

DEPARTMENT OF EDUCATION - DIVISION OF CAMIGUIN ANNUAL PROCUREMENT PLAN for 2019 (UPDATED)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/RE/RFQ	Submission/Opening of Bids/RFQ	Notice of Award/Resolution	Contract Signing/PO		Total	MOOE	CO	
Common Supplies and Equipment available and not available in PS-DBM												
	Common Supplies and Equipment	OSDS, CID, SGOD	Agency to Agency/ Shopping/Small Value	January to December 2019	January to December 2019	January to December 2019	January to December 2019	GoP	673,782.89	673,782.89		Procurement of common supplies and equipment of OSDS, CID and SGOD
Training Expenses												
	Conducted Midyear Financial Review in FY 2019	OSDS, ASDS	Shopping / Small Value Procurement	July 2019	July 2019	July 2019	July 2019		30,000.00	30,000.00		Procurement of food, accommodation, supplies and materials
	Conducted Year-end Financial Review in FY 2019	OSDS, ASDS	Shopping / Small Value Procurement	November 2019	November 2019	November 2019	November 2019		30,000.00	30,000.00		Procurement of food, accommodation, supplies and materials
	Conduct seminar workshop on Budget Preparation for FY 2020.	OSDS, ASDS	Shopping / Small Value Procurement	August 2019	August 2019	August 2019	August 2019		100,000.00	100,000.00		Procurement of food, accommodation, supplies and materials
	Crafted and reviewed performance of SDO Personnel for FY 2019 & targeted IPCRF settings for FY 2020	OSDS, ASDS	Shopping / Small Value Procurement	May 2019	May 2019	May 2019	May 2019		50,000.00	50,000.00		Procurement of food, accommodation, supplies and materials
	Conduct Teachers Workload FGD	SGOD	Shopping / Small Value Procurement	March 2019	March 2019	March 2019	March 2019	GoP	23,100.00	23,100.00		Procurement of food, accommodation, supplies and materials
	Workshop on Office and Target Setting for FY 2019 for SGOD Personnel	SGOD	Shopping / Small Value Procurement	January 2019	January 2019	January 2019	January 2019	GoP	34,000.00	34,000.00		Procurement of food, accommodation, supplies and materials
	GAD Capability Building on Livelihood skills for Division Office Personnel	SGOD	Shopping / Small Value Procurement	March 2019	March 2019	March 2019	March 2019	GoP	42,650.00	42,650.00		Procurement of food, accommodation, supplies and materials
	Mass Training Orientation on RPMS-PPST	SGOD	Shopping / Small Value Procurement	February 2019	February 2019	February 2019	February 2019	GoP	90,000.00	90,000.00		Procurement of food, accommodation, supplies and materials
	Training Workshop on Project Development	SGOD	Shopping / Small Value Procurement	April 2019	April 2019	April 2019	April 2019	GoP	144,970.00	144,970.00		Procurement of food, accommodation, supplies and materials
	Orientation on Research Journal Publication	SGOD	Shopping / Small Value Procurement	March, June & September 2019	March, June & September 2019	March, June & September 2019	March, June & September 2019	GoP	60,000.00	60,000.00		Procurement of food, accommodation, supplies and materials
	TIP Orientation	SGOD	Shopping / Small Value Procurement	May 2019	May 2019	May 2019		GoP	150,000.00	150,000.00		Procurement of food, accommodation, supplies and materials
	TIP Kumustahan cum assessment with feedback	SGOD	Shopping / Small Value Procurement	April 2019	April 2019	April 2019	April 2019	GoP	80,000.00	80,000.00		Procurement of food, accommodation, supplies and materials
	3-Day Coaching sessions on SIP Crafting, M&E, Planning and L&D	SGOD	Shopping / Small Value Procurement	February 2019	February 2019	February 2019	February 2019	GoP	90,000.00	90,000.00		Procurement of food, accommodation, supplies and materials
	Training Workshop on Cultural Dances	SGOD	Shopping / Small Value Procurement	August 2019	August 2019	August 2019	August 2019	GoP	100,000.00	100,000.00		Procurement of food, accommodation, supplies and materials

