



ANNUAL PROCUREMENT PLAN FOR 2019

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Sources of Funds	Estimated Budget			Remarks (Brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		PS	MOOE	PPE	
	I. OPERATIONS											
	A. Expansion of Water Coverage and Increasing Source capacity to meet demand											
CAPEX Item No. 8	Labor-Installation of BI pipes, well capacity testing & others (cabangan pumping station)	Technical	Shopping Sec.52.1(b)	January to March 2019				Corporate Budget*(IGF)			850,000.00	
CAPEX Item No. 10	Electrical Materials for Pumping Station-Well at Brgy Cabangan	Technical	Shopping Sec.52.1(b)	January to June 2019				Corporate Budget*(IGF)			300,000.00	
CAPEX Item No. 9	Pump, Motors & Controls (VFD) Cabangan Pumping Station-Well	Technical	Shopping Sec.52.1(b)	January to June 2019				Corporate Budget*(IGF)			600,000.00	
CAPEX Item No. 11	Standby Generator Set for Cabangan Pumping Station	Technical	Shopping Sec.52.1(b)	March to December 2019				Corporate Budget*(IGF)			500,000.00	
CAPEX Item No. 12	Materials Fencing and Pump House-Cabangan Pumping Station	Technical	Shopping Sec.52.1(b)	January to June 2019				Corporate Budget*(IGF)			400,000.00	
CAPEX Item No. 1	Water Meters for New Connections & Reconnections	Technical	Shopping Sec.52.1(b)	January to December 2019				Corporate Budget*(IGF)			250,000.00	
CAPEX Item No. 1	Fittings for New Connections & Reconnections	Technical	Shopping Sec.52.1(b)	January to December 2019				Corporate Budget*(IGF)			230,000.00	
	B. Effective Management of Water Pressure											
	Various Machineries & Equipments	Admin	Shopping Sec.52.1(b)					Corporate Budget*(IGF)				
	C. Reduction of Non-Revenue (NRW)											
CAPEX Item No. 4	Meters, Pipes & Fittings and Other Materials for the replacement of defective pipelines at various brgys.	Technical	Shopping Sec.52.1(b)	January to December 2019				Corporate Budget*(IGF)			500,000.00	
	D. Improvement of Water Quality											
CAPEX Item No. 7	Various Equipment for Water Quality-Chlorinators	Technical	Shopping Sec.52.1(b)	January to December 2019				Corporate Budget*(IGF)			200,000.00	
	II. SUPPORT TO OPERATIONS (STO)											
	A. Office Building											
CAPEX Item No. 6	Various Office Rehabilitations	Admin	Shopping Sec.52.1(b)	January to December 2018				Corporate Budget*(IGF)			150,000.00	
	B. Office Equipment											
CAPEX Item No. 2	Various Office Equipments, Furnitures & Fixtures	Admin	Shopping Sec.52.1(b)	January to December 2019				Corporate Budget*(IGF)			100,000.00	



