

**BUREAU OF INTERNAL REVENUE -REVENUE REGION NO. 9B LAQUEMAR, SAN PABLO CITY- ANNUAL PROCUREMENT PLAN FY 2020**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			REMARKS (Brief description of Program/Project)	
					Advertisement/Posting of ITB/BREI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
<b>I. OFFICE OF THE REGIONAL DIRECTOR &amp; ASSISTANT REGIONAL DIRECTOR</b>														
100000100001000	1	ORD - Living Quarter (12 months)	Office of the Regional Director & Assistant	NO	NP-53.10 - Lease of Real Property	N/A	N/A	January to December 2020	N/A	GoP	24,000.00	24,000.00	0.00	Rent/ Lease of Living Quarters
100000100001000	2	ARD - Living Quarter (12 months)	Office of the Regional Director & Assistant	NO	NP-53.10 - Lease of Real Property	N/A	N/A	January to December 2020	N/A	GoP	24,000.00	24,000.00	0.00	Rent/ Lease of Living Quarters
<b>Sub-total - Office of the Regional Director &amp; Asst Regional Director</b>											<b>48,000.00</b>	<b>48,000.00</b>		
<b>II. REGIONAL INVESTIGATION DIVISION</b>														
100000100001000	1	Security Services	Regional Investigation Division	YES	Competitive Bidding	October 2, 2019	October 25, 2019	January 17, 2020	January 20, 2020	GoP	12,185,000.00	12,185,000.00	0.00	Provision of 52 Security Personnel
<b>Sub-total - Regional Investigation Division</b>											<b>12,185,000.00</b>	<b>12,185,000.00</b>		
<b>III. ADMINISTRATIVE &amp; HUMAN RESOURCE MANAGEMENT DIVISION</b>														
100000100001000	1	Janitorial and Human Resource Services	AHRMD	YES	Competitive Bidding	October 2, 2019	October 24, 2019	January 17, 2020	January 20, 2020	GoP	8,255,000.00	8,255,000.00	0.00	Provision of 3 skilled personnel & 39 utility personnel and delivery of Janitorial Supplies
100000100001000	2	Fuel, Oil and Lubricant (Genset)	AHRMD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	43,200.00	43,200.00	0.00	Procurement of Fuel, Oil and Lubricant (Genset)
100000100001000	3	Postage and Courier Services	AHRMD	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	3,000,000.00	3,000,000.00	0.00	Procurement of Postage
100000100001000	4	(Other MOOE) Other Subscription Expense	AHRMD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	12,000.00	12,000.00	0.00	Newspaper
	5	<u>Internet Subscription Expenses</u>												
100000100001000		> Office of the Regional Director	Regional Director's Office	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	68,000.00	68,000.00	0.00	Internet Services
310100100004000		> Assessment Division	Assessment Division	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	97,296.58	97,296.58	0.00	Internet Services
	6	<u>Landline Expenses (PLDT)</u>												
100000100001000		> Office of the Regional Director	Regional Director's Office	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	187,829.16	187,829.16	0.00	Telephone Expense
100000100001000		> Office of the Assistant Regional Director	Regional Director's Office	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	58,413.42	58,413.42	0.00	Telephone Expense
100000100001000		> Administrative & HRMD	AHRMD	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	116,931.21	116,931.21	0.00	Telephone Expense
100000100001000		> Finance Division	Finance Division	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	77,826.21	77,826.21	0.00	Telephone Expense
310100100004000		> Assessment Division	Assessment Division	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	23,245.59	23,245.59	0.00	Telephone Expense
310100100004000		> Collection Division	Collection Division	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	32,684.28	32,684.28	0.00	Telephone Expense

DEPARTMENT OF BUDGET AND MANAGEMENT  
 GOVERNMENT PROCUREMENT POLICY BOARD  
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**BUREAU OF INTERNAL REVENUE -REVENUE REGION NO. 9B LAQUEMAR, SAN PABLO CITY- ANNUAL PROCUREMENT PLAN FY 2020**