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	Capability Building for SGOD Personnel	SGOD	Shopping / Small Value Procurement	March 2019	March 2019	March 2019	March 2019	GoP	200,000.00	200,000.00		Procurement of food, accommodation, supplies and materials
	Orientation on D.O. 66 s. 20017 & ORA-OHRA for HRMPSB	HR Section	Shopping / Small Value Procurement	March 2019	March 2019	March 2019	March 2019	GoP	118,250.00	118,250.00		Procurement of food, accommodation, supplies and materials
	Ranking of Teacher Applicants	HR Section	Shopping / Small Value Procurement	March 2019	March 2019	March 2019	March 2019	GoP	27,500.00	27,500.00		Procurement of food, accommodation, supplies and materials
	Orientation for Newly Hired Teachers	HR Section	Shopping / Small Value Procurement	May 2019	May 2019	May 2019	May 2019	GoP	8,190.00	8,190.00		Procurement of food, accommodation, supplies and materials
	Deliberation on Registry of Qualified Applicants (RQA) Results	HR Section	Shopping / Small Value Procurement	May 2019	May 2019	May 2019	May 2019	GoP	14,954.00	14,954.00		Procurement of food, accommodation, supplies and materials
	Capacity Building /Training on Disaster Response	DRRM	Shopping / Small Value Procurement	May 2019	May 2019	May 2019	May 2019	GoP	23,068.00	23,068.00		Procurement of food, accommodation, supplies and materials
	Gender and Developments Training on Basic Incident	DRRM	Shopping / Small Value Procurement	April 2019	April 2019	April 2019	April 2019	GoP	210,000.00	210,000.00		Procurement of food, accommodation, supplies and materials
	Orientation/Workshop on Inventory Management system	Cashiering/ Supply	Shopping / Small Value Procurement	April 2019	April 2019	April 2019	April 2019	GoP	50,000.00	50,000.00		Procurement of food, accommodation, supplies and materials
	Midyear Financial Review in FY 2019	Finance Section	Shopping / Small Value Procurement	June 2019	June 2019	June 2019	June 2019	GoP	30,000.00	30,000.00		Procurement of food, accommodation, supplies and materials
	Year End Financial Review in FY 2019	Finance Section	Shopping / Small Value Procurement	November 2019	November 2019	November 2019	November 2019	GoP	30,000.00	30,000.00		Procurement of food, accommodation, supplies and materials
	Seminar Workshop on Budget Preparation for FY 2020	Finance Section	Shopping / Small Value Procurement	August 2019	August 2019	August 2019	August 2019	GoP	506,800.00	506,800.00		Procurement of food, accommodation, supplies and materials
	Training on raising proficiency level of teachers on content and pedagogy	CID	Shopping / Small Value Procurement	May 2019	May 2019	May 2019	May 2019	GoP	180,000.00	180,000.00		Procurement of food, accommodation, supplies and materials
	Training of highly proficient teachers on test construction across learning areas	CID	Shopping / Small Value Procurement	May 2019	May 2019	May 2019	May 2019	GoP	180,000.00	180,000.00		Procurement of food, accommodation, supplies and materials
	Training of Kinder and Grade 1 teachers in teaching beginning reading	CID	Shopping / Small Value Procurement	April 2019	April 2019	April 2019	April 2019	GoP	180,000.00	180,000.00		Procurement of food, accommodation, supplies and materials
	Training of Grades II and III teachers in teaching beginning reading, word recognition and simple comprehension skills	CID	Shopping / Small Value Procurement	April 2019	April 2019	April 2019	April 2019	GoP	185,000.00	185,000.00		Procurement of food, accommodation, supplies and materials

