


Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010000/ 30210000/ 302020000/ 302030000	Procurement of 3 Unit Bill Counter	Mandaue City District Office	NP-53.9 - SVP	4th qtr	4th qtr	4th qtr	4th qtr	GoP	76,000.00	76,000.00		For speed counting of bills/currencies of cashier. (CCDO, MCDO & Operations Division)
100010000/ 30210000/ 302020000/ 302030000	Procurement of Retractable Belt Stanchion - Stainless Post, with four (4) way RED Tape, 3 inches	RO, DOs, EO, s, LCs, DLROs, MVIC	NP-53.9 - SVP	2nd qtr	2nd qtr	2nd qtr	2nd qtr	GoP	18,000.00	18,000.00		For crowd control and waiting lines
100010000/ 30210000/ 302020000/ 302030000	Procurement of Money Verifier	RO, DOs, EO, s, LCs, DLROs, MVIC	NP-53.9 - SVP	2nd qtr	2nd qtr	2nd qtr	2nd qtr	GoP	21,000.00	21,000.00		For verify genuine money.
100010000/ 30210000/ 302020000/ 302030000	Procurement of 2 units Safety Vaults	Lapu Lapu City and La Libertad District Office	NP-53.9 - SVP	4th qtr	4th qtr	4th qtr	4th qtr	GoP	39,750.00	39,750.00		For safekeeping of collections by cashiers.
100010000/ 30210000/ 302020000/ 302030000	Procurement of LTO Dry Seal	Office of Regional Director, Administrative Division, Operations	NP-53.9 - SVP	4th qtr	4th qtr	4th qtr	4th qtr	GoP	4,000.00	4,000.00		For authentication of documents.
100010000/ 30210000/ 302020000/ 302030000	Procurement of 2 units Paper Shredder	Office of Regional Director/Prope rty & Supply Section	NP-53.9 - SVP	4th qtr	4th qtr	4th qtr	4th qtr	GoP	12,000.00	12,000.00		For destroying sensitive documents.
100010000/ 30210000/ 302020000/ 302030000	Procurement of 1 unit Diaper Changing Station	Regional Office	NP-53.9 - SVP	3rd qtr	3rd qtr	3rd qtr	3rd qtr	GoP	20,000.00	20,000.00		For diaper changing station
100010000/ 30210000/ 302020000/ 302030000	Procurement of Paper Binder	Office of Regional Director	NP-53.9 - SVP	4th qtr	4th qtr	4th qtr	4th qtr	GoP	10,000.00	10,000.00		For organizing and holding of papers.

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100010000/ 30210000/ 302020000/ 302030000	Procurement of MV Batteries		NP-53.9 - SVP	4th qtr	4th qtr	4th qtr	4th qtr	GoP	40,000.00	40,000.00		For maintenance of motor vehicle.
100010000	Medical, Dental & Laboratory Supplies	Regional Office	NP-53.9 - SVP	Jan. to Dec., 2019	N/A	Jan. to Dec., 2019	Jan. to Dec., 2019	GoP	10,000.00	10,000.00		Procurement of medical and drug test supplies
100010000/ 302010000/ 302030000	Fuel, Oil and Lubricants Expenses - For Patrol, Service vehicles and motorcycles	RO, DOs & MVIC	NP-53.9 - SVP	Monthly				GoP	260,423.49	260,423.49		For Fuel, change oil and lubricants needed for LTO 7 mobile vehicles.
UTILITY EXPENSES									10,179,282.19	10,179,282.19		
100010000	Water	RO, DOs, EOs, LCs, DLROs, MVIC	Direct Contracting	Monthly				GoP	481,446.44	481,446.44		Regionwide annual water consumption for CY 2019
100010000/ 302010000/ 302030000	Electricity	RO, DOs, EOs, LCs, DLROs, MVIC	Direct Contracting	Monthly				GoP	9,697,835.75	9,697,835.75		Regionwide annual electricity consumption for CY 2019. Common Usage Service Area of Cebu City Mega Licensing Center at SM Seaside, Cebu City District Office at Robinsons Galleria, Mandaue City District Office at J Center Mall and Tagbilaran City Licensing Center at Alturas Mall.
COMMUNICATION EXPENSES									2,732,858.19	2,732,858.19		
100010000	Postage and Courier Services	RO, DOs, EOs, LCs, DLROs, MVIC	Direct Contracting	Monthly				GoP	96,855.82	96,855.82		For the use on the delivery/transmission of official messages thru mails, documents, records and the like.
100010000/ 302010000	Telephone Expenses- Mobile	RO, DOs, EOs, LCs, DLROs, MVIC	Direct Contracting	Monthly				GoP	929,207.70	929,207.70		For the use on the delivery/transmission of official messages thru mobile phones.
100010000	Telephone Expenses- Landline	RO, DOs, EOs, LCs, DLROs, MVIC	Direct Contracting	Monthly				GoP	525,372.57	525,372.57		For the use on the delivery/transmission of official messages thru landline phones.


