

DEPARTMENT OF LABOR AND EMPLOYMENT

Regional Office No. 1

San Fernando City, La Union

CY2020 Annual Procurement Plan (Non-CSE)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/P osting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	EMPLOYMENT FACILITATION PROGRAM (31010000000000)												
	- <i>Public Employment Service</i>	TSSD/FOs	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoF	20,000.00	20,000.00	Public Employment Service Meetings Conduct of Job Fairs	
		TSSD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	Jan-Dec 2020	GoP	130,000.00	130,000.00	Supplies and Materials	
		TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	25,000.00	25,000.00	Fuel, oil, lubricant expenses	
		TSSD	NO	Direct Contracting	N/A	N/A	N/A	Jan-Dec 2020	GoP	80,000.00	80,000.00	Communication Expenses (Mobile, landline, internet)	
		TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	100,000.00	100,000.00	Professional Services	
	- <i>Special Program for Employment of Students (SPES)</i>	TSSD/FOs	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	Jan-Dec 2020	GoP	90,000.00	90,000.00	Supplies and Materials	
		TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	10,000.00	10,000.00	Procurement of Carbonized SPES Forms/SPES IDs	
		TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	200,000.00	200,000.00	Training Expenses	
		TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	40,000.00	40,000.00	Fuel, oil, lubricant expenses	
		TSSD	NO	Direct Contracting	N/A	N/A	N/A	Jan-Dec 2020	GoP	85,000.00	85,000.00	Communication Expenses (Mobile, landline, internet)	
		TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	100,000.00	100,000.00	Professional Services	
		TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	15,000.00	15,000.00	Repair and Maintenance (Vehicles)	
		TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	62,000.00	62,000.00	Conduct of meetings	
	EMPLOYMENT PRESERVATION AND REGULATION PROGRAM (32010000000000)												
	- <i>Workers' Organization Dev't and Empowerment</i>	TSSD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	May-Dec 2020	GoF	5,000.00	5,000.00	Supplies and Materials	
		TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	May-Dec 2020	GoP	5,000.00	5,000.00	Trainings Expenses	
		TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	3,000.00	3,000.00	Fuel, oil, lubricant expenses	
		TSSD	NO	Direct Contracting	N/A	N/A	N/A	Jan-Dec 2020	GoP	6,000.00	6,000.00	Communication Expenses (Mobile, landline, internet)	
		TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	10,000.00	10,000.00	Professional Services	
	- <i>Labor Law Compliance</i>	TSSD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	Jan-Dec 2020	GoP	300,000.00	300,000.00	Supplies and Materials	
		TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	500,000.00	500,000.00	Capacity Bulding for Labor Inspectors, Orientation on DOLE Programs (including supplies)	
		TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	25,000.00	25,000.00	Fuel, oil, lubricant expenses	
		TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	50,000.00	50,000.00	Utility Expenses	
		TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	120,000.00	120,000.00	Professional Services	
		TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	200,000.00	200,000.00	General Services	
		TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	35,000.00	35,000.00	Repair and Maintenance (Equipments)	
		TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	10,000.00	10,000.00	Advertising Expenses	
		TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	200,000.00	200,000.00	Printing and Publication Expenses	
		TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	50,000.00	50,000.00	Conduct of meetings/representation expenses	
		TSSD	NO	Direct Contracting	N/A	N/A	N/A	Jan-Dec 2020	GoP	730,000.00	730,000.00	Communication Expenses	
	- <i>Labor Relations</i>	TSSD	NO	Shopping	N/A	N/A	N/A	May-Dec 2020	GoP	5,000.00	5,000.00	Trainings Expenses	
		TSSD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	May-Dec 2020	GoP	75,000.00	75,000.00	Supplies and Materials	
		TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	20,000.00	20,000.00	Fuel, oil, lubricant expenses	
		TSSD	NO	Direct Contracting	N/A	N/A	N/A	Jan-Dec 2020	GoP	59,000.00	59,000.00	Communication Expenses	

	TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	80,000.00	80,000.00	Professional Services
	TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	10,000.00	10,000.00	Advertising Expenses
	TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	10,000.00	10,000.00	Printing and Publication Expenses
	TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	50,000.00	50,000.00	Conduct of meetings/representation expenses
WORKERS' PROTECTION AND WELFARE PROGRAM(3301005000000000)											
- Livelihood and Emergency Employment	TSSD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	Jan-Dec 2020	GoP	60,000.00	60,000.00	Supplies and Materials
	TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	95,000.00	95,000.00	Training Expenses
	TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	30,000.00	30,000.00	Fuel, oil, lubricant expenses
	TSSD	NO	Direct Contracting	N/A	N/A	N/A	Jan-Dec 2020	GoP	70,000.00	70,000.00	Communication Expenses
	TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	525,000.00	525,000.00	Professional Services
	TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	20,000.00	20,000.00	Conduct of meetings/representation expenses
	TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	111,000.00	111,000.00	Other Maintenance & Operating Expense
- Welfare Services	TSSD/FOs	NO	Shopping	N/A	N/A	N/A	May 2020	GoP	30,000.00	30,000.00	Training Expenses
	TSSD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	May-Aug 2020	GoP	50,000.00	50,000.00	Supplies and Materials
	TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	40,000.00	40,000.00	Fuel, oil, lubricant expenses
	TSSD	NO	Direct Contracting	N/A	N/A	N/A	Jan-Dec 2020	GoP	80,000.00	80,000.00	Communication Expenses
	TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	20,000.00	20,000.00	Professional Services
	TSSD	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	24,000.00	24,000.00	General Services
	TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	20,000.00	20,000.00	Repair and Maintenance (Equipments)
	TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	10,000.00	10,000.00	Printing and Publication Expenses
	TSSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	51,000.00	51,000.00	Conduct of meetings/representation expenses
GENERAL ADMINISTRATION AND SUPPORT											
- Training Expenses	RO	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	319,000.00	319,000.00	Basic Customer Service
											Updates of Policies & Guidelines of Government Agencies
											Capacity Building for DOLE-RO 1 Employees
											Technical Report Writing
											Oral & Written Communication
											Presentation Skills
											Property Management Training/RA9184
											Records Management Training
											Supervisory Development Course Tracks 1, 2 & 3
											OESB Accredited
											Leadership Training
											Decision Making Training
											Planning and Organizing Training
											Orientation on DOLE Programs, Policies, Benefits, etc
											SO Trainings/Awareness
											Teambuilding
											DOLE PRAISE Awards
											Salamat Mabuhay Program
											DOLE Anniversary Celebration
- Repair and Maintenance	RO/FOs	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	25,000.00	25,000.00	Repair and Maintenance of buildings & other structures,
	RO/FOs	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	70,000.00	70,000.00	Repair motor vehicles
- Printing & Publication	RO	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	July-Dec 2020	GoP	50,000.00	50,000.00	Printing and Publication Expenses
- Rent/Lease Expenses	RO/FOs	YES	Shopping	N/A	N/A	N/A	January 2020	GoP	2,050,000.00	2,050,000.00	Rents - Building and Structures
- Professional Services	RO/FOs	NO	Shopping	N/A	N/A	N/A	July-Dec 2020	GoP	400,000.00	400,000.00	Auditing Services
- Communication Expenses	RO/FOs	NO	Direct Contracting	N/A	N/A	N/A	Jan-Dec 2020	GoP	415,000.00	415,000.00	Mobile loads, postage and deliveries, landline & data subscription, cables

- Utility Expenses	RO/FOs	NO	Direct Contracting	N/A	N/A	N/A	Jan-Dec 2020	GoP	100,000.00	100,000.00	Water Expenses
- General Services	RO/FOs	YES	Shopping	N/A	N/A	N/A	January 2020	GoP	220,000.00	220,000.00	Janitorial Services
	RO/FOs	YES	Shopping	N/A	N/A	N/A	January 2020		200,000.00	200,000.00	Security Services
	RO/FOs	NO	Direct Contracting	N/A	N/A	N/A	Jan-Dec 2020	GoP	1,350,000.00	1,350,000.00	Electricity Expenses
	RO	NO	Shopping	N/A	N/A	N/A	Jan-Dec 2020	GoP	85,000.00	85,000.00	Fuel, oil, lubricants, air freshner
- Other Supplies & Materials Expenses	RO/FOs	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Jan-Dec 2020	GoP	30,000.00	30,000.00	Sports Equipments, Jerseys, Jackets Other Supplies and Materials
- Transportation Equipment Outlay	RO	YES	Competitive Bidding	January 2020	January 2020	February 2020	February 2020	GoP	1,350,000.00	1,350,000.00	Purchase of Motor Vehicle
			Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		0		
			Limited Source Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		0		
			Direct Contracting	N/A	N/A	Indicate Date	Indicate Date		0		
			Repeat Order	N/A	N/A	Indicate Date	Indicate Date		0		
			Shopping	Indicate Date	N/A	Indicate Date	Indicate Date		0		
			NP-53.1 Two Failed Biddings	Indicate Date	N/A	Indicate Date	Indicate Date		0		
			NP-53.2 Emergency Cases	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.3 Take-Over of Contracts	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.4 Adjacent or Contiguous	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.5 Agency-to-Agency	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.7 Highly Technical Consultants	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.8 Defense Cooperation Agreement	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		0		
			NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.11 NGO Participation	Indicate Date	N/A	Indicate Date	Indicate Date		0		
			NP-53.12 Community Participation	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.13 UN Agencies, Int'l Organizations or International Financial	N/A	N/A	Indicate Date	Indicate Date		0		
GRAND TOTAL									11,415,000.00		

Prepared by:

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Date: January 24, 2020

APPROVED:

NATHANIEL V. LACAMBRA, CESO III
Regional Director/Head of Procuring Entity