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	Training of Grade IV to VI teachers in teaching reading particularly on comprehension skills	CID	Shopping / Small Value Procurement	April 2019	April 2019	April 2019	April 2019	GoP	180,000.00	180,000.00		Procurement of food, accommodation, supplies and materials
	Training of MT's on 21st century skills of Instructional Leaders	CID	Shopping / Small Value Procurement	May 2019	May 2019	May 2019	May 2019	GoP	103,000.00	103,000.00		Procurement of food, accommodation, supplies and materials
	Training of teachers in module construction	CID	Shopping / Small Value Procurement	May 2019	May 2019	May 2019	May 2019	GoP	119,000.00	119,000.00		Procurement of food, accommodation, supplies and materials
	Training of School Heads on Proper Management in the conduct of Academic Contest	CID	Shopping / Small Value Procurement	September 2019	September 2019	September 2019	September 2019	GoP	136,000.00	136,000.00		Procurement of food, accommodation, supplies and materials
	Orientation on the utilization of modules for teachers	CID	Shopping / Small Value Procurement	June 2019	June 2019	June 2019	June 2019	GoP	120,000.00	120,000.00		Procurement of food, accommodation, supplies and materials
	Training on Work Immersion and Proper Management in the conduct of Senior High School Expo	CID	Shopping / Small Value Procurement	February 2019	February 2019	February 2019	February 2019	GoP	90,000.00	90,000.00		Procurement of food, accommodation, supplies and materials
	Training of teachers in Evaluation of Learning Modules, Contextualized Localized LMs	CID	Shopping / Small Value Procurement	October 2019	October 2019	October 2019	October 2019	GoP	52,000.00	52,000.00		Procurement of food, accommodation, supplies and materials
	Training on Basic Journalism Desktop Publishing and Paper Layouting	CID	Shopping / Small Value Procurement	September to December 2019	September to December 2019	September to December 2019	September to December 2019	GoP	100,000.00	100,000.00		Procurement of food, accommodation, supplies and materials, honorarium
	Conduct project REAP across learning areas	CID, PSDS, EPS	Shopping / Small Value Procurement	January to December 2019	January to December 2019	January to December 2019	January to December 2019	GoP	240,000.00	240,000.00		Procurement of food, accommodation, supplies and materials
	Training of Master Teachers on Instructional Leadership, Coaching & Mentoring	CID	Shopping / Small Value Procurement	October 2019	October 2019	October 2019	October 2019	GoP	77,500.00	77,500.00		Procurement of food, accommodation, supplies and materials
	Training of CID Personnel and PSDS on Professional Development	CID	Shopping / Small Value Procurement	September 2019	September 2019	September 2019	September 2019	GoP	26,500.00	26,500.00		Procurement of food, accommodation, supplies and materials
	Conduct training-workshop on IPCRF crafting, presentation and signing among CID personnel and PSDSs	CID	Shopping / Small Value Procurement	February 2019	February 2019	February 2019	February 2019	GoP	26,500.00	26,500.00		Procurement of food, accommodation, supplies and materials
	Conduct Midyear Performance Review for CID Personnel and PSDS (OIC)	CID	Shopping / Small Value Procurement	June 2019	June 2019	June 2019	June 2019	GoP	26,500.00	26,500.00		Procurement of food, accommodation, supplies and materials
	Training on Curriculum & Instruction Strategic Direction for CID Personnel & PSDS	CID	Shopping / Small Value Procurement	February 2019	February 2019	February 2019	February 2019	GoP	37,500.00	37,500.00		Procurement of food, accommodation, supplies and materials
	Conduct Year End Performance Review & Final Evaluation	CID	Shopping / Small Value Procurement	November 2019	November 2019	November 2019	November 2019	GoP	26,500.00	26,500.00		Procurement of food, accommodation, supplies and materials