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					Advertisement/Posting of ITB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
310100100004000	> Document Processing Division	Document Processing Division	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	19,740.82	19,740.82	0.00	Telephone Expense
310100100004000	> Legal Division	Legal Division	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	8,160.26	8,160.26	0.00	Telephone Expense
310100100004000	> Regional Investigation Division	Regional Investigation Division	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	12,874.45	12,874.45	0.00	Telephone Expense
Sub-total - Administrative & Human Resource Management Division										12,013,201.98	12,013,201.98	0.00	
<b>IV. ASSESSMENT DIVISION</b>													
<u>Repairs and Maintenance Expense</u>													
310100100004000	1 > Motor Vehicle	Assessment Division	NO	NP-53.9 -Small Value	N/A	N/A	January to December 2020	N/A	GoP	30,000.00	30,000.00	0.00	Labor and Materials for Repairs and Maintenance of Motor Vehicles
Sub-total - Assessment Division										30,000.00	30,000.00	0.00	
<b>V. DOCUMENT PROCESSING DIVISION</b>													
310100100004000	1 Electricity Expense (Meralco)	DPD	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	536,686.54	536,686.54	0.00	Electricity Expense
310100100004000	2 Fuel, Oil and Lubricant (Genset)	DPD	NO	NP-53.9 -Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	43,200.00	43,200.00	0.00	Procurement of Fuel, Oil and Lubricant (Genset)
<u>Repairs and Maintenance Expense</u>													
310100100004000	1 > Buildings	DPD	NO	NP-53.9 -Small Value	N/A	N/A	January to December 2020	N/A	GoP	10,000.00	10,000.00	0.00	Labor and Materials for Repairs and Maintenance of Building
310100100004000	2 > ICT Equipment	DPD	NO	NP-53.9 -Small Value	N/A	N/A	January to December 2020	N/A	GoP	360,000.00	360,000.00	0.00	Labor and Materials for Repairs and Maintenance of ICT Equipment
310100100004000	3 Rent of Office Equipment - Scanner	DPD	YES	Competitive Bidding	October 4, 2019	October 24, 2019	January 17, 2020	January 20, 2020	GoP	5,940,000.00	5,940,000.00	0.00	Provision for Lease of 2 Scanners for DPD with human resource
Sub-total - Document Processing Division										6,889,886.54	6,846,686.54	0.00	
<b>VI. REVENUE DISTRICT OFFICE NO. 55 - EA5T LAGUNA</b>													
310100100004000	1 Landline Expense ( PLDT)	RDO 55	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	82,581.02	82,581.02	0.00	Telephone Expense
310100100004000	2 Electricity Expense (Meralco)	RDO 55	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	895,193.09	895,193.09	0.00	Electricity Expense
310100100004000	3 Cable, Satellite, Telegraph and Radio Expense	RDO 55	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	12,000.00	12,000.00	0.00	Cable, Satellite, Telegraph and Radio Expense
310100100004000	4 Internet Subscription Expense	RDO 55	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	179,141.64	179,141.64	0.00	Internet Services
<u>Repairs and Maintenance Expense</u>													
310100100004000	5 > Buildings	RDO 55	NO	NP-53.9 -Small Value Procurement	January to December 2020	N/A	January to December 2020	N/A	GoP	600,000.00	600,000.00	0.00	Labor and Materials for Repairs and Maintenance of Building
310100100004000	6 > Motor Vehicle	RDO 55	NO	NP-53.9 -Small Value Procurement	January to December 2020	N/A	January to December 2020	N/A	GoP	150,000.00	150,000.00	0.00	Labor and Materials for Repairs and Maintenance of Motor Vehicles