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	C. Furnitures & Fixtures											
CAPEX Item No. 2	Various Furnitures & Fixtures	Admin	Shopping Sec.52.1(b)	January to December 2019				Corporate Budget*(IGF)			100,000.00	
	D. IT Equipment & Software											
CAPEX Item No.3	Various IT Equipment & Software	Admin	Shopping Sec.52.1(b)	January to December 2019				Corporate Budget*(IGF)			250,000.00	Including Desktop/Laptop, Printers & accessories; Office CCTV Systems
	III. GENERAL ADMINISTRATION AND SUPPORT (GAS)											
	C. Other Machineries and Equipment											
	C. Land Transportation Equipment											
CAPEX Item No. 13	Office Vehicle	Admin	Public Bidding	March to December 2019				Corporate Budget*(IGF)			2,200,000.00	
CAPEX Item No. 5	Office Vehicle Major Repairs	Admin	Shopping Sec.52.1(b)	January to December 2019				Corporate Budget*(IGF)			100,000.00	
	IV. OTHERS (GAS)											
Acct. 5-02-01-010	Travelling Expenses-Local	All	Nego Proc. SVP (Sec.53.9)	January to December 2019				Corporate Budget*(IGF)		400,000.00		
Acct. 5-02-01-020	Travelling Expenses-Foreign	All	Nego Proc. SVP (Sec.53.9)	January to December 2019				Corporate Budget*(IGF)		400,000.00		
Acct. 5-02-02-010	Training Expenses	All	Nego Proc. SVP (Sec.53.9)	January to December 2019				Corporate Budget*(IGF)		300,000.00		
Acct. 5-02-03-010	Office Supplies Expenses	All	Nego Proc. Agency-Agency (PS) (Sec.53.5) or Shopping	January to December 2019				Corporate Budget*(IGF)		120,000.00		Office Supplies Expense for 1 year
Acct. 5-02-03-020	Accountable Forms Expenses	Finance	Nego Proc. SVP (Sec.53.9)	January to December 2019				Corporate Budget*(IGF)		50,000.00		Accountable forms Expense for 1 year
Acct. 5-02-03-090	Fuel, Oil and Lubricants Expenses	All	Shopping Sec.52.1(b) and MOA with Gasoline Station (for Diesel)	January to December 2019				Corporate Budget*(IGF)		504,000.00		Cost of Gasoline, Oil & Lubricants Expense for Gensets of Pumping stations, office building, portable genset and office vehicles



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Acct. 5-02-03-130	Chemical and Filtering Supplies Expense	Technical	Shopping Sec.52.1(b) or Nego Proc. SVP (Sec.53.9)	January to December 2019				Corporate Budget*(IGF)		120,000.00		Cost of Chlorine for water treatment for 1 year
Acct. 5-02-03-990	Other Supplies and Materials Expenses	All	Nego Proc. Agency-Agency (PS) (Sec.53.5) or Shopping (Sec.52.1-B))	January to December 2019				Corporate Budget*(IGF)		50,000.00		Other Supplies Expense for 1 year
Acct. 5-02-04-020	Electricity Expenses	All	Direct Contracting-WETT Guidelines	January to December 2019				Corporate Budget*(IGF)		3,900,000.00		Electricity Expense for 1 year
Acct. 5-02-04-030	Gas / Heating Expense	All	Direct Contracting-WETT Guidelines	January to December 2019				Corporate Budget*(IGF)		12,000.00		Cooking Gas Expense for 1 year
Acct. 5-02-05-010	Postage and Courier Services	All	Nego Proc. SVP (Sec.53.9)	January to December 2019				Corporate Budget*(IGF)		12,000.00		Postage & Deliveries Expense for 1 year
Acct. 5-02-05-020	Telephone Expenses	All	Direct Contracting-WETT Guidelines	January to December 2019				Corporate Budget*(IGF)		285,000.00		Telephone Expense-Landline for 1 year
Acct. 5-02-05-030	Internet Subscription Expenses	All	Direct Contracting-WETT Guidelines	January to December 2019				Corporate Budget*(IGF)		60,000.00		Internet Expense for 1 year
Acct. 5-02-05-040	Cable, Satelite, Telegraph and Radio Expense	Admin	Direct Contracting-WETT Guidelines	January to December 2019				Corporate Budget*(IGF)		4,200.00		Cable, Satelite, Telegraph and Radio Expense for 1 year
Acct. 5-02-11-010	Legal Services	Admin	Legal Services Retainership Agreemnt/OGCC Legal Services	January to December 2019				Corporate Budget*(IGF)		120,000.00		Legal Services for 1 year
Acct. 5-02-11-030	Security Services	Admin	Shopping (Sec.52.1-B)	January to December 2019				Corporate Budget*(IGF)		516,000.00		Security Services for 1 year
Acct. 5-02-11-990	Other Professional Services	All	Nego Proc. SVP (Sec.53.9)	January to December 2019				Corporate Budget*(IGF)		50,000.00		Other Professional Services for 1 year