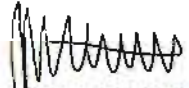
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	Research Retooling for CID and PSDS	CID	Shopping / Small Value Procurement	March 2019	March 2019	March 2019	March 2019	GoP	40,000.00	40,000.00		Procurement of food, accommodation, supplies and materials
	Evaluation of schools cleanliness and beautification	CID	Shopping / Small Value Procurement	January 2019	January 2019	January 2019	January 2019	GoP	20,728.00	20,728.00		Procurement of food, accommodation, supplies and materials
	Orientation and Training of SHS School Heads and Coordinators on Job Immersion	CID	Shopping / Small Value Procurement	October 2019	October 2019	October 2019	October 2019	GoP	39,000.00	39,000.00		Procurement of food, supplies and materials
Civil Works/Infrastructure Projects												
	CY 2019 Basic Educational Facilities Fund - Repair of Classrooms of Lawigan ES	Elementary Schools	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	2,170,329.42		2,170,329.42	Procurement of CY 2019 BEFF - Repair of Classrooms
	CY 2019 Basic Educational Facilities Fund - Repair of Classrooms of Pontod ES	Elementary Schools	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,650,291.90		1,650,291.90	Procurement of CY 2019 BEFF - Repair of Classrooms
	CY 2019 Basic Educational Facilities Fund - Repair of Classrooms of Catohugan ES and Binaliwan PS	Elementary Schools	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,946,917.12		1,946,917.12	Procurement of CY 2019 BEFF - Repair of Classrooms
	CY 2019 Basic Educational Facilities Fund - Repair and Rehabilitation of Balbagon ES	Elementary Schools	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	3,503,491.24		3,503,491.24	Procurement of CY 2019 BEFF - Repair of Classrooms
	Travelling Expenses	OSDS, CID, SGOD		Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	1,700,000.00	1,700,000.00		Cash advances/ Reimbursements
	Accountable Forms	OSDS	NP - Small Value Procurement / Shopping	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	5,000.00	5,000.00		Purchase of accountable forms for cashier and accounting use
	Drugs and Medicines	OSDS, CID, SGOD	NP - Small Value Procurement / Shopping	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	10,000.00	10,000.00		Purchase of drugs and medicines for NSPC/IRSPC/DSPC and others events
	Medical, Dental and Laboratory Supplies	SGOD	NP - Small Value Procurement / Shopping	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	50,000.00	50,000.00		Purchase of medical, dental and laboratory supplies
	Fuels, Oil and Lubricants	OSDS, CID, SGOD	NP - Small Value Procurement / Shopping	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	20,000.00	20,000.00		Purchase of fuels, oils and lubricants
	Water Expenses	OSDS, CID, SGOD	Direct Contracting	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	35,000.00	35,000.00		Payment of water expenses
	Electricity Expenses	OSDS, CID, SGOD	Direct Contracting	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	1,100,000.00	1,100,000.00		Payment of electricity expenses
	Telephone, Cable and Internet subscription	OSDS, CID, SGOD	Direct Contracting	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	141,000.00	141,000.00		Payment of telephone, cable and internet services
	Postage and Courier Services	OSDS		Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	5,000.00	5,000.00		Payment of postage and courier services
	Telephone-Mobile Expenses	OSDS, CID, SGOD		Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	60,000.00	60,000.00		Payment of telephone-mobile expenses
	Auditing Services	OSDS		Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	150,000.00	150,000.00		

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	Other Professional Services	OSDS, CID, SGOD		Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	20,000.00	20,000.00		
	Repair and Maintenance - Building & Structures	OSDS, CID, SGOD	NP - Small Value Procurement	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	200,000.00	200,000.00		for repair and maintenance of buildings and structures (as needed)
	Repair and Maintenance- Machinery and Equipment	OSDS, CID, SGOD	NP - Small Value Procurement	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	100,000.00	100,000.00		for repair and maintenance of machinery and equipment (as needed)
	Subsidies & Others	OSDS, CID, SGOD		Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	20,000.00	20,000.00		
	Fidelity Bond Premium	SDO		Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	70,000.00	70,000.00		Payment of fidelity bond premium
	Insurance Expenses	SDO		Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	22,000.00	22,000.00		Payment of insurance expense
	Labor and Wages	OSDS, CID, SGOD		Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	100,000.00	100,000.00		Payment of labor and wages
	Printing and Publication	OSDS, CID, SGOD	NP - Small Value Procurement	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	38,000.00	38,000.00		Payment of printing and publication
	Representation Expenses			Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	Jan-Dec 2019	GoP	10,000.00	10,000.00		

Prepared by:


ROY S. ESTROBO
 Head, BAC Secretariat

Certified Allotment Available/Certified Funds Available


MARIA ELENA S. ESTANILLA
 Budget Officer


MISHELLE G. B. TABAMO
 Accountant III

Recommended Approval:


LAILANE E. LOPENA, PhD
 BAC Chairperson

Approved by:


REYNALDO E. MANUEL, JR., PhD, CESE
 Head of the Procuring Entity