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					Advertisement/Posting of ITB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<u>Other MOOE</u>												
310100100004000	7 Advertising Expense	RDO 55	NO	NP-53.9 -Small Value Procurement	January to December 2020	N/A	January to December 2020	N/A	GoP	50,000.00	50,000.00	0.00	Newspaper Ads, Radio, Tarpauline and others
310100100004000	8 Transportation & Delivery Expense	RDO 55	NO	NP-53.9 -Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	16,000.00	16,000.00	0.00	Delivery Charges
<i>Sub-total - RDO 55 - East Laguna</i>										<b>1,984,915.74</b>	<b>1,984,915.74</b>	<b>0.00</b>	
<b>VII. REVENUE DISTRICT OFFICE NO. 56 - CENTRAL LAGUNA</b>													
310100100004000	1 Landline Expense ( PLDT)	RDO 56	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	60,080.77	60,080.77	0.00	Telephone Expense
310100100004000	2 Electricity Expense (Meralco)	RDO 56	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	1,298,164.19	1,298,164.19	0.00	Electricity Expense
310100100004000	3 Water Expenses	RDO 56	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	61,461.00	61,461.00	0.00	Water Expense
310100100004000	4 Internet Subscription Expense	RDO 56	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	198,221.31	198,221.31	0.00	Internet Services
<u>Repairs and Maintenance Expense</u>													
310100100004000	5 > Motor Vehicle	RDO 56	NO	NP-53.9 -Small Value Procurement	January to December 2020	N/A	January to December 2020	N/A	GoP	80,000.00	80,000.00	0.00	Labor and Materials for Repairs and Maintenance of Motor Vehicles
	<u>Other MOOE</u>												
310100100004000	6 Printing and Publication	RDO 56	NO	NP-53.9 -Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	30,000.00	30,000.00	0.00	Printing Services
310100100004000	7 Transportation & Delivery Expense	RDO 56	NO	NP-53.9 -Small Value Procurement	January to December 2020	N/A	January to December 2020	N/A	GoP	100,000.00	100,000.00	0.00	Delivery Charges
<u>Rent/Lease Expenses</u>													
310100100004000	8 Rent of Office Space	RDO 56	NO	NP-53.10 - Lease of Real Property	January to December 2020	N/A	January to December 2020	N/A	GoP	3,510,015.48	3,510,015.48	0.00	Rent of Office Space
310100100004000	9 Rent of Storage Van	RDO 56	NO	NP-53.10 - Lease of Real Property	January to December 2020	N/A	January to December 2020	N/A	GoP	128,612.48	128,612.48	0.00	Rent of Storage Van
310100100004000	10 Rent-Office Equipment	RDO 56	NO	NP-53.10 - Lease of Real Property	January to December 2020	N/A	January to December 2020	N/A	GoP	480,000.00	480,000.00	0.00	Rent-Office Equipment
<i>Sub-total - RDO 56- Central Laguna</i>										<b>5,946,555.23</b>	<b>5,946,555.23</b>	<b>0.00</b>	
<b>VIII. REVENUE DISTRICT OFFICE NO. 57 - WEST LAGUNA</b>													
310100100004000	1 Landline Expense ( PLDT)	RDO 57	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	68,698.07	68,698.07	0.00	Telephone Expense
310100100004000	2 Electricity Expense (Meralco)	RDO 57	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	1,279,520.90	1,279,520.90	0.00	Electricity Expense
310100100004000	3 Water Expenses	RDO 57	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	81,590.57	81,590.57	0.00	Water Expense