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Acct. 5-02-13-030	Repairs & Maintenance-Irrigation, Infrastructure Assets	Technical	Nego Proc. SVP (Sec.53.9); Shopping (Sec.52.1-B)	January to December 2019				Corporate Budget*(IGF)		600,000.00		Includes: Materials and /or labor for repair of /replacement of Transmission & Distribution, lateral lines, service connections, meters, reservoirs, pumping stations and others for 1 year
Acct. 5-02-13-040	Repairs & Maintenance-Buildings and other Structures	Admin	Nego Proc. SVP (Sec.53.9); Shopping (Sec.52.1-B)	January to December 2019				Corporate Budget*(IGF)		100,000.00		Repairs & Maintenance-Office Building for 1 year
Acct. 5-02-13-050	Repairs & Maintenance-Machinery and Equipments	All	Nego Proc. SVP (Sec.53.9); Shopping (Sec.52.1-B)	January to December 2019				Corporate Budget*(IGF)		60,000.00		Repairs & Maintenance-Machinery including IT & Office Equipments for 1 year
Acct. 5-02-13-060	Repairs & Maintenance-Transportation Equipments	Admin	Nego Proc. SVP (Sec.53.9); Shopping (Sec.52.1-B)	January to December 2019				Corporate Budget*(IGF)		100,000.00		Repairs & Maintenance-Motor Vehicles for 1 year
Acct. 5-02-13-070	Repairs & Maintenance-Furnitures & Fixtures	Admin	Nego Proc. SVP (Sec.53.9); Shopping (Sec.52.1-B)	January to December 2019				Corporate Budget*(IGF)		30,000.00		Repairs & Maintenance-Furnitures & Fixtures for 1 year
Acct. 5-02-99-020	Printing, Binding and Duplication Expense	All	Nego Proc. SVP (Sec.53.9)	January to December 2019				Corporate Budget*(IGF)		24,000.00		Printing, Binding and Duplication Expense for 1 year
Acct. 5-02-99-030	Representation Expense	All	Nego Proc. SVP (Sec.53.9)	January to December 2019				Corporate Budget*(IGF)		250,000.00		Representation Expense for 1 year
Acct. 5-02-99-040	Transportation & Deliveries	All	Nego Proc. SVP (Sec.53.9)	January to December 2019				Corporate Budget*(IGF)		24,000.00		Transportation & Deliveries for 1 year
Acct. 5-02-99-050	Rent Expense	Admin	Nego Proc. SVP (Sec.53.9)	January to December 2019				Corporate Budget*(IGF)		120,000.00		Rent Expense for 1 year



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Acct. 5-02-99-060	Membership Dues and Contributions to Organizations	Admin	Nego Proc. SVP (Sec.53.9)	January to December 2019				Corporate Budget*(IGF)		24,000.00		Membership Dues and Contributions to Organizations for 1 year
Acct. 5-02-99-090	Other Maintenance & Operating Expenses	All	Nego Proc. SVP (Sec.53.9); Shopping (Sec.52.1-B)	January to December 2019				Corporate Budget*(IGF)		1,542,000.00		Other Maintenance & Operating Expenses for 1 year (including honorarium of caretakers of reservoirs & springs; Annual Physical chemical analysis of water samples, monthly bacteriological tests; Christmas Raffle items; BIWADA Sportsfest Uniforms, etc)

Definitions

- PROGRAM (BESF)** - A homogenous group of activities necessary for the performance of a major purpose for which a government agency is established for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- PROJECT (BESF)** - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User** - Unit as proponent of program or project
- Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping and negotiated procurement
- Schedule of Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/opening of bids; award of contract; contract signing)
- Source of Funds** - Whether GoP, Foreign or Special Purpose Fund
- Estimated Budget** - Agency Approved estimate of project/program cost

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents
Any remark that will help GPPB track programs & projects

Date Approved:

December 18, 2018
 Per BOD Res 75-s-2018

Prepared By:

JULITO O. GRAGEDA
 BAC Chairman

Certified Appropriate Funds Available:

ROTCHINEE N. MAPA
 Acting Bookkeeper

Recommended for Approval by:

JUDY TAC-OPIANO
 General Manager

Approved:

GILBERTO F. LAYESE
 Chairman, Board of Directors