and Development Plan	NP-53.9 - Small Value Procurement	various dates				40,000.00	40,000.00	
50203990 00	Attendance to National Events and Exhibits/Local Festivals	Market Development	NP-53.9 - Small Value Procurement	various dates				649,500.00	649,500.00	
50203990 00	Inventory & Accreditation Campaign: Survey & mapping for the accreditation universe data	Accreditation	NP-53.9 - Small Value Procurement	various dates				2,500.00	2,500.00	
50203990 00	Mobile & Regular Accreditation: Orientation re PAS, new MCs, new revised standards of TTAs and Tour Guides	Accreditation	NP-53.9 - Small Value Procurement	various dates				2,360.00	2,360.00	
50203990 00	Tablet/galaxy	Accreditation	NP-53.9 - Small Value Procurement	various dates				14,990.00	14,990.00	
50203990 00	Production of various IECs	Accreditation	NP-53.9 - Small Value Procurement	various dates				70,000.00	70,000.00	
FUEL, OIL, & LUBRICANTS							GoP	-		
50203090 00	Attendance to National Events and Exhibits/Local Festivals	Market Development	Direct Contracting	various dates				35,100.00	35,100.00	
50203090 00	PAS Orientation and Accreditation Updates	Accreditation	Direct Contracting	various dates				5,000.00	5,000.00	

*Stomach*

*[Signature]*

*[Signature]*

*[Signature]*

50203090 00	Mobile & Regular Accreditation: Orientation re PAS, new MCs, new revised standards of TTAs and Tour Guides	Accreditation	Direct Contracting	various dates				9,000.00	9,000.00		
50203090 00	Mobile & Regular Accreditation: Validation, inspection and monitoring of Accommodation Facilities	Accreditation	Direct Contracting	various dates				3,000.00	3,000.00		
50203090 00	Fuel, oil & lubricants (service vehicle)	GASS	Direct Contracting	as needed				35,000.00	35,000.00	change oil, other lubricants for the DOT Region 2 service vehicle	
50203090 00	Fuel, oil & lubricants (generator)	GASS	Direct Contracting	as needed				32,000.00	32,000.00		
CELL CARDS							GoP	-			
50205020 01	Tour Packaging Development Seminar Workshop - Isabela - Districts 4-6		NP-53.9 - Small Value Procurement	N/A	N/A	February	February	2,000.00	2,000.00		
50205020 01	Inventory & Accreditation Campaign: Survey & mapping for the accreditation universe data		NP-53.9 - Small Value Procurement	Indicate Date	N/A	various dates	various dates	1,000.00	1,000.00		
50205020 01	PAS Orientation and Accreditation Updates		NP-53.9 - Small Value Procurement	Indicate Date	N/A	various dates	various dates	2,000.00	2,000.00		
50205020 01	Mobile & Regular Accreditation: Orientation re PAS, new MCs, new revised standards of TTAs and Tour Guides		NP-53.9 - Small Value Procurement	Indicate Date	N/A	various dates	various dates	3,000.00	3,000.00		
50205020 01	Mobile & Regular Accreditation: Validation, inspection and monitoring of Accommodation Facilities		NP-53.9 - Small Value Procurement	Indicate Date	N/A	various dates	various dates	3,500.00	3,500.00		
COMMUNICATION							GoP	-			
50205020 02	Telephone-Landline	GASS	Direct Contracting	monthly				25,240.00	25,240.00	Landlines and cellular phone lines for DOT office and officials	
50205020 01	Telephone-Mobile	GASS	Direct Contracting	monthly				48,000.00	48,000.00		
50205030 00	Internet	GASS	Direct Contracting	monthly				53,760.00	53,760.00		
50205010 00	postage & courier	GASS	NP-53.9 - Small Value Procurement	as needed				15,000.00	15,000.00		
REPAIRS & MAINTENANCE							GoP	-			
50213050 02	Office Equipment	GASS	NP-53.9 - Small Value Procurement	as needed				50,000.00	50,000.00		
50213040 00	Building	GASS	NP-53.9 - Small Value Procurement	as needed				100,000.00	100,000.00		
50213060 01	Motor Vehicle	GASS	NP-53.9 - Small Value Procurement	as needed				100,000.00	100,000.00	Provision for the repair and maintenance of official motor vehicle	
50212030 00	SECURITY SERVICES	GASS	NP-53.9 - Small Value Procurement	Dec-19	Dec-19	Dec-19	Dec-19	GoP	500,000.00	500,000.00	Provision of two (2) security personnel per approved technical specifications
50212000 00	GENERAL SERVICES	GASS	NP-53.9 - Small Value Procurement	as needed				GoP	40,000.00	40,000.00	
50204020 00	ELECTRICITY	GASS	Direct Contracting	monthly				GoP	430,000.00	430,000.00	
50204010 00	WATER	GASS	Direct Contracting	monthly				GoP	20,000.00	20,000.00	
50215030 00	INSURANCE	GASS	NP-53.5 Agency-to-Agency	annually				GoP	45,000.00	45,000.00	
PROFESSIONAL SERVICES							GoP	-			
50211990 00	Job-Order	Tourism Policy Formulation and Development Plan	Competitive Bidding	semestral				136,000.00	136,000.00	Job Orders subject to the renewal of the contract based on the performance evaluation	
50211990 00	Job-Order	Training	Competitive Bidding	semestral				120,000.00	120,000.00		
50211990 00	Job-Order	Market Development	Competitive Bidding	semestral				240,000.00	240,000.00		
50211990 00	Job-Order	Accreditation	Competitive Bidding	various dates				334,460.00	334,460.00		
50211990 00	Cultural Performers	Product Development	Direct Contracting	various dates				60,000.00	60,000.00		
50211990 00	Cultural Performers	Market Development	Direct Contracting	various dates				60,000.00	60,000.00		

*Johnnie F. Boag*

*[Signature]*

*[Signature]*

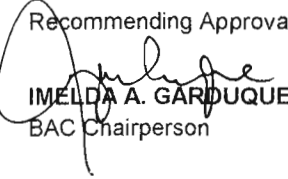
*[Signature]*

50202010 00	Training Resource Speakers	Training	Direct Contracting	various dates		105,600.00	105,600.00		
50202010 00	Training Resource Speakers	Market Development	Direct Contracting	various dates		67,200.00	67,200.00		
50211990 00	Booth Contractors	Market Development	NP-53.9 - Small Value Procurement	various dates		420,000.00	420,000.00		booth desing and maintenance to various National Tourism Events/Exhibits
50299050 01	VENUE RENTAL	Market Development	NP-53.9 - Small Value Procurement	various dates	GoP	5,000.00	5,000.00		
50299050 04	LED RENTAL	Market Development	NP-53.9 - Small Value Procurement	various dates	GoP	1,650.00	1,650.00		
50211010 00	LEGAL SERVICES	GASS	Direct Contracting	as needed	GoP	10,000.00	10,000.00		

Prepared by:

  
**ROMEO C. SARANGUIAN, JR.**  
 Head, BAC Secretariat

Recommending Approval:

  
**IMELDA A. GARDUQUE**  
 BAC Chairperson

  
**LELIA E. BLANCAFLOR**  
 Member

  
**THOMAS G. SANTOS**  
 Member

  
**CHARO T. CAISE**  
 Member

**JOYLYN P. CAUILAN**  
 Member

Approved  
 Disapproved

  
**FANIBETH T. DOMINGO, EnP**  
 Officer-In-Charge/ Chief Tourism Operations Officer