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310100100004000	4	Internet Subscription Expense	RDO 57	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	309,676.55	309,676.55	0.00	Internet Services
310100100004000	5	Rent of Office Space	RDO 57	NO	NP-53.10 - Lease of Real Property	N/A	N/A	January to December 2020	N/A	GoP	8,064,528.11	8,064,528.11	0.00	Rent of Office Space
<b>Sub-total - RDO 57 - West Laguna</b>											<b>9,804,014.19</b>	<b>9,804,014.19</b>	<b>0.00</b>	
<b>IX. REVENUE DISTRICT OFFICE NO. 60 - NORTH QUEZON</b>														
310100100004000	1	Cable, Satellite, Telegraph and Radio Expense	RDO 60	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	12,000.00	12,000.00	0.00	Cable, Satellite, Telegraph and Radio Expense
310100100004000	2	Landline Expense ( PLDT)	RDO 60	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	68,563.73	68,563.73	0.00	Telephone Expense
310100100004000	3	Electricity Expense (Meralco)	RDO 60	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	2,874,286.46	2,874,286.46	0.00	Electricity Expense
310100100004000	4	Water Expenses	RDO 60	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	20,757.67	20,757.67	0.00	Water Expense
310100100004000	5	Internet Subscription Expense	RDO 60	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	198,221.31	198,221.31	0.00	Internet Services
<b>Repairs and Maintenance Expense</b>														
310100100004000	6	> Office Equipment	RDO 60	NO	NP-53.9 -Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	10,000.00	10,000.00	0.00	Labor and Materials for Repairs and Maintenance of Office Equipment
310100100004000	7	> ICT Equipment	RDO 60	NO	NP-53.9 -Small Value Procurement	January to December 2020	N/A	January to December 2020	N/A	GoP	75,000.00	75,000.00	0.00	Labor and Materials for Repairs and Maintenance of ICT Equipment
310100100004000	8	> Motor Vehicle	RDO 60	NO	NP-53.9 -Small Value Procurement	January to December 2020	N/A	January to December 2020	N/A	GoP	175,000.00	175,000.00	0.00	Labor and Materials for Repairs and Maintenance of Motor Vehicles
310100100004000	9	> Furniture and Fixtures	RDO 60	NO	NP-53.9 -Small Value Procurement	January to December 2020	N/A	January to December 2020	N/A	GoP	50,000.00	50,000.00	0.00	Provision for Repairs and Maintenance of Furniture and Fixtures
310100100004000	10	> Other Property, Plant and Equipment	RDO 60	NO	NP-53.9 -Small Value Procurement	January to December 2020	N/A	January to December 2020	N/A	GoP	75,000.00	75,000.00	0.00	Provision for Repairs and Maintenance of Other Property, Plant and Equipment
<b>Other MOOE</b>														
310100100004000	11	Advertising Expense	RDO 60	NO	NP-53.9 -Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	30,000.00	30,000.00	0.00	Newspaper Ads, Radio, Tarpauline and others
310100100004000	12	Transportation & Delivery Expense	RDO 60	NO	NP-53.9 -Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	16,000.00	16,000.00	0.00	Delivery Charges