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100010000	Repair and maintenance of Airconditioning units, photocopiers, duplicators and typewriters	RO, DOs, EOs, LCs, DLROs, MVIC	NP-53.9 - SVP	Quarterly				GoP	28,000.00	28,000.00		Preventive maintenance of office equipments in LTO-7 offices region wide.
	Motor Vehicles	RO										
100010000	Labor and materials for repair and maintenance of LTO- 7 patrol cars, service vehicles and motorcycles.		NP-53.9 - SVP	Semestral				GoP	20,000.00	20,000.00		Preventive maintenance of LTO-7 patrol cars, service vehicles and motorcycles.
	TAXES, FIDELITY BOND & INSURANCES								1,292,742.62	1,292,742.62		
100010000	Taxes, Duties and Licenses	RO, DOs, EOs, LCs, DLRCs, MVIC	NP-53.9 - SVP	January to Dec., 2019				GoP	35,525.28	35,525.28		Payment due to regulatory services.
100010000	Fidelity Bond Premium	RO, DOs, EOs, LCs, DLRCs, MVIC	NP-53.9 - SVP	January to Dec., 2019				GoP	780,276.65	780,276.65		Payment for accountable officers fidelity bond premiums.
100010000	Insurance Expenses	RO, DOs, EOs, LCs, DLRCs, MVIC	NP-53.9 - SVP	January to Dec., 2019				GoP	476,940.69	476,940.69		Payment for agency insurance premium of government properties.
	OTHER MAINTENANCE AND OTHER OPERATING EXPENSES								1,196,989.00	1,196,989.00		
100010000	Advertising Expenses	RO	NP-53.9 - SVP	Semestral				GoP	74,000.00	74,000.00		Local and national tri-media (newspapers, TV networks and radio stations) posting of Bids and LTO 7 updates, issues and concerns.
100010000	Printing and Publication Expenses	RO	NP-53.9 - SVP	Quarterly				GoP	189,989.00	189,989.00		Printing of Tarpaulins, flyers and other printable materials in relation to ARTA, GAD and other committee activities..
	Representation Expenses											
100010000	Venue and Meal Accommodation during meetings and conferences	RO	NP-53.9 - SVP	1st Quarter - 4th Quarter					600,000.00	600,000.00		Official meetings and conferences to be attended other concerned officials and personnel
100010000	Team Building Activities / Year End Assessment	RO	NP-53.9 - SVP	2nd Quarter and 4th Quarter					250,000.00	250,000.00		For LTO personnel team building activities / year end assessment activities

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100010000	Cultural and Athletic Activities (Purchase of costumes and athletics uniforms and other related expenses in celebration for the LTO Foundation Day)	RO	NP-53.9 - SVP	2nd Quarter					75,000.00	75,000.00		For LTO personnel participants to LTO Foundation Day
100010000	Transportation and Delivery Expenses	RO	NP-53.9 - SVP	Monthly					8,000.00	8,000.00		Moving of LTO properties from one station to another
	TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES							52,106,968.82	52,106,968.82	-	52,106,968.82	
	CAPITAL OUTLAY											
	MACHINERY and EQUIPMENT											
	Office Equipment							24,602.00	-	24,602.00		
	Airconditioning Unit	DO's and LCs	NP-53.9 - SVP	2nd Quarter					24,602.00		24,602.00	Budget for this program chargeable to GAA CY 2018
	REHABILITATION AND REPAIR OF OFFICE BUILDINGS							6,000,000.00		6,000,000.00		
100010000	1. Rehabilitation and repair of office building of Bais City District Office	Bais City DO	Public Bidding	2nd Quarter					1,500,000.00	-	1,500,000.00	Budget for this program chargeable to GAA CY 2016
100010000	2. Rehabilitation and repair of office building of Jagna District Office	Jagna DO	Public Bidding	2nd Quarter					1,500,000.00	-	1,500,000.00	Budget for this program chargeable to GAA CY 2016
100010000	3. Rehabilitation and repair of office building of Toledo City District Office	Toledo City DO	Public Bidding	2nd Quarter					3,000,000.00	-	3,000,000.00	Budget for this program chargeable to GAA CY 2016
	TOTAL CAPITAL OUTLAY							6,024,602.00		6,024,602.00		
	Total Fund 101							58,131,570.82	52,106,968.82	6,024,602.00		


Prepared by:


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