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					Advertisemen U Posting of ITB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<u>Rent/Lease Expenses</u>												
310100100004000	13 Rent of Office Space	RDO 60	NO	NP-53.10 - Lease of Real Property	N/A	N/A	January to December 2020	N/A	GoP	2,444,696.63	2,444,696.63	0.00	Rent of Office Space
	<i>Sub-total - RDO 60 - North Quezon</i>									<b>6,049,625.80</b>	<b>6,049,625.80</b>	<b>0.00</b>	
<b>X. REVENUE DISTRICT OFFICE NO. 61 - SOUTH QUEZON</b>													
310100100004000	1 Landline Expense ( PLDT)	RDO 61	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	34,271.01	34,271.01	0.00	Telephone Expense
310100100004000	2 Electricity Expense (Meralco)	RDO 61	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	498,558.98	498,558.98	0.00	Electricity Expense
310100100004000	3 Internet Subscription Expense	RDO 61	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	198,221.31	198,221.31	0.00	Internet Services
	<u>Repairs and Maintenance Expense</u>												
310100100004000	4 > Buildings	RDO 61	NO	NP-53.9 -Small Value Procurement	January to December 2020	N/A	January to December 2020	N/A	GoP	50,000.00	50,000.00	0.00	Labor and Materials for Repairs and Maintenance of Building
310100100004000	5 > Office Equipment	RDO 61	NO	NP-53.9 -Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	75,000.00	75,000.00	0.00	Labor and Materials for Repairs and Maintenance of Office Equipment
310100100004000	6 > ICT Equipment	RDO 61	NO	NP-53.9 -Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	10,000.00	10,000.00	0.00	Labor and Materials for Repairs and Maintenance of ICT Equipment
310100100004000	7 > Motor Vehicle	RDO 61	NO	NP-53.9 -Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	132,000.00	132,000.00	0.00	Labor and Materials for Repairs and Maintenance of Motor Vehicles
310100100004000	8 > Printing Equipment	RDO 61	NO	NP-53.9 -Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	30,000.00	30,000.00	0.00	Labor and Materials for Repairs and Maintenance of Printing Equipment
310100100004000	9 > Other Machinery and Equipment	RDO 61	NO	NP-53.9 -Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	30,000.00	30,000.00	0.00	Labor and Materials for Repairs and maintenance of Othe Machinery and Equipment
310100100004000	10 > Other Property, Plant and Equipment	RDO 61	NO	NP-53.9 -Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	77,000.00	77,000.00	0.00	Labor and Materials for Repairs and Maintenance of Other Property, Plant and Equipment
	<u>Other MOOE</u>												
310100100004000	11 Advertising Expense	RDO 61	NO	NP-53.9 -Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	5,000.00	5,000.00	0.00	Newspaper Ads, Radio, Tarpauline and others
310100100004000	12 Transportation & Delivery Expense	RDO 61	NO	NP-53.9 -Small Value Procurement	N/A	N/A	January to December 2020	N/A	GoP	60,000.00	60,000.00	0.00	Delivery Charges
	<u>Rent/Lease Expenses</u>												
310100100004000	13 Rent of Office Space	RDO 61	NO	NP-53.10 - Lease of Real Property	N/A	N/A	January to December 2020	N/A	GoP	2,903,930.90	2,903,930.90	0.00	Rent of Office Space
	<i>Sub-total - RDO 61-South Quezon</i>									<b>4,103,982.21</b>	<b>4,103,982.21</b>	<b>0.00</b>	

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<b>XI. REVENUE DISTRICT OFFICE NO. 62 - MARINDUQUE</b>														
310100100004000	1	Electricity Expense (Meralco)	RDO 62	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	557,589.84	557,589.84	0.00	Telephone Expense
310100100004000	2	Water Expenses	RDO 62	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	18,190.76	18,190.76	0.00	Electricity Expense
310100100004000	3	Internet Subscription Expense	RDO 62	NO	Direct Contracting	N/A	N/A	January to December 2020	N/A	GoP	198,221.31	198,221.31	0.00	Internet Services
310100100004000	4	Rent of Office Space	RDO 62	NO	NP-53.10 - Lease of Real Property	N/A	N/A	January to December 2020	N/A	GoP	1,728,216.40	1,728,216.40	0.00	Rent of Office Space
<i>Sub-total - RDO 62-Marinduque</i>											<b>2,502,218.31</b>	<b>2,502,218.31</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>											<b>61,557,400.00</b>	<b>61,557,400.00</b>	<b>0.00</b>	

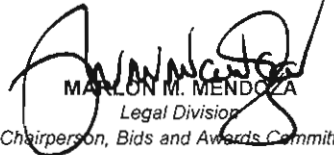
Prepared by:



**ELIZABETH T. BELLO**

Chief, Administrative and Human Resource Management Division  
Head, BAC Secretariat

Recommending Approval:



**MARLON M. MENDOZA**  
Legal Division  
Chairperson, Bids and Awards Committee

Approved by:



**JOSEPH M. CATAPIA**  
OIC-Regional Director